

CITY OF SAINT PETER HOT SHEET



All the City news you need to know and a little bit more.
City Info Line 507-934-0675 TDD #711
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The following information is a publication of the City of Saint Peter, City Administrator's Office, 934-0663, 227 South Front Street. To request an email subscription to this newsletter, or for more information, please contact us at barbaral@saintpetermn.gov www.facebook.com/cityofsaintpeter



07/10/19

CITY COUNCIL ACTIONS – Action at the City Council meeting held on July 8, 2019 included acceptance of the 2018 audit as presented by the City's auditor; approval of a mortgage subordination request submitted by Jael Properties (River Valley Birth Center); approval of a School District #508 request for a second School Resource Officer; authorization to execute a Memorandum of Understanding with School District #508 for Community Education youth programming to be provided by the City's Recreation and Leisure Services Department; authorization for the City to reimburse itself from future bond proceeds for the Fire Hall Project; approval to execute a modified membership agreement for the Regional Economic Development Alliance; and adoption of modified and new construction standards for public infrastructure.

The next regular City Council meeting will be Monday, July 22nd beginning at 7:00 p.m. in the Governors' Room of the Community Center.



MAKES ME WONDER (BY CITY ADMINISTRATOR TODD PRAFKE) – This is the fifth in a series of "Makes Me Wonder" columns reviewing the City Council's "Items Of Vital Importance"

list....

Thriving business community.... This is on the list of issue of Vital Importance and for good reason. Businesses are one of the things that hold communities together.

We have some great ones here; so many that I am choosing not to mention them in the space provided. We also have a number of wonderful not for profits and government agencies which do important work, employ many and help make our community great.

To help businesses we have many programs, loans, tool and folks to consult with that can help

entrepreneurs get things rolling. Much of that is available through our Community Development office.

In some ways "business development" is changing very quickly. Long gone are the days when a business owner bought a great steak and a few drinks for a business owner from another town to cut a deal for them to move their business here. Actually, I don't know if those days ever really existed but these days' cities what's important to entice business is the need to have capital, places to build, and good land use.

The most important thing; however, is employees. Can a new business find the employees they need to support their new or expanded operations? This is a challenge here in Saint Peter. A big challenge as evidenced by the billboard on north Highway 169 put up by a local business looking for folks to work.

Ask any employer and I bet that number one or two on their list of importance is the availability of quality employees. Finding local talent becomes harder when the housing market, both owning and rental, is tight. That's one of the reasons the City works to develop a balanced housing market that will bring employees to our community.

Sometimes low cost loans can make a difference and the City can help with that also. If you have a business and you need some help or maybe are in need of a loan to expand your business, please contact the City's Community Development Department (507-934-0661) for more information on how we can help get you started.

Is business as easy as it used to be? Is anything? It makes me wonder...



CITY COUNCIL CANDIDATE FILING – The filing period for seats on the City Council will open at **8:00 a.m. on Tuesday, July 30th and continue until 5:00 p.m. on Tuesday, August 13, 2019.** The Election will be held on Tuesday,

November 5, 2019 to elect a Mayor, one Councilmember from Ward I (North Ward) and two Councilmembers from Ward II (South Ward). The terms of:

<u>NAME</u>	<u>POSITION</u>	<u>TERM</u>
Charles Ziemann	Mayor	2 yrs.
Roger Parras	Council Ward I	4 yrs.
Jerry Pfeifer	Council Ward 2	4 yrs.
John Kvamme	Council Ward 2	4 yrs.

expire on December 31, 2019. Please note that Saint Peter City Council positions are non-partisan.

To qualify as a candidate you must:

- Be eligible to vote in Minnesota.
- Have not filed for the same or any other office at the general election.
- Be or will be at least 21 years of age or more on assuming office; and
- Have maintained a residence in the district for which you are seeking office for at least 30 days before the general election on November 5, 2019

Once filing is officially open anyone wishing to file for City offices may do so at the City Administrator's office in the Municipal Building, 227 South Front Street between the hours of 8:00 a.m. - 12:00 noon and 1:00 p.m. - 5:00 p.m. The filing fee is \$5.00.

Persons with questions regarding the election or filing for office are encouraged to call the City Administrator's office at 934-0663 or by email at barbaral@saintpetermn.gov.

CITIZENS ACADEMY – The City Council is pleased to announce a new Citizens Academy program for residents. The five week program will begin on Wednesday, September 11th from 5:30 p.m. – 7:00 p.m. in the Governors' Room of the Community Center.

The program will provide members of our community with opportunity to get to know City staff and learn more about the City and how it operates. Each session would include meeting staff, getting to know some of the things that go into everyday activities of the City, and tours.

The Academy gives participants the opportunity to learn more about each City department, including Police, Fire, Administration, Community Development, Public Works (including the Utilities divisions), Building, and Recreation. Each session will be about an hour and a half in length.

Graduates, those attending four or more of the five sessions, will receive special recognition by the



City Council in the HOT SHEET and at a Council meeting.

Advanced sign-up is required and a minimum of twelve participants will be required for the program (capped at 20 participants). First preference will be given to those living within the corporate limits of the City. If additional slots are available, others will be allowed to participate.

To sign up, please contact the City Administrator's office by email at barbaral@saintpetermn.gov or by calling 507-934-0663. Applicants will need to provide their name, home address, phone number (both land and cell phone if available), and email address.

AUDIT COMPLETED – The 2018 audit of the City's finances is now complete and has been accepted by the City Council.

The State mandated audit was completed by the firm of Malloy, Montague, Karnowski, Radosevich & Co. and presented by the City's long-time Auditor Jim Eichten as part of the July 8th Council meeting. Eichten reported the audit showed an adherence to budget by City staff and a good understanding by both Council and staff of the City's financial standing and future needs.

Included in the presentation was a review of the management report; information on expenditures and revenues from the General Fund; a comparison of tax and property rates between Saint Peter and the rest of the state; and a review of the financial position of each of the City's special funds like Electric, Water, and Wastewater.

The Audit, as required by Statute, has also been provided to the State Auditor's Office for their review of the findings.

Copies of the complete audit will be made available on the City's website in the near future and a copy of the audit is available at the Library for review (sorry...these documents can't be checked out).

For more information on the City's Audit or finances, please contact the Finance Director at City Hall (934-0664).

ATV SAFETY ONLINE FIELD DAY CLASS – DO you have kids who like to ride ATV's? Then pay attention to this safety class being offered through the Saint Peter Police Department.

The class will be held this Sunday, July 14th beginning at 9:00 a.m. and it is for youth ages 10 – 15. To participate the child must have first completed the ATV Safety Online Course at www.ATVcourse.com. The Hands-On training

includes: Basic ATV operation; protecting the environment; common ATV parts and controls; MN rules and laws; responsible ATV riding skills for trail riding, and practicing/demonstrating skills on an ATV course.

The class will take place at the Nicollet County Fairgrounds, 400 W. Union Street. For more information, please contact Police Officer Jon Hughes at 507-931-1550 or by email at jonh@saintpetermn.gov.

HELP WANTED – The City of Saint Peter is now accepting applications for the following part-time position:

- **PART-TIME LIBRARY CIRCULATION CLERK** in the Recreation and Leisure Services Department. Minimum qualifications:

Experience working with public in customer service setting. Desired qualifications: Experience in provision of library services; ability to operate a PC and use internet and related programs including on-line cataloging system. Up to 19 hours per week (M-F mainly daytime hours with some evenings and Saturdays). \$11.36/hour. Applicants are required to complete City application form available from the City Administrator's office at 227 South Front Street between the hours of 8:00 a.m. - 12:00 noon and 1-5:00 p.m. or by calling (507) 934-0663. Completed applications must be received by the City Administrator's office by 5:00 pm July 19, 2019. Faxed, late, and/or emailed applications will not be accepted. AA/EEO

CITY MEETING CALENDAR – For questions on meeting dates/times, please contact the City Administrator's Office at 934-0663. Full calendar available at www.saintpetermn.gov.

Thursday	July 11	5:30 p.m.	Planning and Zoning Commission
Monday	July 15	5:30 p.m.	City Council Workshop – at the Arts Center
Monday	July 15	7:00 p.m.	Parks and Recreation Advisory Board
Monday	July 22	7:00 p.m.	City Council Meeting
Wednesday	July 24	12:30 p.m.	Hospital Commission
Thursday	July 25	12:00 noon	Economic Development Authority
Friday	July 26	8:00 a.m.	Tourism and Visitors Bureau
Monday	July 29	3:00 p.m.	City Council Goal Session
Tuesday	July 30	5:30 p.m.	Heritage Preservation Commission
Tuesday-Tuesday	July 30-August 13	8:00 a.m. - 5:00 p.m.	CITY COUNCIL CANDIDATE FILING PERIOD
Thursday	August 1	5:30 p.m.	Planning and Zoning Commission
Monday	August 5	3:30 p.m.	Housing and Redevelopment Authority
Monday	August 5	5:30 p.m.	City Council Workshop
Monday	August 12	7:00 p.m.	City Council Meeting
Monday	August 19	5:30 p.m.	City Council Workshop
Thursday	August 22	12:00 noon	Economic Development Authority
Friday	August 23	8:00 a.m.	Tourism and Visitors Bureau

Monday	August 26	7:00 p.m.	City Council Meeting
Tuesday	August 27	5:30 p.m.	Heritage Preservation Commission
Wednesday	August 28	12:30 p.m.	Hospital Commission