

CITY OF SAINT PETER, MINNESOTA
OFFICIAL PROCEEDINGS
MINUTES OF THE CITY COUNCIL MEETING
AUGUST 28, 2023

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center.

A quorum present, Mayor Nowell called the meeting to order at 7:00 p.m. The following members were present: Keri Johnson, Darrell Pettis, Ben Ranft, Brad DeVos, Emily Bruflat, Dustin Sharstrom and Mayor Nowell. The following officials were also present: City Administrator Todd Prafke, City Attorney James Brandt, and City Engineer Jeff Domras.

Approval of Agenda – A motion was made by Ranft, seconded by Sharstrom, to approve the agenda. With all in favor, the agenda was approved.

Approval of Minutes – A motion was made by Johnson, seconded by Ranft, to approve the minutes of the August 14, 2023 regular City Council meeting with a change to correct one reference of "Councilmember Prafke" to "City Administrator Prafke". With all in favor, the minutes were approved as corrected. A complete copy of the minutes of the August 14, 2023 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 20.

Consent Agenda – In motion by DeVos, seconded by Bruflat, Resolution No. 2023–135 entitled "Resolution Approving Consent Agenda" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2023-135 is contained in the City Administrator's book entitled Council Resolutions 24.

Sale of 2023C General Obligation Bonds – Shannon Sweeney of David Drown Associates, presented the results from the competitive sale of \$2,865,000 in general obligation and utility revenue bonds that was held earlier that morning. Sweeney said six bids were received with a quarter of a percentage point separating the high and low bidders. Sweeney recommended accepting the bid submitted by Robert W. Baird and Co, Inc. at a net interest rate of 3.9257%. Sweeney also noted that Baird and other bidders had submitted premium bids and the additional \$59,000 would be used for debt service on the bond issuance. Sweeney stated that his firm was seeing the same higher "coupons" as bidders were sensing inflation. Finally, Sweeney reported that after a management call with Standard and Poor's, the City's bond rating was affirmed as AA- stable.

In motion by Pettis, seconded by Ranft, Resolution No. 2023-136 entitled "Resolution Providing For The Issuance And Sale Of \$2,865,000 General Obligation Improvement And Utility Revenue Bonds, Series 2023C, Pledging For The Security Thereof Special Assessments And Net Revenues And Levying A Tax For The Payment Thereof" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2023-136 is contained in the City Administrator's book entitled Council Resolutions 24.

City Assistance Request: Rock Bend Folk Festival – City Administrator Prafke recommended approval of a request submitted by the organizers of Rock Bend Folk Festival for their 32nd annual event in Minnesota Square Park on September 10-11, 2023. Prafke noted the request was substantially similar to the prior year and Rock Bend would be required to submit a certificate of insurance naming the City of Saint Peter as an additional insured in an amount of not less than

\$1,500,000 per occurrence. In motion by Johnson, seconded by Ranft, Resolution No. 2023-137 entitled "Resolution Authorizing City Assistance For Rock Bend Folk Festival" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2023-137 is contained in the City Administrator's book entitled Council Resolutions 24.

City Assistance Request: Oktoberfest – City Administrator Prafke recommended approval of the limited request for City assistance submitted by the St. Peter Ambassadors for the Oktoberfest event which will be held at the Nicollet County Fairgrounds. Prafke noted the request included use of City picnic tables and the portable light standards with costs being paid as per the City's fee schedule and a short-term closure of a portion of Fair Street to allow for a kiddie parade on Saturday afternoon. In motion by Sharstrom, seconded by Pettis, Resolution No. 2023-138 entitled "Resolution Approving City Assistance For St. Peter Ambassador's Oktoberfest Event" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2023-138 is contained in the City Administrator's book entitled Council Resolutions 24.

Reports

Mayor's Report – Mayor Nowell had no reports.

Councilmember Reports – There were no Councilmember reports.

Summer Recreation Programming – City Administrator Prafke reported summer recreation programming was winding down and a more complete report would be provided in the next month or so. Prafke also reported that the fall/winter recreation brochure was mailed out and was available online.

Recreation and Leisure Services Director Recruitment Process – City Administrator Prafke reported he hoped to provide a recommendation for appointment of a new Recreation and Leisure Services Director at the September 11th regular meeting.

Labor Day Closures- City Administrator Prafke noted the various City office and service closures related to the Labor Day holiday.

Construction Project Updates – Public Works Director Moulton provided an updated on the various construction projects in St. Peter including MnDOT's south Highways 169/99/22 project which was on schedule; the opening of Township 361st Avenue; meeting with property owners along the 2024 Pine Street Improvements Project; and seal coating being completed. Moulton noted that the extreme hot weather resulted in more seal coat rock being embedded more less excess rock to sweep up.

City Council/School Board Joint Meeting – City Administrator Prafke reminded Councilmembers of the joint City Council/School Board meeting scheduled for September 6th at 5:30 p.m. in the Senior Center.

City Administrator Prafke also noted that due to the Labor Day holiday, the City Council workshop will be moved to Tuesday, September 5th.

There being no further business, a motion was made by Bruflat, seconded by Ranft, to adjourn. With all in favor, the motion carried and the meeting adjourned at 7:20 p.m.

Shanon A. Nowell
Mayor

ATTEST:

Todd Prafke
City Administrator