

CITY OF SAINT PETER HOT SHEET



All the City news you need to know and a little bit more!

City Info Line 507-934-0675 TDD #711

The City of Saint Peter is an equal opportunity provider.



The following information is a publication of the City of Saint Peter, City Administrator's Office, 934-0663, 227 South Front Street. Please contact us at barbaral@saintpetermn.gov www.facebook.com/cityofsaintpeter



01/18/17



MAKES ME WONDER (BY CITY ADMINISTRATOR TODD PRAFKE) – The way we connect continues to change and stay the same all at the same time. I know that sentence seems

a bit contradictory, but it really does sum up our efforts to make sure you have access to the information you want and need. We continue to use our now almost 19 year old HOT SHEET as the basis for our public information, but will continue to add things to our website at www.saintpetermn.gov and our Facebook page (<https://www.facebook.com/CityofSaintPeter>) and now I tweet on a pretty regular basis.

One of the newish things I am going to try is to use Facebook Live for a new and different type of my "State of the City" video blog. My plan is to pick an evening near the end of January or the beginning of February and go on Facebook Live and talk for about 3 to 5 minutes about a few things that I hope are of interest to you. Our friends will then be able to watch it live and ask questions via Facebook. I will do my best to answer those questions on the spot.

One of the challenges will be to pick a time that work for lots of people so I am still mulling that over. We know that not everyone uses Facebook just like all don't use our website or watch Council meetings on Cable TV, but our goal is to continue to provide options and opportunities for how you get some of your information about the City.

Watch here and a few other places for the announcement of the date and time for the Facebook Live experiment.

Will you check it out? It makes me wonder....

YOUTH SNOWMOBILE FIELD DAY - The Saint Peter Police Department, in conjunction with the Nicollet

County Sheriff's Office, North Mankato Police Department, and the Minnesota DNR, is hosting a Youth Snowmobile Safety Field Day on January 29, 2017. The class will begin promptly at 12:30 at the Nicollet County Fairgrounds - Johnson Hall (400 W Union Street) in Saint Peter. In order to attend this Field Day, the youth must first successfully complete an online snowmobile training course, which is available on the Minnesota DNR's website



at <http://www.dnr.state.mn.us/safety/vehicle/snowmobile/index.html>.

This course is for students between 11 - 15 years of age, but the certificate would not become valid until the student turns 12. The youth must also be pre-registered. For pre-registration or if you have questions, please contact Saint Peter Police Officer Keith Ruffing at (507) 931-1550 or by email at keithr@saintpetermn.gov.

COMMUNITY CENTER OPEN GYM – Looking for some indoor family fun? Why not try open gym at the Community Center? Upcoming hours include the following:

- Fri., Jan. 13 from 2–5 p.m. (no school)
- Sat., Jan. 14 from 1–4 p.m.
- Sun., Jan. 15 from 12–4 p.m.

For more information on the open gym schedule please check out the City's website at www.saintpetermn.gov.

RESIDENTIAL DEVELOPMENT - The recently adopted 2016 Comprehensive Plan identifies the goals for residential development within the community. One specific goal is that, "Safe, affordable and desirable rental housing opportunities should be

provided. Rental housing options should exist for households of all incomes.”

At the time of the 2010 U.S. Census, 34.7% of Saint Peter households resided in rental property while 65.3% owned their residence. The 2000 U.S. Census indicated a home ownership rate of 68.9% in Saint Peter. The Comprehensive Plan suggests that the current 65/35 ratio of owner occupied and rental property is optimal and provides sufficient opportunity for those seeking to lease a residence.

Since 2003, a total of 298 rental residential units have been constructed in Saint Peter. Of those, a total of 204 (68.5%) of the new rental units are charging “market rate” rent levels. Multi-family construction during the years 2003-2016 included the following:

Development	Rate	Subsidy	Total
Alpine Meadows	44	0	44
Rock Ridge	36	0	36
Apple Tree	21	0	21
Nicollet Meadows	9	11	20
Central Square	12	43	55
Park Row Crossing	0	40	40
309 S. Minnesota	2	0	2
Orchard Ridge Twins	16	0	16
Bunker Lane	24	0	24
WELCO West	40	0	40
	204	94	298

HELP WANTED - The City of Saint Peter is currently accepting applications for the following position(s):

- **GROUNDKEEPER** - in the Parks Section of the Department of Public Works. Two individuals will be hired for this position. Essential job functions include completing tasks associated with the maintenance, care, and cleaning of city parks and recreational facilities. Minimum qualifications include a high school diploma and one year of experience in the maintenance of parks and recreational facilities, possession of a valid State of Minnesota Class A Driver's License with Air Brake Endorsement and Tanker Endorsement or to obtain within six months of employment with the City; possession of an American Heart Association Certification as a Basic Rescuer or obtain within six months. Desirable qualifications: knowledge of materials, methods, and practices used in the maintenance and care of parks recreational facilities; knowledge of the care of plants, trees, and shrubs; knowledge of OSHA regulations and safety precautions; knowledge of equipment and its operation to perform related tasks in parks maintenance. **NOTICE:** The successful candidate must complete and

pass a pre-employment physical and drug test and is subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing required by federal regulations. Proposed start date March 20, 2017, pay \$16.95 per hour. Applicants are required to complete a City of Saint Peter application form available January 5, 2017, in the City Administrator's Office, 227 South Front Street, Saint Peter, Minnesota 56082-2538 or by calling (507) 934-0663. Completed applications must be received by the City Administrator's Office no later than 5:00 p.m. on Thursday, January 19, 2017. Faxed, e-mailed, or late applications will not be accepted. Interviews will be conducted Thursday, February 9, 2017. AAEO

- **ASSISTANT RECREATION PROGRAM SUPERVISOR (PT)** - in the Recreation and Leisure Services Department. **MINIMUM QUALIFICATIONS:** Associate's Degree or equivalent; Two years of experience in general program, activity or event planning or a combination of education and experience that provides equivalent knowledge, skills and abilities; Personal computer knowledge and experience; Valid driver's license; Experience working with the public. **DESIRED QUALIFICATIONS:** Bachelor's Degree in a human relations field e.g. education, recreation or related field; Two years programming experience with adults; Experience in provision of adult programming. This position will work 24 hours per week and will work non-traditional hours on occasion. Wage rate: \$15.50 per hour. Applicants are required to complete City application form available in the City Administrator's office at 227 South Front Street or by calling (507) 934-0663. Completed applications must be received by the City Administrator's office by 5:00 p.m. February 15, 2017. Faxed, emailed, and/or late applications will not be accepted.
- **RECREATION PROGRAM SUPERVISOR** – in the Recreation and Leisure Services Department. **MINIMUM QUALIFICATIONS:** Bachelor's Degree in Recreation, Education or a related area or equivalent; Two years of Recreation or Educational or related programming experience, or equivalent; Personal Computer knowledge and experience; Valid driver's license; and experience working with the public. **DESIRED QUALIFICATIONS:** Two years employee supervisory experience; Greater than two years of Recreation or Education or related programming experience,

or equivalent; Experience in preparation and implementation of budgets; and previous experience with registration and facility scheduling software. This position will work non-traditional hours on occasion. \$46,550 per year. Applicants are required to complete City application form available in the City

Administrator's office at 227 South Front Street or by calling (507) 934-0663. Completed applications must be received by the City Administrator's office by 5:00 p.m. February 15, 2017. Faxed, emailed, and/or late applications will not be accepted. AA/EEO

*******CITY OFFICE PHONE DIRECTORY*******

New To The City? Do you need to contact a City department and you aren't quite sure which one to call? The list below might help answer your questions:

Police/Fire/EMERGENCY 931-1550 or 911

- Parking tickets
- Safety programs/classes
- Animal impound
- Municipal Campground

City Administrator 934-0663

- General City information
- City Council meetings and Board schedules
- City Code Information
- Public Information Requests

Community Development 934-0661

- Economic Development
- Zoning Issues
- Planning
- Business licensing
- Animal Licensing

Building 934-0662

- Building permits
- Building inspections
- Rental inspections

Finance 934-0664

- Utility payments (billing)
- Refuse collection concerns/questions
- Accounts Payable
- New Utility Account Customer information
- Trash bag sales
- Billing questions

Transit (Office)

934-0668

Transit (Rides)

888--880-4696

Recreation and Leisure Services 934-0667

- Program registration
- Youth and adult activities
- Park shelter reservations
- Community Center Room Reservations
- Public Access

Recreation Hotline 934-0070

- Cancellations
- Youth Center information
- Senior Center information (934-7434)
- Warming house hours
- Swimming pool hours

Public Works 934-0670

- Electric service construction/repair/outages
- Water service construction/repair
- Wastewater service construction/repair
- Stormwater
- Environmental services
- Streets
- Parks
- Forestry

City Information Line 934-0675

- Snow emergency notices
- Electric outages
- City Council agendas
- Meeting Schedules
- Sidewalk complaints
- Snow shoveling complaints
- Weed mowing complaints
- Campground information

Public Library

934-7420

Community Center

934-0667

CITY MEETING CALENDAR - This calendar is subject to change. Should you have a question on a meeting date/time, please contact the City Administrator's Office at 934-0663 or visit the City's website at www.saintpetermn.gov.

Monday January 23 7:00 p.m. City Council Meeting

Wednesday January 25 12:30 p.m. Hospital Commission

Thursday	January 26	12:00 noon	Economic Development Authority
Friday	January 27	8:00 p.m.	Tourism and Visitors Bureau
Monday	January 30	3:00 p.m.	City Council Goal Session
Tuesday	January 31	5:30 p.m.	Heritage Preservation Commission
Thursday	February 2	5:30 p.m.	Planning and Zoning Commission
Monday	February 6	3:30 p.m.	Housing and Redevelopment Authority
Monday	February 6	5:30 p.m.	City Council Workshop
Monday	February 13	7:00 p.m.	City Council Meeting
Monday	February 20		PRESIDENT'S DAY HOLIDAY – City offices closed
Tuesday	February 21	5:30 p.m.	City Council Workshop
Wednesday	February 22	12:30 p.m.	Hospital Commission
Thursday	February 23	12:00 p.m.	Economic Development Authority
Friday	February 24	8:00 a.m.	Tourism and Visitors Bureau
Monday	February 27	7:00 p.m.	City Council Meeting
Tuesday	February 28	5:30 p.m.	Heritage Preservation Commission

*** Please contact the City Administrator's office (934-0663), check out our website (www.saintpetermn.gov) or the City's Facebook page at [FACEBOOK](#) for up-to-date meeting information.***