

CITY OF SAINT PETER HOT SHEET



All the City news you need to know and a little bit more!
City Info Line 507-934-0675 TDD #711
The City of Saint Peter is an equal opportunity provider.



The following information is a publication of the City of Saint Peter, City Administrator's Office, 934-0663, 227 South Front Street. Please contact us at barbaral@saintpetermn.gov www.facebook.com/cityofsaintpeter



10/22/2014

CITY COUNCIL ACTIONS – Action taken by the City Council at the regular meeting of October 13, 2014 included approval of the preliminary and final plat for Washington Terrace Subdivision No. 2; approval of Registered Land Survey #67; and action to waive the City fire inspection fee for up to ten (10) new home based day care businesses through 2015. The Council tabled action to adopt updated Library policies.

The next regular meeting of the City Council will be Monday, October 27th at 7:00 p.m. in the Governors' Room of the Community Center. For more information on City Council meetings, please contact the City Administrator's office at 934-0663. Copies of the Council packet are also available on the City's website at www.saintpetermn.gov/city.



HALLOWEEN FUN RUN & WALK - On Saturday, October 25th the City of Saint Peter Recreation Department's Halloween Fun Run & Walk, presented by the Mankato Clinic and the Orthopedic & Fracture Clinic, will take center stage for its 11th year!

This event began in 2004 with 129 participants and grew to its largest crowd ever (1,469) last

year. The number of participants and their incredible and creative costumes make the Halloween Fun Run & Walk unique compared to similar events. It is truly "Southern Minnesota's Largest and Fastest Parade of Costumes".

There will be many opportunities for everyone to have a great time at the Halloween Fun Run & Walk. Spookyville will feature live music, Halloween activity booths, face painting and more. And of course there is the 5K and Lil' Monster Dash

(for children ages 3-10) presented by Goodtimes MFG.

To see a map of the courses and available parking areas click on the Fun Run website at <http://stpeterfunrun.com/race-info/>.

The last day to register for the Halloween Fun Run & Walk is Friday, October 17th. Register online at www.stpeterfunrun.com or stop by the Recreation Office at the Saint Peter Community Center (600 South Fifth Street).



ABSENTEE VOTING CONTINUES - Don't feel like going to the polls on Election Day but still want to vote? Voters in Minnesota now have the option of voting by absentee without having to give a reason. Previously voters had to state one

of several reasons allowed under Statute for voting by absentee. But recent legislative action has eliminated the need to give a reason for voting absentee and now anyone can do so. State officials believe that up to 30% of voters will choose to cast their ballot by absentee under the new legislation.

Absentee ballots are available from the Nicollet County Auditor Treasurer's Office (501 South Minnesota Avenue) during regular business hours and on Saturday, November 1st from 10:00 a.m. – 3:00 p.m. Absentee voting will continue until 5:00 p.m. on Monday, November 3rd. Voters will need to fill out an absentee ballot application which can be obtained either from the Auditor-Treasurer's office or online at <https://mnvotes.sos.state.mn.us/ABRegistration/ABRegistrationStep1.aspx>. All absentee ballots must be received by the Auditor-Treasurer by Election Day or the ballots won't be counted.

WHERE DO COLLEGE STUDENTS VOTE? - Are you a Gustavus student and you don't know where to

vote for the November 4th general election? College students in Minnesota are allowed to vote in their hometowns either through absentee voting or by driving home on Election Day to cast a ballot.....OR.....students may also choose to consider their college address as their home for voting purposes. (Keep in mind that it must be one or the other....you aren't allowed to vote in both places!)

This chart shows where a Gustavus student would vote in Saint Peter if they live in college controlled housing. If students are not already registered to vote, they must bring their student ID to the polls

on Election Day and they may use that ID along with the housing list Gustavus provides election officials as their proof of residence. Students who have changed dorms or even dorm rooms since the last time they voted, MUST re-register to vote. Also please note that for voting purposes in Saint Peter, students must use their dorm name and room number as their address. Students are not allowed to use 800 West College Avenue as their voting address.

Students who live off-campus must follow the same voter registration and proof of residence regulations as non-students and can find their polling places using the Secretary of State's precinct finder at <http://pollfinder.sos.state.mn.us/>.

Questions on this information? Please don't hesitate to contact the City Administrator's Office at 934-0663.

CITY OFFICES CLOSED - All non-emergency City offices will be closed on Tuesday, November 11th for the Veteran's Day legal holiday. Regular office hours will resume on November 12th.



CURBSIDE LEAF/GRASS COLLECTION - The City's Public Works Department will be collecting leaves and grass clippings at curbside beginning 7:00 a.m. October 27th for properties south of Broadway Avenue. Properties north of Broadway Avenue will

be collected beginning Monday, November 10th. Pickup begins at 7:00 a.m. and property owners are asked to have the leaves on the boulevard by no later than 7:00 a.m. on collection day. City crews will only go through an area once. City staff realizes that some trees may not have shed leaves by the time collection takes place. Property owners who miss the curbside collection may take leaves and grass clippings to the yard waste drop-off site located at the northwest corner of North Swift Street and West St. Julien Street. This area is open 24-7 year round for use by Saint Peter residents.

Leaves should be on the boulevard and not raked into the roadway. This helps keeps compostable materials out of the City's storm sewer system. Property owners are also reminded to not park in front of the piles of leaves until collection is completed. Leaves and grass clippings should not be placed in bags and the material must not include animal waste or it won't be picked up. There will be no alley collection so property owners must rake or haul the materials out to the boulevard.

The drop-off site and the curbside collection are funded by the environmental services fee on City utility bills.

LIBRARY MEETING CHANGE - The regular Library Board meeting in November has been rescheduled to Wednesday, November 12th at 6:00 p.m. For more information on Library Board meetings, please contact the Recreation and Leisure Services Department at 934-0667.

PARKS CLOSING SOON - All of the City's parks facilities will close for the season on Thursday, October 30th. This includes closing and winterizing the bathrooms and drinking fountains. As part of this work the fountain (aerator) in the Mill Pond has already been removed.

This work is done to prevent damage to pipes and fixtures that occur when the weather is colder. The facilities are also closed before Halloween to prevent vandalism. Please note that closing of these facilities could occur sooner should the weather become much colder.

Should you have any questions about closing the parks facilities, please contact the Public Works Department at 934-0670.

COMMUNITY CENTER ADVERTISING OPPORTUNITIES - Looking for new ways to advertise your business? Why not check out the Community Center?



The City has opportunities for business to advertise on panels in the Community Center gym where hundreds of people gather each week to spend time in the gym or on the walking/running track. Activities in the gym include school volleyball and basketball practices and games for middle school and 9th grade teams; noon hour basketball; adult volleyball; open gym; fencing; senior exercise classes; Pickleball; Creative Play Place Fitness Days; special events; and much more including the upcoming General Election. In addition, the walking/running track attracts all ages throughout the day.

The gym has thirty (30) advertising panels and ten spaces are now available for rent. Businesses will need to purchase and have a panel installed and then the yearly rent is only \$400.

For information on securing an advertising space, please contact Recreation Director Jane Timmerman at 507-934-0667 or by email at jane@saintpetermn.gov.

HELP WANTED – The City is currently accepting applications for the following positions:

- **PUBLIC ACCESS PRODUCTION ASSISTANT**
 - Looking to make a little bit of extra money? Want to be among the first to know what happens at City Council and School Board meetings? Then we have the job for you! The City is currently accepting applications for this position that assists with the two-camera taping operation of City Council and School Board meetings on Monday evenings. 5-10 hours per month. **MINIMUM QUALIFICATIONS:** Must be 16 years of age and have experience using video recording equipment and/or computer editing equipment. **DESIRED QUALIFICATIONS:** knowledge of and experience using the following equipment: TV monitors, portable VCR with power supply, audio/video digital mixer, audio mixer, camcorder and tripod, remote control camera, personal computer, auto programmer, VHS VCR's and a



VHS editing system. Starting wage \$8.17 per hour. Applicants are required to complete a City application form available in the City Administrator's office at 227 South Front Street or by calling (507)934-0663. Completed applications must be received by the City Administrator's office by 5:00 p.m. on October 23, 2014. Faxed, emailed, and/or late applications will not be accepted. AA/EOE

- **ACCOUNTING CLERK** – in the Public Works Department. Minimum qualifications include: high school diploma or equivalent; demonstrated skills in personal computer programs; one-year experience with bookkeeping or inventory control procedures. Desired qualifications include: demonstrated knowledge of requisition and inventory control procedures; knowledge of equipment parts and tools; knowledge of methods, materials, and equipment utilized by the department; demonstrated knowledge of computer programs used for fixed asset and inventory control; demonstrated knowledge of OSHA regulations and safety precautions; AAS or BS/BA degree in accounting; work experience of greater than one year in inventory control; work experience of greater than one year in bookkeeping; demonstrated skills in use of computer software including Microsoft Word, Excel, and Access. Wage is \$18.47 per hour. Applicants are required to complete a City of Saint Peter application form available in the City Administrator's Office, 227 South Front Street, Saint Peter, Minnesota 56082-2538 or by calling (507) 934-0663. Completed applications must be received by the City Administrator's Office no later than 5:00 p.m. on Wednesday, October 22, 2014. Faxed, e-mailed, or late applications will not be accepted. Interviews will be conducted on Thursday, October 30, 2014. AA/EOE

CITY MEETING CALENDAR - This calendar is subject to change. Should you have a question on a meeting date/time, please contact the City Administrator's Office at 934-0663 or visit the City's website at www.saintpetermn.gov.

Thursday	October 23	12:00 noon	Economic Development Authority
Friday	October 24	8:00 a.m.	Tourism and Visitors Bureau
Monday	October 27	7:00 p.m.	City Council Meeting
Tuesday	October 28	5:30 p.m.	Heritage Preservation Commission

Wednesday	October 29	12:00 noon		Hospital Commission
Monday	November 3	3:30 p.m.		Housing and Redevelopment Authority
Monday	November 3	5:30 p.m.		City Council Workshop
Tuesday	November 4			ELECTION DAY!
Wednesday	November 5	5:30 p.m.		Planning and Zoning Commission
Monday	November 10	7:00 p.m.		City Council Meeting
Tuesday	November 11			VETERAN'S DAY HOLIDAY – City Offices Closed
Wednesday	November 12	until 10:30 a.m.		CITY OFFICES CLOSED FOR STAFF TRAINING
Wednesday	November 12	6:00 p.m.		Library Board
Monday	November 17	5:30 p.m.		City Council Workshop
Friday	November 21	8:00 a.m.		Tourism and Visitors Bureau
Monday	November 24	7:00 p.m.		City Council Meeting
Tuesday	November 25	5:30 p.m.		Heritage Preservation Commission
Wednesday	November 26	12:00 noon		Hospital Commission
Thursday- Friday	November 27- November 28			THANKSGIVING HOLIDAY – City offices closed