

CITY OF SAINT PETER, MINNESOTA

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

Monday, October 18, 2021 7:00 PM
Community Center – Senior Room

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board meeting was conducted at the Community Center, 600 South Fifth Street.

A quorum present, Board Chair Laura Zender called the meeting to order at 7:00 p.m. The following Board Members were present: Emily Bruflat, Brian Fremo, Rachelle Fuller, Eli Hoehn, Sarah Nielsen, Barb Regner, Hailey Russel and Laura Zender. The following Board Members were absent: Mike Bidelman, Al Christensen, and Shanon Nowell. The following ex-officios were present: Pete Moulton, Director of Public Works and Joey Schugel, Director of Recreation and Leisure.

Visitors – Joel Schmidt, Maintenance Superintendent and Angie Glassel Administrative Secretary.

Approval of Agenda – Nielsen made a motion, seconded by Fuller, to approve the agenda as submitted. With all in favor, the agenda was approved.

Approval of Minutes – Fuller made a motion, seconded by Russel, to approve the June 21, 2021 minutes. With all in favor, the minutes were approved.

Unfinished Business

New Business

- A. American Rescue Act Memo – Moulton shared with the Advisory Board a memo from Council workshop on the City of Saint Peter receiving funding through the American Rescue Act. These funds are given to cover costs that help the U.S. economy from COVID-19 economic downturn. Currently \$300,000 is earmarked for Parks equipment repairs and upgrades, to promote healthy childhood environments.
- B. 2022 Parks Improvements – Moulton shared a reminder with the Advisory Board the upcoming parks improvements plan. No changes were addressed. Schugel shared that there will be a committee being established for the upgrades of the current location of Tremendous playground in Gorman Park. Regner shared she would connect with Schugel as some of the original playground members may want to be on the new committee.
- C. Citizen Survey Review – Schugel shared the completed survey that the Advisory Board members and citizens participated in. There were over 400 responses with 344 of them from Saint Peter. The Parks Advisory Board was given a handout of the first eight questions for review. Schugel will be sending the full survey out to everyone within the week. Advisory Board members thought it might be good to work with the school and re-open for fall through November. Schugel will follow up and work with the school. The Advisory Board can review in November and move forward in implementing responses to the Parks Improvement Plan.
- D. Parks & Program Outreach – Nielsen would like to promote that Recreation & Leisure Services share a Facebook page with Library Services so activities are much easier to find and user friendly. She stated that Recreation & Leisure Services can get lost on the City's Facebook page as there is so much information listed and you have to scroll through to find. Schugel shared that he will be working more internally to help make Facebook more user friendly in 2022.

Reports

A. Chairs Report (Laura)

1. No report for this month.

B. Department of Recreation and Leisure Services Updates (Joey)

1. August and September Activity Reports (discussion) – Schugel shared an overview from the last two months, with the end of year pool report being shared next month. Schugel highlighted that staffing this summer went very well with the MSU student relationship.
2. Summer Program Wrap-Up/Event Updates – This Friday, October 22 there will be a Drive-In movie in the Library parking lot, but you must pre-register.
3. Outdoor Pickleball Courts- Schugel shared there are now 6 pickleball courts on the South end of the tennis courts at Veterans Memorial Park. The installation of permanent nets and poles will take place in the spring of 2022, currently the pickleball players are using portable netting and poles.

C. Department of Public Works (Pete)

1. Community Spirit Park (CSP) Restroom Facilities Update – Schmidt shared with the Advisory Board that both buildings have been constructed and will be winterized and used in the spring.
2. Minnesota Square Park Construction – Moulton walked through the park with the Advisory Board on the visual upgrades.
 - Mason's Picnic Shelter – Waiting on shelter to be delivered.
 - North Plaza – Has been completed and working on drafting a plan for Phase 2 of the plaza to be completed in 2022.
 - DNR Outdoor Recreational Grant – The same contractor that poured concrete for the plaza, poured both landings and the sidewalk from Elm to the Pavilion. Next spring the remainder of the grant will be completed, this includes: 169 to Pavilion, circular walk in front of pavilion and Saint Peter Area Veterans Memorial to Pavilion.

Adjournment- Regner made a motion to adjourn the meeting at 8:20 PM, seconded by Fremo. With all in favor, the meeting was adjourned.

Next scheduled meeting ***Monday, November 15 at 7 PM.***



Laura Zender, Chair



Sarah Nielsen, Secretary