

CITY OF SAINT PETER HOT SHEET



All the City news you need to know and a little bit more!
City Info Line 507-934-0675 TDD #711
The City of Saint Peter is an equal opportunity provider.



The following information is a publication of the City of Saint Peter, City Administrator's Office, 934-0663, 227 South Front Street. Please contact us at barbaral@saintpetermn.gov or visit our Facebook page at www.facebook.com/cityofsaintpeter



11/13/2013

CITY COUNCIL ACTIONS – Action taken by the City Council at the regular meeting of November 12, 2013 included public hearings and subsequent action to assess unpaid utility charges, miscellaneous charges, and private infrastructure project charges; affirmation of the purchase of and designation of the funding sources for purchase of 75.06 acres of land to be used for future park purposes; approval for the purchase of right-of-way for the Washington Avenue Link Improvement Project; approval of modifications to the revolving loan fund program; authorization to execute a letter of intent with the Minnesota Department of Transportation for joint bidding of Highway improvement projects in 2014; adoption of a resolution accepting the 2013 general election results; and a closed session to discuss land sale negotiations and the City Administrator's evaluation.

The next regular meeting of the City Council will be Monday, November 25th at 7:00 p.m. in the Governors' Room of the Community Center. For more information on City Council meetings, please contact the City Administrator's office at 934-0663. A copy of the Council packet is also available on the City's website at <http://www.saintpetermn.gov/city-council-minutes-agendas-packets>.



MAKES ME WONDER (BY CITY ADMINISTRATOR TODD PRAFKE) – Parks Plan...What's that? Saint Peter has had a parks plan for many, many years. That plan was painstakingly put

together by a group of volunteers also called the Parks and Recreation Advisory Board. This group is always thinking about parks. Not just the parks you read a book in. Not just the parks where you

play soccer or baseball. Not just the parks you run though on your morning jog. Not just the ones you hear the music played at, but all parks. Their plan was approved by the City Council and has been in place since 2005.

The Council and School Board talked about it at a televised meeting a few weeks back. The Parks Board talks about it often and the City Council revisits these plans on a regular basis. It is a very important planning document. You can find it on our web site at <http://www.saintpetermn.gov/sites/default/files/documents/public-works/ParksMasterPlan2005Part1.pdf>.

If you look at the parks plan you will see so many things. One of the things I want to highlight this time is the portion that looks forward to what we do as we grow. There are numbers and maps that give us direction relative to where new parks should generally be and how much park space we should have.

As the City grows more parks will be needed and we already feel the pressure of not enough ball fields, soccer field and the like. The Council aims to work to fix that. How do they fix that? According to the Parks plan, in the future the City will need to acquire property to meet our park's needs.

There are any number of ways that acquiring the property can take place and one of the easiest is simply to buy it when it comes up for sale. The challenge for the Council will be to plan well financially, which they have done, but also to make sure they do not pay too much so that acquiring the property by legal means would be cheaper. It really is that balance between cost and hassle for a legal process.

As you look at the parks plan you will see areas where parks are likely to be placed. Please know that the City will be out there looking for the best ways to ensure that parks can continue to meet the

needs of the community and continue the great history we have with wonderful parks.

Will you look at our parks plan? It makes me wonder....



LEAF COLLECTION IS COMPLETED! – The City’s annual curbside leaf collection has been completed. Although we realize that not everyone may have had time to rake their leaves to the curb, after one month and combing the entire community six (6!) times, the process has been concluded by the City and the Public Works crews are now focusing on their final street sweeping before the snow falls and boulevard tree trimming. Property owners who missed the curbside collection may haul their leaves to the City’s compost drop-off site located at the intersection of St. Julien and North Swift Street. The site is open 24-7 for the convenience of City residents. (Please note that it is illegal to burn leaves or any other materials within the City limits.)

HOSPITAL COMMISSION MEETING CHANGE – The next regular meeting of the Hospital Commission is being rescheduled to Tuesday, November 26th at 12:00 noon to eliminate scheduling conflicts related to the Thanksgiving holiday. Agendas for Hospital Commission meetings are posted at City Hall (on the legal notices bulletin board) and on the River’s Edge Hospital and Clinic website at <http://riversedgehealth.org/about-us/hospitalcommission/>

HOLIDAY HOURS – All non-emergency City offices including the Library will be closed on Thursday, November 28th and Friday, November 29th for the Thanksgiving holiday.



The Community Center will be closed on Thanksgiving Day but will be open on Friday at 6 a.m. until 6:00 p.m. Hours on Saturday, November 30th will be 8 a.m. to 6 p.m. and Sunday, December 1st the building opens at 12:00 noon and closes at 8:00 p.m.

Here are the hours for transit during the upcoming holidays:

Thursday, November 28 th	No Transit Service
Friday, November 29 th	Normal hours
Tuesday, December 24 th	Dial a Ride operating 7AM to 4:30 PM

Route bus operating from 10:00 AM to 4:00 PM

Wednesday, December 25 th	No Transit Service
Tuesday, December 31 st	Normal Hours
Wednesday, January 1 st	No Transit Service

BUILDING DEPARTMENT PROCESS – *This is the fourth installment in a series of articles following the building permit process.*

On October 29th Building Official Dean Busse went to the Prafke project site to do a poly (plastic sheeting) inspection for under the basement floor. This inspection goes along with the radon mitigation system. First, the Building Inspector looked to see that a drain tile was installed along with three to four inches of clean gravel then a minimum .6 millimeter poly installed on top. The poly needed to be sealed at all penetrations and overlapped at least 12 inches or taped. Then the Inspector looked at the vent pipe. This pipe runs out through the roof. Also, an outlet will need to be installed so a fan can be added at a later date if needed. There is no electrical work done yet so he will have to check for the outlet during the framing inspection. He also took a look over the framing at this time although the contractor has not quite completed framing yet. The Building Inspector wanted to do the early check so if the contractor has missed something he has time to get it done. But all was good. After the Electrical inspection is completed he will do the framing inspection.

More information will be provided in an upcoming issue of the Hot Sheet on the Prafke project and the City’s inspection services.

REFUSE SERVICES – You may have seen recent news articles about the increasing amount of recyclable materials that is ending up in the refuse stream. It appears the amount of kitchen waste (leftovers, scraps from peeling vegetables, etc....) being put into the regular refuse container is increasing along with the amount of paper and plastic materials. One estimate is that over \$217 million in recyclable materials is being thrown away rather than being recycled.



The City has worked with our refuse contractor to make recycling of materials as easy as possible. We offer mixed curbside recycling and the kinds of products that is recyclable has been steadily increasing.

The City's contract with Waste Management will expire in early 2014 and staff has been putting together lots of information that will help us as we consider a new contract. Here's a little info on the breakdown of the options selected by our residential customers....

- 155 customers use volume base
- 1,958 using the 60 gallon service
- 783 using the 90 gallon service

In addition, many, many of our customers are such good recyclers that they have more than one recycling curbie. Customers who would like an additional recycling curbie (the gold topped cart) can get one at no cost by contacting the Finance Department at City Hall (934-0664).

HELP WANTED – The City of Saint Peter is accepting applications for the following positions:

- **PART-TIME BUILDING SUPERVISOR** – in the Recreation and Leisure Services Department.

The Building Supervisor supervises the Community Center and performs light custodial duties. Minimum qualifications: High School diploma or equivalent; formal CPR and First Aid training or ability to be certified within six months of employment; experience working with the public. Desired qualifications: Experience in building maintenance functions; formal CPR and First Aid certification. This position requires night and weekend work. Beginning wage \$8.25/hour. Applicants are required to complete a City application form available in the City Administrator's office at 227 South Front Street between the hours of 8 a.m. - 12 noon and 1 p.m. - 5 p.m. or by calling (507)934-0663. Completed applications must be returned no later than **5 pm, November 27, 2013.** Faxed, emailed and/or late applications will not be accepted. AA/EOE

CITY MEETING CALENDAR - This calendar is subject to change. Should you have a question on a meeting date/time, please contact the City Administrator's Office at 934-0663 or visit the City's website at www.saintpetermn.gov.

Friday	November 22	8:00 a.m.	Tourism and Visitors Bureau Meeting
Monday	November 25	7:00 p.m.	City Council Meeting
Tuesday	November 26	12:00 noon	Hospital Commission (rescheduled from Nov. 27 th)
Tuesday	November 26	5:30 p.m.	Heritage Preservation Commission
Thursday-Friday	November 28- November 29		THANKSGIVING HOLIDAY – City offices closed
Monday	December 2	3:30 p.m.	Housing and Redevelopment Authority
Monday	December 2	5:30 p.m.	City Council Workshop
Tuesday	December 3	5:30 p.m.	Planning and Zoning Commission
Monday	December 9	5:00 p.m.	Human Rights Commission
Monday	December 9	6:00 p.m.	Council Reception
Monday	December 9	7:00 p.m.	City Council Meeting
Wednesday	December 11	12:00 noon	Economic Development Authority
Thursday	December 12	5:30 p.m.	Board of Zoning Appeals
Monday	December 16	5:30 p.m.	City Council Workshop
Tuesday	December 24		CITY OFFICES CLOSE AT NOON
Wednesday-	December 25		CHRISTMAS DAY – City offices closed

Wednesday January 1

NEW YEAR'S DAY – City offices closed

***For meetings which are scheduled to occur between December 23, 2013 and the end of the year, please contact the City Administrator's office for meeting dates/times. As boards meet in November, they are expected to provide alternate dates for the meetings which conflict with holiday schedules.*