

CITY OF SAINT PETER HOT SHEET



All the City news you need to know and a little bit more.
City Info Line 507-934-0675 TDD #711
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The following information is a publication of the City of Saint Peter, City Administrator's Office, 934-0663, 227 South Front Street. To request an email subscription to this newsletter, or for more information, please contact us at barbaral@saintpetermn.gov www.facebook.com/cityofsaintpeter



07/26/17

CITY COUNCIL ACTIONS – Action taken by the City Council on July 24, 2017 included a public hearing and subsequent action to establish Tax Increment Financing District No. 1-21 and to enter into a development agreement with Solace Apartments Limited Partnership; award of the bid for the Veterans Memorial Park Sidewalk Improvements 2017 project to OMG Midwest; authorization for execution of a Master Partnership contract with the Minnesota Department of Transportation; authorization for execution of an agreement with Jaguar Communications for use of City owned conduit; approval of a request by the operator of the Capitol Room to establish a temporary loading/unloading zone in front of the property at 419 South Minnesota Avenue and to remove the restricted parking hours in Municipal Parking Lot #5; approval of a request for City assistance for the Rock Bend Folk Festival; and approval of business licenses for the Capitol Room.

The next City Council meeting is August 14, 2017 at 7:00 p.m. in the Governors' Room of the Community Center. For more information on City Council meetings, please contact the City Administrator's office at 507-934-0663. Copies of the Council packet are also available on the City's website at www.saintpetermn.gov/city.

PEDDLERS NEED PERMITS

- Beware of door to door salespeople without permits from the City! Summer is the time of year when we see a dramatic increase in the number of people going door to door in residential areas trying to sell everything from magazine subscriptions to boxes of



Tide detergent (no kidding...happened last week on the south end of Saint Peter.)

Please be advised that anyone who does not have a permanent and fixed business in Saint Peter is not allowed to go door to door in residential areas without a permit from the City. The permits are required so we can do a background investigation on the person and/or company to ensure they are a legitimate business and that they have the appropriate insurance/bonds to help recover monetary losses by our residents.

If someone comes knocking on your door trying to sell you something, ask to see their permit. If they can't produce one, then don't open your door to them and NEVER let them in your home. They may try and tell you that they don't need a City permit because they are licensed by the State, but that's not true. City permits ARE required unless they are already a business with a fixed location in Saint Peter.

There are certain exceptions to the permit rule...girl scouts/boy scouts, religious organization, etc....and the language about the exceptions can be found in the City Code at [PEDDLER LICENSE EXCEPTIONS](#). If you still aren't sure if they are actually permitted to be selling door to door, call City Hall (934-0663) to verify.

And finally, if you have one of these unlicensed folks stop at your home, please call the Police Department to report it (931-1550). Give the best description you can of the person and their vehicle and the direction they were going when they left your home. That will help us find the individuals and either escort them out of the community or make sure they receive the appropriate permits.

CITY MEETING SCHEDULES – The City uses many different ways of notifying the public when and where City meetings take place. The one official spot is the legal notices bulletin board at City Hall.

As required by the Open Meeting law, all official notices of meetings to be held by the City Council and its' advisory boards and commissions are posted on this bulletin board at least 72 hours before the meeting.

We also include a calendar in the Hot Sheet and have a calendar available on the City's website. Meetings are sometimes referenced on the City's Facebook page. While we try to be as accurate as we can be in these different locations, the meetings are usually posted on the website a year in advance and sometimes things get changed.

Residents interested in attending a City Council meeting, or seeing what is on the agenda for an upcoming meeting, are encouraged to go directly to the Council packet for that meeting. The City Administrator's Office uploads copies of all City Council meeting agendas to the City's website at www.saintpetermn.gov under the GOVERNMENT tab. Click on "current City Council agendas and packets" and you can see exactly the same notice and information that is provided directly to the Council.

And as always, if it is really important to ensure you are at the meeting, please feel free to contact the City Administrator's Office (507-934-0663) to verify the start time and location of any meeting. We are happy to help.

of 8:00 a.m. - 12:00 noon and 1:00 p.m. - 5:00 p.m. The filing fee is \$5.00. Persons with questions regarding the election or filing for office are encouraged to call the City Administrator's office at 934-0663.

SUMMER READING PROGRAM A SUCCESS - Believe it or not, the summer reading program at the library is coming to an end already. We've been "Building a Better World" through books, activities, art and more for nearly 10 weeks, and it has been so much fun.

The program included 202 children reading all summer for read beads to add to their necklaces. To date, kids have read for 3,730 days collectively. That's over 10 years of reading! To keep kids reading until school starts, the Library will keep awarding beads for days read until school starts in September. This year the program also included 111 teens (grades 6+) participating in the scratch off ticket program which made for lots of summer reading happening in Saint Peter.

The final event of the program will be Friday, July 28th at 6:30 p.m. Family Box Building Night in the library is an after-hours, family fun activity. There will be an evening story time, box building, snacks and more. To participate, families can sign up by contacting the Library (601 South Washington Avenue) or on the library website at www.saintpetermn.gov/library.



CITY COUNCIL CANDIDATE FILING – The filing period for seats on the City Council will begin at 8:00 a.m. on Tuesday, August 1st and continue until 5:00 p.m. on Tuesday, August 15, 2017. The Election will be held on Tuesday, November 7,

2017 to elect a Mayor, two Councilmembers from Ward I (North Ward) and one Councilmember from Ward II (South Ward). The terms of:

NAME	POSITION	TERM
Charles Zieman	Mayor	2 yrs.
Susie Carlin	Council Ward I	4 yrs.
Roger Parras	Council Ward I	4 yrs.
Stephan Grams	Council Ward 2	4 yrs.

expire on December 31, 2017. Please note that Saint Peter City Council positions are non-partisan.

Any person wishing to file for City offices may do so at the City Administrator's office in the Municipal Building, 227 South Front Street between the hours

SEAL COATING – As part of the City's annual streets maintenance program, the City conducts "seal coating". The community is divided into sections and the work is done on a 5-6 year rotating basis in each section.

Seal coating is a process where tacky asphaltic oil is applied to the road surface, followed immediately by placement of small red/chip rock stones. The rock is left in place for several days to allow the rock to adhere to the oil product until it is eventually swept up by the Streets crew. This creates a, hopefully, water proof seal to the road surface that prevents penetration of water which leads to deterioration of the road surface.



During the process, motorists are restricted from driving on the roadway surface until the rock is in place. It moves very quickly and the City's Streets crew works cooperatively with the seal coat contractor to move through areas efficiently and quickly.

This year's seal coating program will begin at the beginning of August. If you live in one of the areas to be done, "no parking" signs will have been posted before the work commences. Those living in the area are asked to make alternative plans for parking vehicles to make sure the entire length of roadway is open. Once the rock has been placed, please feel free to park on the roadway again,

The streets to be seal coated this year include:

- Municipal Swimming Pool Parking Lot
- Wastewater Plant Parking Lot
- Fire Department Parking Lot
- Nicollet County Historical Society Parking Lot
- City Lots #2, #3, and #4
- St. Julien Street between Washington and 169
- Swift Street
- Fair Street
- North Fourth Street
- North Third Street between Broadway and Union
- West Skaro Street between Washington and 169 (MN Ave)
- West Chatham Street
- West Chestnut Street
- Drantell Street
- West Madison Street

Property owners along these roadways may experience a bit of dust from the process, but please be patient until the rock is swept up in a few days. For questions about the seal coating process, please contact the Public Works Department at 934-0670.

9TH ANNUAL SUMMER CELEBRATION AND NIGHT TO UNITE EVENT – Please join the Police Department and Recreation and Leisure Services Department on Tuesday, August 1 from 5:30 – 7:30 p.m., for the 9th annual Summer Celebration and Night To Unite event at Veteran's Memorial Park adjacent to the swimming pool. There will be free games and activities for all ages including the Mayo One Helicopter (weather and emergency dependent); a smoke house, safety demonstrations and crime prevention tips. There will be free admission to the pool and you can fill up on hot dogs and walking tacos and then take a shot at the dunk tank. And there will be lots of great prizes!!

Again, the admission is free, but participants are asked to help support the St. Peter Food Shelf by bringing a generous donation to the event.

STREET PAINTING WORK –

The Public Works crew continues to paint roadways stripes, parking stalls and intersections. Please be extra careful in and around these areas as traffic may be restricted to one lane and



intersections may be a little more difficult to traverse until the paint dries and the safety cones are removed.

HELP WANTED – The City of Saint Peter is currently accepting applications for the following positions:

- **PT BUS AIDE** - for the Minnesota River Valley Transit system. The Bus Aide assists St. Peter pre-school passengers boarding and disembarking the bus; rides the bus with the pre-school passengers; monitors passengers; assists passengers to the curb or sidewalk, and aids in emergency medical situations. **MINIMUM QUALIFICATIONS:** Experience working with the public in a retail setting. **DESIRED QUALIFICATIONS:** Six or more months experience working with children in a child care setting such as a day care; Training in basic first aid. Hours for the position will be approximately 7:15 – 8:10 a.m. and 10:45 am-12:15 pm and 2:45 – 3:30 p.m. weekdays. Applicants will be required to undergo a successful background investigation. Aides are paid on a per shift basis. All applicants must complete City application form available in the City Administrator's office at 227 South Front Street or by calling (507) 934-0663. Completed applications must be received by the City Administrator's office by 5:00 p.m. August 10 2017. Faxed and/or late applications will not be accepted. AA/EEO
- **PART-TIME BUS DRIVER** for the Minnesota River Valley Transit System. Position works Wednesday, Friday and/or Saturday nights from 9 pm – 2 am. **MINIMUM QUALIFICATIONS:** High school diploma or equivalent; possession of, or ability to obtain within 30 days of employment, a valid State of Minnesota CDL minimum of Class C Driver's License/passenger endorsement. **DESIRED QUALIFICATIONS:** Previous experience working with the public; training in vehicle mechanics; experience operating a two-way

radio/phone; and prior bus driving experience. Starting wage \$17.91 per hour. Applicants are required to complete City application form available in the City Administrator's office at 227 South Front Street or by calling (507) 934-0663. Completed applications must be received by the City Administrator's office by 5:00 p.m. August 10, 2017. Faxed and/or late applications will not be accepted. ****NOTE:** The successful candidates for this position will be required to successfully complete and pass a pre-employment drug test. The position is also subject to post-accident, random, reasonable suspicion, return to duty, and follow-

up drug and alcohol testing as required by USDOT 49 CFR Part 655 (Federal Transit Administration) and USDOT 49 CFR Part 40. In addition, successful candidates for this position must have a vehicle driving record which is clear of revocations, suspensions and cancellations for the past three (3) years. Applicants may be required to submit to a criminal background check and be clear of convictions for crimes or anticipatory crimes (as defined in M.S. 609.17 and 609.175) within the previous fifteen (15) years. AA/EEO

CITY MEETING CALENDAR - This calendar is subject to change. Should you have a question on a meeting date/time, please contact the City Administrator's Office at 934-0663.

Wednesday	July 26	12:30 p.m.	Hospital Commission
Thursday	July 27	12:00 noon	Economic Development Authority CANCELLED
Friday	July 28	8:00 a.m.	Tourism and Visitors Bureau
Monday	July 31	3:00 p.m.	City Council Goal Session
Tuesday- Tuesday	August 1 - August 15		City Council Candidate Filing Period
Thursday	August 3	5:30 p.m.	Planning and Zoning Commission
Monday	August 7	3:30 p.m.	Housing and Redevelopment Authority
Monday	August 7	5:30 p.m.	City Council Workshop
Monday	August 14	7:00 p.m.	City Council Meeting
Monday	August 21	5:30 p.m.	City Council Workshop
Monday	August 21	7:00 p.m.	Parks and Recreation Advisory Board CANCELLED!
Wednesday	August 23	12:30 p.m.	Hospital Commission
Thursday	August 24	12:00 noon	Economic Development Authority
Friday	August 25	8:00 a.m.	Tourism and Visitors Bureau
Monday	August 28	7:00 p.m.	City Council Meeting
Tuesday	August 29	5:30 p.m.	Heritage Preservation Commission

*** Please contact the City Administrator's office (507-934-0663) for up-to-date meeting information.***