

CITY OF SAINT PETER ©

HOT SHEET



All the City news you need to know and a little bit more.
City Info Line 507-934-0675 TDD #711
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The following information is a publication of the City of Saint Peter, City Administrator's Office, 934-0663, 227 South Front Street.
To request an email subscription to this newsletter, or for more information, please contact us at barbaral@saintpetermn.gov
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3/11/2021



REMEMBER TO SPRING FORWARD! – This weekend we'll lose an hour as Daylight Saving Time begins on Sunday, March 14th. Remember to set your clocks ahead one hour before going to bed on Saturday

night.

But don't fret....we'll get that hour back on November 7th!

CITY COUNCIL MEETING – The City Council meeting of March 8, 2021 included a public hearing and subsequent action to approve assessments to benefiting properties associated with the North Third Street, Center and McLeod Streets From West St. Julien To 1,000 Feet North Project; acceptance of a \$50,000 donation from St. Peter Freemasons for construction of a new shelter at Minnesota Square Park; authorization to submit an application to the DNR Outdoor Recreation grant program for improvements in Minnesota Square Park; authorization to enter into an ongoing maintenance agreement with School District #508 for Community Spirit Park; approval for execution of a lease for Room #110 at the Community Center for Kid's Corner; and adoption of a resolution concurring with the Hospital Commission appointment of Paula Meskan as CEO of River's Edge Hospital.

The next regular City Council meeting will be Monday, March 22, 2021 beginning at 7:00 p.m. The meeting will be held electronically as authorized under Minnesota Statutes 13.021. For log-in information, please visit the City's website. The log-in information will be at the bottom of the meeting agenda page which will be available under the "meetings and minutes" section of the homepage the Friday before the Council meeting.

ST. PATRICK'S PARADE CANCELLED - The St. Peter Ambassadors have announced the difficult decision

to cancel this year's St. Patrick's Day parade due to the inability to meet COVID-19 precautions.

However, the Ambassadors have indicated they will use the tourism grant funds they received to promote St. Peter bars and restaurants on St Patrick's Day and will continue to sell tickets for and conduct their annual raffle.



RIVER'S EDGE HOSPITAL ST. PETER **RIVER'S EDGE HOSPITAL CEO APPOINTED** – With the City Council's concurrence, Paula Meskan was officially appointed as CEO of River's Edge Hospital this week. Ms. Meskan most recently served as interim CEO, but prior to that served as Chief Nursing Officer for the Hospital since 2009. She also worked as Director of Patient Care for Women's and Children's Services at ISJ/Mayo.
Congratulations Paula!

ST. PETER FREEMASON'S DONATION – Thanks to a \$50,000 donation from the Nicollet Lodge #54 St. Peter Freemason's, the community will soon have another shelter to use in Minnesota Square Park. The shelter will be constructed near the intersection of South Third Street/College Avenue sometime this year.

The City is lucky to have such generous organizations in the community who raise funds to improve our public facilities and the City Council extends their appreciation for this generous donation.

TEMPORARY DOG PARK CLOSURE – The "new" dog park located on North Swift Street is once again temporarily closed to allow the turf, which is now a mud pit, to dry out. The original dog park on Highway

99/Rabbit Road is still available for use until the new park is reopened. Please watch the City's Facebook page (<https://www.facebook.com/CityofSaintPeter>) for notice of the reopening.

STREET SWEEPING - Street sweeping has begun throughout the city. Streets are swept twice a year, in the spring and fall, to remove sand left over from winter, leaves that accumulate in the fall, and any general debris that could make its way into the City's storm sewers and require costly treatment before those waters are safe.



The spring sweeping is done with a side cast sweeper and then picked up by the curb line with the ELGIN Pelican sweeper. Crews attempt to complete the sweeping work before the spring fire hydrant

flushing begins (April 5th).

As with leaf collection in the falls, crews rotate which end of the community they begin sweeping and this year, the north end is being done first.

While this work is going on, residents are asked to remove vehicles from streets so the streets may be swept curb to curb. This makes the work go quicker and allows the crews to remove the maximum amount of debris.

For questions on street sweeping, please contact the Public Works Department at 507-934-0670.

DOG LICENSES – New and renewal dog licenses are now available for purchase. Dogs (and cats) old enough to receive a rabies vaccination are required to be licensed by the City. Dog licenses are due on or before April 30, 2021 and costs are as follows:



Spayed/Neutered	\$5
Unaltered	\$25
After April 30th Penalty	\$5 (in addition to license fee)

To apply for or renew a pet's license, owners must provide a current rabies vaccination certificate signed by a licensed Veterinarian. Licenses are available from the Community Development Department at City Hall (227 South Front Street) during regular office hours.

Even though this is not the cat licensing year, cat owners are also required to license the animal as soon as it is old enough to be vaccinated for rabies. Costs are the same as the license fees for dogs.

For additional pet licensing questions, please call the Community Development Department at 934-0661 or by email at cindym@saintpetermn.gov

HELP WANTED – The City of Saint Peter is currently accepting applications for the following seasonal positions in the Public Works and Recreation and Leisure Services (including aquatics) Departments. A condition of employment shall be successful completion of a background investigation and pre-employment drug test. Employees will be subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing. Applications are available on the City's website at www.saintpetermn.gov/365/employment or from the City Administrator's office at 227 South Front Street, (507)934-0663. **Deadline for receipt of applications by the City Administrator's office for all seasonal positions is 5:00 p.m. on March 18, 2021.** Faxed and/or late applications will not be accepted. AA/EOE

- **PUBLIC WORKS SEASONAL LABORER:** Duties include a variety of manual labor tasks associated with the care, maintenance, and cleaning of City facilities and equipment including, but not limited to, painting, washing, mowing, weeding, digging, cleaning and organizing; planting, trimming, and removal of trees and shrubs and mowing and trimming facilities. 40 hours/week. Applicants must possess a minimum valid Class C or D driver's license. Must pass pre-employment drug test; subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing required by federal regulations. Minimum age: 18. \$10.25/hour
- **TREE WORKER:** Duties include work involving maintenance of City's urban forest assisting Forester in tree planting and felling, tree trimming and pruning, stump grinding and site restoration, maintenance of plants, tree nursery and new trees, conducts tree inventories and completes reports. **MINIMUM QUALIFICATIONS:** High school diploma or GED; Valid Class C or D driver's license; Possession of an American Heart Certification as a Basic Rescuer for cardiopulmonary resuscitation and emergency cardiac care or the ability to obtain within six months of employment with the City; Demonstrated related experience

in tree maintenance. **DESIRABLE QUALIFICATIONS:** Demonstrated knowledge in the operation a wood chipper, aerial lift truck, skid steer, chainsaw and stump grinder; Demonstrated experience and education in landscaping, arboriculture, forestry; International Society of Arboriculture (ISA) certification; Tree Inspector certification; Demonstrated knowledge of basic plant maintenance; Ability to speak conversational Somali or Spanish 26 weeks per week April – October limited to 900 hours. Must pass pre-employment drug test; subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing required by federal regulations. Minimum age: 18. \$12.50/hour

- **LANDSCAPE GARDENER:** Duties include work involving gardening, landscape maintenance, general maintenance of planters, flowerbeds, and maintenance of parks, right-of-way, and other recreational facilities. **MINIMUM QUALIFICATIONS:** High school diploma or GED equivalent; Valid Class C or D driver's license; Possession of an American Heart Certification as a Basic Rescuer for cardiopulmonary resuscitation and emergency cardiac care or the ability to obtain within six months of employment with the City; Demonstrated experience in landscape gardening. **DESIRABLE QUALIFICATIONS:** Demonstrated experience in any of the following: grounds keeping and/or tree maintenance; Master Gardener certification; Demonstrated knowledge of public horticulture or landscape design; Minnesota Non-Commercial Pesticide Applicator License; Minnesota Tree Inspector Certification; Demonstrated knowledge of OSHA rules, regulations and safety requirements of the trade; Ability to speak conversational Somali or Spanish 26 weeks April – October limited to 900 hours. Must pass pre-employment drug test; subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing required by federal regulations. Minimum age: 18. \$12.50/hour.
- **PARK RANGER:** Duties include providing assistance at community events, recreational facilities, and maintenance activities assuring park grounds and structures are neat and clean, assist citizens using City facilities, oversee entrance to Swift Street tree and grass clippings drop off site, assist with ball field maintenance during tournaments and weekend play. **MINIMUM QUALIFICATIONS:** High School

diploma or GED equivalent; Valid Class C or D driver's license; Possession of an American Heart Certification as a Basic Rescuer for cardiopulmonary resuscitation and emergency cardiac care or the ability to obtain within six months of employment with the City. **DESIRABLE QUALIFICATIONS:** Demonstrated ability to deal with the public; Demonstrated problem solving abilities; Demonstrated communication skills related to City operations; Demonstrated knowledge and experience in park maintenance; Ability to speak conversational Somali or Spanish. May 1 to October 31 including weekdays, weeknights, holidays, and weekends. Must pass pre-employment drug test; subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing required by federal regulations. Minimum age: 18. \$12.50/hour.

- **HEAD LIFEGUARDS:** Duties include supervision of aquatics personnel, pool patrons, and pool facility. Must have three years of lifeguard experience. Current WSI, LGT, First Aid and CPR certificates required. Strong leadership background. Minimum age: 18. \$11.75/hour
- **LIFEGUARD/WSI:** Duties include teaching swim lessons and supervision of swimmers. Some maintenance. Full, part-time and substitute positions. Current WSI, LGT, First Aid and CPR Certificates required. \$10.90/hour
- **LIFEGUARD (without WSI):** Duties include supervision of swimmers and some maintenance. Full, part-time and substitute positions. Current LGT, First Aid & CPR Certificates required. Minimum age: 15. \$10.50/hour
- **OUTDOOR POOL CASHIER:** Duties include collection of pool fees, light bookkeeping, some maintenance, and strong public relations skills. Minimum age: 15. Part-time. \$8.25/hour
- **RECREATION COORDINATOR:** Train and supervise staff, organize and implement summer sports programs (youth and adult) as well as mobile recreation program (Exploration Recreation). Need strong organizational, motivational, planning and leadership skills. Valid Class C or D driver's license is required. Experience with school age children. 35–40 hours/week. Mid May–mid/end of August. \$11.25/hour
- **VOLUNTEER IN THE PARK COORDINATOR:** Recruit, train, assign and supervise youth

volunteers. Strong organizational skills and previous work with youth required. Valid Class C or D driver's license is required. Flexible hours. 30–40 hours/week. Mid May–Mid August. \$11.25/hour

- **RECREATION LEADERS:** Responsibilities include implementing youth summer recreation and sports programs and special events. Previous experience working with youth desired. Strong leadership and organizational skills required. Valid Class C or D driver's license is required. End of May–mid/end August. Flexible hours. 20–40 hours/week. \$10.25/hour

The City is also accepting applications for the position of **LINEMAN ASSISTANT (SEASONAL)**. **MINIMUM QUALIFICATIONS:** High school diploma; Demonstrated knowledge of electric distribution systems; has begun or has completed training for Electric Lineman Certification; Possession of a valid State of Minnesota driver's license. **DESIRABLE QUALIFICATIONS:** Demonstrated knowledge of the principles of electrical theory applicable to electrical

circuits and wiring systems; Demonstrated knowledge of OSHA regulations and safety precautions of the trade; Demonstrated experience in operation of bucket trucks, line trucks, trencher, backhoe, and locating equipment; Demonstrated knowledge of materials and tools used in the construction, operation, and maintenance of electrical distribution systems; Demonstrated knowledge of the work hazards involved in the operation of an electrical system; Demonstrated knowledge of computers operation. \$14/hour. Applicants are required to complete a City application form available in the City Administrator's office at 227 South Front Street by calling (507)934-0663 or online at <https://www.saintpetermn.gov/365/Employment>. Completed applications must be received by the City Administrator's office by 5:00 p.m. March 18, 2021. Please note the application for this position is NOT the same as the application for the other seasonal positions listed. Faxed and/or late applications will not be accepted. AA/EEO

CITY MEETING CALENDAR –***PLEASE NOTE...Until further notice, City meetings may be conducted electronically as authorized under Minnesota Statutes 13D.021. Log-in information for meetings being held either virtually or as a hybrid virtual/in-person will be included at the bottom of the agenda page. Agendas are all posted on the City's website at www.saintpetermn.gov.

Monday	March 15	5:30 p.m.	City Council Workshop
Monday	March 15	7:00 p.m.	Parks and Recreation Advisory Board
Monday	March 22	7:00 p.m.	City Council Meeting
Wednesday	March 24	12:30 p.m.	Hospital Commission
Thursday	March 25	12:00 noon	Economic Development Authority
Friday	March 26	8:00 a.m.	Tourism and Visitors Bureau
Monday	March 29	3:00 p.m.	CITY COUNCIL GOAL SESSION
Tuesday	March 30	5:30 p.m.	Heritage Preservation Commission
Thursday	April 1	5:30 p.m.	Planning and Zoning Commission
Monday	April 5	5:30 p.m.	City Council Workshop
Monday	April 12	3:30 p.m.	Housing and Redevelopment Authority
Monday	April 12	7:00 p.m.	City Council Meetings
Tuesday	April 13	5:30 p.m.	Library Board

Monday	April 19	5:30 p.m.	City Council Workshop
Monday	April 19	7:00 p.m.	Parks and Recreation Advisory Board
Thursday	April 22	12:00 noon	Economic Development Authority
Friday	April 23	8:00 a.m.	Tourism and Visitor's Bureau
Monday	April 26	7:00 p.m.	City Council Meeting
Tuesday	April 27	5:30 p.m.	Heritage Preservation Commission
Tuesday	April 27	6:00 p.m.	City Board of Appeal and Equalization
Wednesday	April 28	12:30 p.m.	Hospital Commission