

# CITY OF SAINT PETER HOT SHEET



All the City news you need to know and a little bit more!

City Info Line 507-934-0675 TDD #711

The City of Saint Peter is an equal opportunity provider.



The following information is a publication of the City of Saint Peter, City Administrator's Office, 934-0663, 227 South Front Street. Please contact us at [barbaral@saintpetermn.gov](mailto:barbaral@saintpetermn.gov) [www.facebook.com/cityofsaintpeter](http://www.facebook.com/cityofsaintpeter)



03/11/2015

**CITY COUNCIL ACTIONS** – Action taken by the City Council at the regular meeting of March 9, 2015 included a public hearing and subsequent action in support of a currency exchange license for La Mexicana Market in Saint Peter; correction to previous action regarding adoption of Registered Land Survey #68 and vacation of drainage easements; approval of a request from the Fire Relief Association to increase the yearly retirement benefit amount to \$2,800 per year of service; approval for execution of a renewal mutual aid agreement with Blue Earth, Nicollet, Le Sueur Counties and all the cities within those counties; approval of a request by the St. Peter Ambassador's for City assistance for the St. Patrick's Day parade; approval of the 2015 street maintenance plan; and approval of an updated spill prevention plan as required by the EPA.

The next regular meeting of the City Council will be Monday, March 23rd at 7:00 p.m. in the Governors' Room of the Community Center. For more information on City Council meetings, please contact the City Administrator's office at 934-0663. Copies of the Council packet are also available on the City's website at [www.saintpetermn.gov/city](http://www.saintpetermn.gov/city).



**STREET SWEEPING** – The Public Works Department has started their annual street sweeping activities. The photos shown here are a couple of our sweepers in

action. These aren't small pieces of equipment and the drivers have to watch not only other drivers, pedestrians, squirrels and the like, but they must also watch the curblines. That makes sweeping



one of those activities that is difficult to do well and requires the public's help to give the drivers enough clearance to keep everyone safe.

Street sweeping is done to remove the sand, salt, and other materials that accumulate on the City's roadways throughout the winter. Completing this work before spring rains start helps keep the pollutants out of the City's storm water system, and ultimately, out of the Minnesota River.

Residents can help the Public Works crews by moving vehicles from City streets until the roadway has been cleaned. This ensures the road is completely swept.

For questions on the street sweeping work, please contact the Public Works Department at 934-0670.

**HELP WANTED** – The City is now accepting applications for the following positions:

- **PART-TIME BUILDING SUPERVISOR** - The City of Saint Peter is accepting applications for the position of part-time BUILDING SUPERVISOR in the Recreation and Leisure Services Department. The Building Supervisor supervises the Community Center and performs light custodial duties. Minimum qualifications: High School diploma or equivalent; formal CPR and First Aid training or ability to be certified within six months of employment; experience working with the public. Desired qualifications: Experience in building maintenance functions; formal CPR and First Aid certification. This position requires night and weekend work. Beginning wage \$9.50/hour. Applicants are required to complete a City application form available in the City Administrator's office at 227 South Front Street between the hours of 8 a.m. - 12 noon and 1 p.m. - 5 p.m. or by calling (507)934-0663. Completed

applications must be returned no later than 5 pm, March 27, 2015. Faxed, emailed and/or late applications will not be accepted. AA/EOE

- **SEASONAL POSITIONS IN PUBLIC WORKS AND RECREATION:** The City of Saint Peter is accepting applications for seasonal positions for the 2015 summer season. These are positions for which an eligibility list will be maintained until August 31, 2015. Applications available beginning Wednesday, February 11, 2015 on the City's website ([www.saintpetermn.gov](http://www.saintpetermn.gov) – only for seasonal positions); from the City Administrator's office during the hours of 8 am–Noon and 1–5 pm, 227 S. Front Street; or by calling 507-934-0663. **Completed applications must be received by the City Administrator's Office by 5 pm on Friday, March 13, 2015.** Faxed and/or late applications will not be accepted.

- **PUBLIC WORKS SEASONAL LABORER:** Duties include a variety of manual labor tasks associated with the care, maintenance, and cleaning of City facilities and equipment including, but not limited to, painting, washing, mowing, weeding, digging, cleaning and organizing; planting, trimming, and removal of trees and shrubs and mowing and trimming facilities. 40 hours/week. Applicants must possess a minimum valid Class C or D driver's license. Must pass pre-employment drug test; subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing required by federal regulations. Minimum age: 18. A condition of employment shall be successful completion of a background investigation. Must be at least 18 years of age for Public Works positions. Starting wage - \$9.00/hour.

- **RECREATION/LEISURE SERVICES:**
  - **SPORTS/SPECIAL EVENTS PROGRAM COORDINATOR:** Train & supervise staff, organize and implement summer sports and special event programs (Baseball, Soccer, Special Events etc.) and. Need strong organizational, motivational, planning and leadership skills. Experience with school age children. 35–40 hours/week. Mid May–End of August. Starting wage: \$11.00/hour.
  - **CREATE A CAMP COORDINATOR:** Train, supervise staff, organize and implement summer programs (Day Camps, Special Events) for 6–10 year old children. Leadership and supervisory experience with recreation activities required. Need strong organizational, motivational, planning and leadership skills. 35–40 hours/week. Mid

May–Mid August. Starting wage: \$11.00/hour.

- **SPECIALTY CAMP/PRESCHOOL COORDINATOR:** Train & supervise staff organize and implement summer programs (Lil Rascals, Specialized Day Camps, Special Events) for 3–10 year old children. Leadership and supervisory experience with recreation activities required. Need strong organizational, motivational, planning and leadership skills. 35–40 hours/week. Mid May–Mid August. Starting wage: \$11.00/hour.
- **VOLUNTEER IN THE PARK COORDINATOR:** Recruit, train, assign and supervise youth volunteers. Strong organizational skills and previous work with youth required. Flexible hours. 30–40 hours/week. May–August. Starting wage: \$11.00/hour.
- **RECREATION LEADERS:** Responsibilities include implementing youth summer recreation and sports programs and special events. Previous experience working with youth desired. Strong leadership and organizational skills required. Mid May–mid/end August. 35–40 hours/week. Starting wage: \$9.50/hour.
- **PART TIME RECREATION LEADERS:** Responsibilities include implementing youth summer recreation and sports programs and special events. Previous experience working with youth desired. Strong leadership and organizational skills required. Mid May–mid/end August. 20–25 hours/week. Starting wage: \$9.50/hour.
- **AQUATICS PROGRAM-** Aquatics Program candidates must pass pre-employment drug test; be subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing required by federal regulations.
  - **HEAD LIFEGUARDS:** Duties include supervision of aquatics personnel, pool patrons, and pool facility. Must have three years of lifeguard experience. Current WSI, LGT, First Aid and CPR certificates required. Strong leadership background. Minimum age: 18. Starting wage: \$10.50/hour.
  - **LIFEGUARD/WSI:** Duties include teaching swim lessons and supervision of swimmers. Some maintenance. Full, part-time and substitute positions. Current WSI, LGT, First Aid and CPR Certificates required. Starting wage: \$9.50/hour.

- LIFEGUARD (without WSI): Duties include supervision of swimmers and some maintenance. Full, part-time and substitute positions. Current LGT, First Aid & CPR Certificates required. Minimum age: 15. Starting wage: \$9.00/hour.

- OUTDOOR POOL CASHIER: Duties include collection of pool fees, light bookkeeping, some maintenance and strong public relations skills. Part-time. Starting wage: \$7.25/hour.

**CITY MEETING CALENDAR** - This calendar is subject to change. Should you have a question on a meeting date/time, please contact the City Administrator's Office at 934-0663 or visit the City's website at [www.saintpetermn.gov](http://www.saintpetermn.gov).

Monday	March 16	5:30 p.m.	City Council Workshop Session
Monday	March 23	7:00 p.m.	City Council Meeting
Wednesday	March 25	12:00 noon	Hospital Commission Meeting
Thursday	March 26	12:00 noon	Economic Development Authority
Friday	March 27	8:00 a.m.	Tourism and Visitors Bureau
Monday	March 30	3:00 p.m.	City Council Goal Session
Tuesday	March 31	5:30 p.m.	Heritage Preservation Commission