

CITY OF SAINT PETER HOT SHEET



All the City news you need to know and a little bit more!
City Info Line 507-934-0675 TDD #711
The City of Saint Peter is an equal opportunity provider.



The following information is a publication of the City of Saint Peter, City Administrator's Office, 934-0663, 227 South Front Street. Please contact us at barbaral@saintpetermn.gov www.facebook.com/cityofsaintpeter



11/10/15



VETERAN'S DAY CLOSURES – All non-emergency City offices, including the Library, will be closed on Wednesday, November 11th in recognition of Veteran's Day.

We thank all those who

have served and honor those who have died.

CITY COUNCIL ACTIONS – Action taken by the City Council on November 9, 2015 included final acceptance of Part 2 of the Washington Avenue Link Project; acceptance of a donation for installation of an irrigation system on Field #3 at Jefferson Park; approval of the final plat of Magner Farm Second Subdivision; acceptance of the November 3, 2015 general election results; approval for modification of the position description for Production Assistant; approval for the Hospital to modify a former nursery space into an on-call room; approval to call for a public hearing for the City to act as a conduit bond issuer for Vista View LLC; and vacation of interior easements between two lots at Windsor Pond subdivision. The Council also met in closed session with the City Attorney to discuss threatened litigation.

The next City Council meeting is November 23rd at 7:00 p.m. in the Governors' Room of the Community Center. For more information on City Council meetings, please contact the City Administrator's office at 507-934-0663. Copies of

the Council packet are also available on the City's website at www.saintpetermn.gov/city.

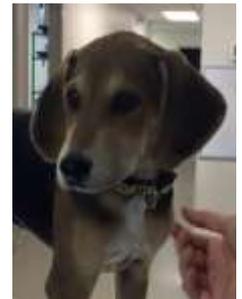
ADOPTABLE PETS - Meet the puppies! The pound is the temporary home to three 13-week old black and tan Coonhounds named Bones, Frank and Daisy. They have already said good-bye to their sister Gracie who was recently adopted. You might



have seen them being walked around the Mill Pond by the Pound Pals. They are getting used to walking on a leash and will make great pets. They are up to date on vaccinations and have been spayed/neutered



and are ready for their forever home. The adoption fee is \$155 for each of these wonderful pups. Can you find room in your family for a newcomer or two?



If a puppy isn't your thing, how about a sweet, gentle, loving adult dog? Randy is a 4-5 year old male Coonhound cross. He is already neutered and up to date on his vaccinations and weighs about 60 pounds. He is a lover and wants attention and cuddles. He loves to be outside which might make him best suited for a new family living in the country or possibly on a farm. Randy's adoption fee is only \$70.



To check out these adoptable pets, please contact CSO Thompson at the Police Department (931-1550) or Alaina at Kind Veterinary Clinic (931-4700) during regular business hours.

PUBLIC WORKS DIRECTOR RECEIVES AWARD

Public Works Director Moulton was recently recognized by the Minnesota Section of the American Water Works Association. Moulton was presented the Leonard N. Thompson award by the organization in recognition of his services to the water industry, the City of Saint Peter, and the Association.



The award which was announced during the Association's annual meeting earlier this year, was presented by officials from the AWWA as part of the November 9th regular Council meeting. Mayor Strand congratulated Moulton on the award and thanked him for his service to the Saint Peter community. Moulton is shown in this photo with members of the City Council.

FALL YARD WASTE COLLECTION

- Curbside collection of leaves and grass clippings is now completed north of Broadway and crews switched to the areas south of Broadway on November 9th.

Please do not put the leaves in a bag and NEVER include animal wastes with the leaves, as the person using the hose gets covered with a fine dust of whatever is in the leaves.



Leaves must be placed on the boulevard parallel and adjacent to the curb. Please...for the safety of those using the roadway, do not rake materials into the street.

Those living on a corner lot might experience one side being picked up before the other as the trucks run north to south and then east to west to be more efficient in the collection process. (Suggestion: Place all leaves on the north-south street if you want all your leaves picked up at the same time.)

Crews will only go through an area once, so if your yard waste is not out by the dates and times mentioned above it will not be picked up but can be taken to the drop-off site at the intersection of West St. Julien Street and North Swift Street.

To help the City serve you better, please do not park in front of the yard waste until pick-up is complete.

Should you have any questions, please call the Department of Public Works Office at 934-0670.

VOLUNTEERS WANTED – The City Council will soon be considering appointments of City residents to advisory boards and commissions. The various boards are tasked with topics ranging from planning the City future for streets, parks and library services to considering loan requests and other financial matters.

If you live within the corporate limits of the City and are able to volunteer 1-2 hours a month to help the City Council, please consider applying. Application cards are available from the City Administrator's office at 227 South Front Street. Openings will be available starting January 1st on the following advisory boards/commissions:

- Economic Development Authority
- Public Library
- Planning and Zoning
- Heritage Preservation
- Parks and Recreation
- Civil Service
- Hospital
- Housing and Redevelopment

More information on each of these boards, including the dates/times of the meetings, is available on the City's website. Most terms are three years although some are up to five year terms.

For more information, please contact the City Administrator's Office at 934-0663 or by email at barbaral@saintpetermn.gov.

2014 WATER FLUORIDATION QUALITY AWARD - The Minnesota Department of Health has announced the City of Saint Peter has been awarded a Water Fluoridation Quality Award from the U.S. Centers for Disease Control and Prevention (CDC). Water fluoridation is the adjustment of fluoride in the drinking water supply to a level which safely and effectively reduces tooth decay and promotes good oral health. The award recognizes communities that maintained a consistent level of optimally fluoridated water throughout 2014.

"We can be proud that in Minnesota, communities are employing this effective public health measure," says State Oral Health Director, Merry Jo Thoele. "Studies show that fluoridation prevents tooth decay in all age groups, not just in children. So it is very important that communities continue to maintain their fluoridation levels."

Community water fluoridation has been recognized by CDC as one of the ten great public health achievements of the twentieth century. The CDC recommends water fluoridation as a safe, effective, and inexpensive method of preventing

tooth decay. In fact, every \$1 invested in fluoridation saves approximately \$38 in costs for dental treatment.

Public Works Director Moulton reminds the public that the City's water utility remains committed to serving the Saint Peter community by providing high quality drinking water.

For more information on the City's efforts to provide quality water, please contact the Public Works Department at 934-0670.

GENERAL ELECTION RESULTS - The results of the November 3, 2015 general election are as follows:

MAYOR

Chuck Zieman	934
Timothy Strand	444



COUNCILMEMBER WARD I

Jeff Brand	413
Ed Johnson	367
Jill Niebuhr	86
Brett Christensen	24
Thomas M. Geisler	19

COUNCILMEMBER WARD II

John Kvamme	302
Jerry Pfeifer	284
David B. McGuire	168

A total of 1,302 voters cast ballots in Saint Peter for a 22% turnout based on 5,912 registered voters.

Newly elected officials will take office at the first regular meeting in January, 2016.

MEETING DATE CHANGE - The schedule for Tourism and Visitors Bureau meetings will change in November and December due to the regular meeting date proximity to Thanksgiving and Christmas. There will be NO meeting in November. The December meeting will be rescheduled to December 11th at 8:00 a.m.

Other City advisory boards and commissions may also have different meeting dates in November and December. Anyone interested in attending a meeting of a City advisory board is encouraged to contact the City Administrator's Office (934-0663) or check out the calendar on the City's website <http://www.saintpetermn.gov/events> prior to the meeting to confirm the meeting date/time.

HELP WANTED - The City of Saint Peter is accepting applications for the following position:

- **INFRASTRUCTURE TECHNICIAN** - in the Stormwater Utility of the Department of Public

Works. Candidates for this position will spend the majority of their time working outdoors. Major duties include locating water, sewer, and stormwater lines, cleaning stormwater collection systems, checking and repairing stormwater sump basins and downstream defenders, raising manholes and recording information on the City's geographic information system (GIS). This position works closely with contractors and property owners in observing construction practices and work performed in the right-of-way and on private property. **MINIMUM QUALIFICATIONS:** high school diploma or equivalent; Possession of a valid State of Minnesota Class A driver's license with Air Brake Endorsement and Tanker Endorsement, or to obtain within six months of the date of employment with the City; Possession of Erosion/Sediment Control Inspector/Installer Certificate or the ability to obtain within six months of the date of employment with the City; Possession of the Erosion/Sediment Control Site Management Certificate or the ability to obtain within six months of the date of employment with the City; Knowledge of "as-built" records, ability to read blueprints, maps, specifications used by contractors in the field of construction; and Possession of an American Heart Association Certification as a Basic Rescuer for cardiopulmonary resuscitation and emergency cardiac care or obtain within six months of the date of employment with the City. The desirable candidate will also possess many other skills, have additional experience and/or will have completed advanced education courses that will make the individual successful in this position. More information on these qualifications is identified in the job description that will be provided to prospective candidates along with the required job application. **NOTICE:** The successful candidate must complete and pass a pre-employment physical and drug test and is subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing required by federal regulations. \$18.06 to \$27.96 per hour. Applicants are required to complete a City of Saint Peter application form available in the City Administrator's Office or by calling (507) 934-0663. Completed applications must be received by the City Administrator's Office no later than 5:00 p.m. on Wednesday, November 18, 2015. Faxed, e-mailed, or late applications will not be accepted. Interviews will be conducted on December 2, 2015. AA/EOE

- **PART-TIME BUS DRIVERS** (no benefits) -
MINIMUM QUALIFICATIONS: High school diploma or equivalent; possession of valid State of Minnesota Driver's license. **DESIRED QUALIFICATIONS:** Experience working with the public; experience operating two-way radio/phones; training in vehicle mechanics; previous bus driving experience. Starting wage \$14.48 per hour. Applicants are required to complete City application form available from the City Administrator's office at 227 South Front Street between the hours of 8:00 a.m. - 12:00 noon and 1-5 p.m. or by calling (507)934-0663. Completed applications must be received by the City Administrator's Office by 5:00 p.m. November 20, 2015. Faxed, emailed, and/or late applications will not be accepted. AA/EEO
- **VOLUNTEER FIREFIGHTER** - in the Fire Department. Up to five (5) Firefighters will be hired. Minimum qualifications: High school diploma/GED; at least 18 years of age; reside within a six (6) minute response time from the Fire Station; possess a valid driver's license; and ability to read and write the English language. An open meeting for interested candidates and their significant others will be held on Thursday, November 5, 2015 from 6:00 – 8:00 p.m. at the Fire Station (227 West Mulberry Street). Successful candidates will begin service January 1, 2016 and will be required to successfully complete required Firefighter schooling within one year. Applicants are required to complete a City application form which is available in the City

Administrator's office at 227 South Front Street or by calling (507)934-0663. Applications must be received by the City Administrator's office by 5:00 p.m. on November 20, 2015. Faxed, emailed and/or late applications will not be accepted. AA/EEO

- **PART-TIME PAYROLL CLERK** – in the Finance Department. 20 hours per week. **MINIMUM QUALIFICATIONS:** High School Diploma or equivalent; One year payroll experience or Associates degree in Accounting; Demonstrated experience working with the public; Demonstrated experience working with benefits provided to employees; Knowledge of Microsoft Word and Excel software. **DESIRED QUALIFICATIONS:** Previous municipal accounting experience; Knowledge of fund accounting principles, practices, and terminology; 2 or more years' experience working with employee benefits. Starting wage \$12.45 to \$12.86 per hour. Applicants are required to complete City application form available in the City Administrator's office at 227 South Front Street or by calling (507)934-0663. Completed applications must be received by the City Administrator's office by 5:00 p.m. on Friday, November 20, 2015. Faxed, emailed, and/or late applications will not be accepted. AA/EEO

CITY MEETING CALENDAR - This calendar is subject to change. Should you have a question on a meeting date/time, please contact the City Administrator's Office at 934-0663 or visit the City's website at www.saintpetermn.gov.

Tuesday	November 10	5:30 p.m.		Library Board
Wednesday	November 11			LEGAL HOLIDAY – VETERAN'S DAY City Offices Closed
Monday	November 16	5:30 p.m.		City Council Workshop
Monday	November 16	7:00 p.m.		Parks and Recreation Advisory Board
Thursday	November 19	12:00 noon		Economic Development Authority
Friday	November 20	8:00 a.m.		Tourism and Visitors Bureau
Monday	November 23	7:00 p.m.		City Council Meeting
Tuesday	November 24	5:30 p.m.		Heritage Preservation Commission
Wednesday	November 25	12:20 p.m.		Hospital Commission

Thursday-Friday	November 26- November 27		LEGAL HOLIDAY - THANKSGIVING City Offices Closed
Monday	November 30	3:00 p.m.	City Council Goal Session
Thursday	December 3	5:30 p.m.	Planning and Zoning Commission
Monday	December 7	3:30 p.m.	Housing and Redevelopment Authority
Monday	December 7	4pm – 5 pm	City Council Reception
Monday	December 7	5:30 p.m.	City Council Workshop Session
Monday	December 14	7:00 p.m.	City Council Meeting



***PLEASE NOTE – Holiday schedules in November and December may impact regular meeting dates and times. If unsure of the meeting date/time for the advisory board or commission meeting you are interested in, please contact the City Administrator's Office at 934-0663.