

CITY OF SAINT PETER, MINNESOTA
OFFICIAL PROCEEDINGS
MINUTES OF THE CITY COUNCIL MEETING
OCTOBER 24, 2022

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center.

A quorum present, Mayor Nowell called the meeting to order at 7:00 p.m. The following members were present: Shanon Nowell, Brad DeVos, Keri Johnson, Emily Bruflat, Ben Ranft, Dustin Sharstrom, and Darrell Pettis. The following officials were also present: City Administrator Todd Prafke, City Attorney James Brandt, and City Engineer Jeff Domras.

Approval of Agenda – A motion was made by Ranft, seconded by Johnson, to approve the agenda. With all in favor, the agenda was approved.

Approval of Minutes – A motion was made by Pettis, seconded by Sharstrom, to approve the minutes of the October 10, 2022 regular City Council meeting. With all in favor, the minutes were approved. A complete copy of the minutes of the October 10, 2022 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 20.

Consent Agenda – In motion by Bruflat, seconded by Johnson, Resolution No. 2022-159 entitled "Resolution Approving Consent Agenda" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-159 is contained in the City Administrator's book entitled Council Resolutions 24.

Parks Foreman Job Description Update – Public Works Director Moulton requested modifications to the job description for the position of Parks Foreman. Moulton indicated most changes were minor, but a requirement to have a pesticide applicator's license within a certain timeframe after hire was added to the minimum qualifications. In motion by Ranft, seconded by Pettis, Resolution No. 2022-160 entitled "Resolution Adopting Updated Parks Foreman Position Description" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-160 is contained in the City Administrator's book entitled Council Resolutions 24.

Wastewater Operator Job Description Update – Public Works Director Moulton also requested modifications to the Wastewater Operator position description that would provide for additional time for any new hire to achieve certain certifications (extended to 18 months). Moulton indicated that if approved, the City would begin looking for a Lab Technician. Councilmember Johnson questioned whether a Lab Technician or a Wastewater Operator would be hired under the job description. City Administrator Prafke explained that all Wastewater Operators are required to be familiar with operations in the lab and recruitment would be for a Wastewater Operator who had lab experience. In motion by Johnson, seconded by Bruflat, Resolution No. 2022-161 entitled "Resolution Adopting Updated Wastewater Operator Position Description" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-161 is contained in the City Administrator's book entitled Council Resolutions 24.

New License Applications – City Administrator Prafke recommended approval of applications for a Tree Worker License and a Temporary Gambling License. Prafke noted nothing had been found in either background investigation that would prohibit issuance of the licenses. In motion by Pettis, seconded by Ranft, Resolution No. 2022-162 entitled "Resolution Approving Temporary Licenses" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-162 is contained in the City Administrator's book entitled Council Resolutions 24.

Reports

Mayor's Report – Mayor Nowell had no reports.

SMMPA Annual Meeting – Councilmember DeVos reported on his attendance at the annual meeting of Southern Minnesota Municipal Power Agency (SMMPA) which he deemed very informative. DeVos reported SMMPA, like most other electric utilities, was facing challenges due to soaring natural gas prices and the possible rail strike which would impact delivery of coal. DeVos touched on the impact of the Inflation Reduction Act; Saint Peter being one of five Minnesota utilities to receive RP3 national recognition; and Saint Peter being one of only four

Minnesota utilities, and the only SMMPA member, to receive “smart energy provider” designation.

Ash Tree Removal Update – Public Works Director Moulton reported that 132 Ash trees have been removed, 34 have been injected and 91 new trees had been planted from an inventory of 120. Moulton also noted 37 stumps had been removed with a goal of having 76 more removed before winter. City Administrator Prafke stated that most property owners were being very cooperative with the process.

Closed Session – Real Estate Transaction (2103 Klein Street) – City Administrator Prafke asked for a closed session as authorized under State Statute to discuss a real estate transaction involving the City owned property at 2103 Klein Street. In motion by Johnson, seconded by Bruflat, Resolution No. 2022-163 entitled “Resolution Calling For Closed Session” was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-163 is contained in the City Administrator’s book entitled Council Resolutions 24.

The Council recessed at 7:15 p.m.

The Council convened in closed session in the Traverse des Sioux room of the Community Center at 7:22 p.m. to discuss a possible real estate transaction involving the City owned property at 2103 Klein Street. The Council returned to open session at 7:51 p.m.

There being no further business, a motion was made by Johnson, seconded by Ranft, to adjourn. With all in favor, the motion carried and the meeting adjourned at 7:52 p.m.

Shanon A. Nowell
Mayor

ATTEST:

Todd Prafke
City Administrator