

# Pre-Application Report Request

Persons interested in additional information regarding the interconnection of a distributed energy resource to their utility's distribution system are to fill out this Pre-Application Report Request. The Pre-Application Report Request is to be filled out as completely as possible by the applicant. Please type or print clearly. The utility will provide the applicant with a Pre-Application Report within 15 business days once the completed Pre-Application Report Request and a \$300 fee is submitted to the utility.

Distributed Energy Resource Information		
Project address:		
City:	State:	Zip code:
GPS coordinates:	Nearby cross streets:	
Location of the proposed Point of Common Coupling (e.g., meter number or pole number):		
DER type ( <i>Check all that apply</i> ):		
<input type="checkbox"/> Solar photovoltaic	<input type="checkbox"/> Wind	<input type="checkbox"/> Battery storage
<input type="checkbox"/> Combined Heat & Power	<input type="checkbox"/> Solar thermal	<input type="checkbox"/> Other (please specify)
Total aggregate nameplate rating of proposed DER system ( <i>kW AC</i> ):		
Phase configuration of proposed DER system	<input type="checkbox"/> Single	<input type="checkbox"/> Three
Service voltage of proposed DER system	Volts	
Will this be a stand-alone generator not interconnected to onsite load (not including station service)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

*Please attach copy of site map for proposed project and any additional information that may be helpful in fulfilling the pre-application request. Site map should include true north, proposed project location including general layout, proposed service point location and major roadways.*

For Office Use Only	
Date received:	Application fee received: <input type="checkbox"/> Yes <input type="checkbox"/> No
Date completed Pre-Application Report sent to applicant:	

Point of Interconnection – Additional Information	
Is the proposed interconnection to an existing service? (If no, applicant is to skip to the next section.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Customer name:	Customer account number:
Existing loads at site ( <i>kW AC</i> ):	
List future additional loads planned for at site ( <i>in kW AC</i> ):	

Project Contact Information		
Full name:		
Name of business:		
Street address:		
City:	State:	Zip code:
Email:	Phone:	

Payment and Agreement	
<p>There is a non-refundable \$300 fee for the construction of a pre-application report. By signing this document, I acknowledge and understand that:</p> <ul style="list-style-type: none"> <li>• Neither review of this application nor construction of any report shall begin until the full amount of the fee has been paid to my utility.</li> <li>• My utility shall provide a report with only the available information on the proposed point of interconnection.</li> <li>• The information provided by my utility may become outdated and not useful at the time of submission of a complete Interconnection Application.</li> <li>• The confidentiality provisions in Section 12.1 of the Overview Process of the Minnesota Municipal Interconnection Process apply.</li> <li>• Upon receipt of the report no guarantee is made by my utility that a future Interconnection Application will be approved for this proposed site.</li> </ul>	
_____	_____
Applicant signature	Date
<b>***Please return completed along with any additional documentation***</b>	

# Pre-Application Report

This report summarizes information available to the utility regarding the potential interconnection of a distributed energy resource to the utility's distribution system. The report includes only information that is readily available to the utility. This report is not a guarantee by the utility that a future interconnection application will be approved for the proposed site. Information provided in this report is subject to change as modifications are made to the utility's distribution system.

Pre-Application Request			
Pre-application ID:			
Project address:			
DER size:		kW <sub>ac</sub>	DER type:
Project contact:			
Email:		Phone:	

Electric Distribution System Information			Info not available
Total capacity of the circuit based on normal conditions likely to serve the proposed PCC*		MW <sub>ac</sub>	
Existing aggregate generation capacity interconnected to the circuit likely to serve the proposed PCC		MW <sub>ac</sub>	
Aggregate queued generation capacity for the circuit likely to serve the proposed PCC		MW <sub>ac</sub>	
Available capacity of the circuit most likely to serve the proposed PCC		MW <sub>ac</sub>	
Estimated peak load of relevant line sections		kW <sub>ac</sub>	
Estimated minimum load of relevant line sections (Daytime minimum load to be specified for solar DER if available)		kW <sub>ac</sub>	
Substation voltage (Nominal distribution)		kV	
Substation voltage (Nominal transmission)		kV	
Nominal distribution circuit voltage at proposed PCC		kV	

\*PCC = Point of Common Coupling

Electric Distribution System Information - Continued			
			Info not available
Approximate circuit distance between the proposed PCC and the substation		Miles	
Distance to three-phase circuit (If not already located on a three-phase circuit)		Miles	
Limiting conductor ratings from the proposed PCC to the substation		Amps	
Number of available phases on the area EPS at the proposed PCC		Phases	
Is the proposed point of common coupling located on a spot network, grid network, or radial supply?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Is the proposed PCC located behind a line voltage regulator?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Type of voltage regulating devices between substation and proposed PCC	Device A		
	Device B		
	Device C		
Number and type of protection devices between substation and proposed PCC	Device A		
	Device B		
	Device C		
Any additionally known distribution system constraints?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Additional known constraints that could affect installation or operation of the DER or Area EPS at the proposed PCC are attached to this report. Constraints may include, but are not limited to, electrical dependencies at that location, short circuit interrupting capacity issues, power quality or stability issues on the circuit, capacity constraints, or secondary networks.

Utility Information			
Report completed by:			
Company:			
Project contact:			
Email:		Phone:	