



CITY OF SAINT PETER

600 South Fifth Street, Suite 200, Saint Peter, MN 56082

Phone: 507-934-0667 Fax: 507-934-1204

www.saintpetermn.gov/recreation

PARK SHELTER PERMIT

\$100 damage deposit required for all reservations

Please circle desired shelter

Gault Shelter

Key pick up date _____

Minnesota Square Shelter

Key pick up date _____

Gorman Shelter

Event _____ Date _____ Start Time _____ End Time _____

Organization/Group/Individual _____

Responsible Person _____

Address _____ City _____ State _____ Zip _____

E-Mail _____ Phone (Cell) _____ (H) _____

Number of Persons (approximately) _____ Do you want a stage (additional fee)? Yes No

Additional Comments: _____

Office Use Only

Fee (plus tax) _____ Check # _____ CC _____ Cash _____

I understand that the above described shelter is mine to use for a recreational purpose on the date indicated.

Damage Deposit (REFUNDABLE) _____ Check # _____

I understand that any vandalism, unusual wear and tear, or excessive garbage may result in forfeiture of all or part of my deposit.

Alcohol Deposit (REFUNDABLE) _____ Check # _____

Please fill out the permit form.

Please make check payable to the CITY OF ST. PETER for the park facility permit fee and a SEPARATE CHECK for the refundable deposit(s).

The City Council determines fees annually.

Permit # _____

Motor Vehicle Permit

Motor vehicles are not allowed in the parks except by special permit. Please fill out the information below for permit.

Car owner _____ License plate number _____

Car Insurance co. _____ Car insurance number _____

Retain this copy for proof of reservation.

I HAVE READ AND UNDERSTAND THE RULES STATED ON THE BACK SIDE OF THIS FORM.

Signature of Person Responsible _____ Date _____

Authorized Staff Signature _____ Date _____

White/Permittee

Yellow/Recreation Department

Pink/Police Department

Gold/Public Works

Saint Peter Park Shelter
Saint Peter Recreation Department: 507-934-0667
www.saintpetemm.gov/recreation

RULES FOR USE OF SAINT PETER PARK SHELTER/FACILITIES

1. Motor vehicles are not allowed in the parks except by special permit.
2. No glass containers are allowed in the park.
3. No pets are allowed in City parks.
4. Premises should be left in a neat condition with all paper, litter and refuse removed or placed in proper containers.
5. An alcohol permit (with deposit) must be obtained from the Recreation & Leisure Services Department for groups providing alcohol (keg or equivalent).
6. Fines may be issued for violation of the rules.
7. Cancellations must be done prior to date of reservation during normal business hours or fee may be forfeited.

INFORMATION

1. Lost and found items from the park will be brought to the St. Peter Police Department, 207 S. Front Street, 931-1550.
2. Any damages found should be reported to the St. Peter Police Department at 931-1550.
3. If picnic tables are moved to accommodate, your group, please disperse them throughout the park for general usage before leaving.
4. Parks open at **7:00 a.m.** and close at **10:00 p.m.** Any change in these hours must be approved by the St. Peter City Council.

ADDITIONAL RULES/INFORMATION FOR LARGE GROUPS

1. An additional 90 gallon garbage container is required for every additional 400 people in excess of 500.
2. Large groups will be required to provide one portable restroom facility for each additional 400 people attending the event, in excess of 1,000 people. Portable restrooms may be set in the park the day before the event and must be removed the day after the event. Supplies for the portable restrooms will be provided by the group.