

CITY OF SAINT PETER, MINNESOTA
OFFICIAL PROCEEDINGS
MINUTES OF THE CITY COUNCIL MEETING
JULY 25, 2022

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center.

A quorum present, Mayor Nowell called the meeting to order at 7:00 p.m. The following members were present: Shanon Nowell, Keri Johnson, Darrell Pettis, Ben Ranft, Emily Bruflat, Brad DeVos and Dustin Sharstrom. The following officials were also present: City Administrator Todd Prafke, Assistant City Attorney Steven Winkler and City Engineer Jeff Domras.

Approval of Agenda – A motion was made by Johnson, seconded by Ranft, to approve the agenda. With all in favor, the agenda was approved.

Approval of Minutes – A motion was made by Ranft, seconded by Sharstrom, to approve the minutes of the July 11, 2022 regular City Council meeting. With all in favor, the minutes were approved. A complete copy of the minutes of the July 11, 2022 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 20.

Public Hearing: Rezoning Request 111, 115, and 129 North Minnesota Avenue – Mayor Nowell opened the public hearing for consideration of a request to rezone the properties at 111, 115 and 129 North Minnesota Avenue at 7:02 p.m. City Administrator Prafke reported the property owners wished to rezone their parcels from Central Business District (CBD) to Residential and Professional Services (RP-1). Prafke noted that property owners within 350' had been notified of the hearing as required by State Statute and notice of the hearing had been duly published in the *St. Peter Herald*. Councilmember Pettis questioned if the change would result in spot zoning. Prafke reported on all the other RP-1 zoning surrounding the area. There being no further speakers, the hearing was declared closed at 7:06 p.m.

Consent Agenda – In motion by DeVos, seconded by Johnson, Resolution No. 2022–109 entitled "Resolution Approving Consent Agenda" was introduced. Councilmembers had additional discussion about the appointment of a current Patrol Officer to the position of Patrol Sergeant including whether the promotion creates another opening (it does) and how the new vacancy impacts providing the second School Resource Officer to the School District #508 (the second one won't be in place until the vacancy is filled and the new Officer has completed field training). Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022–109 is contained in the City Administrator's book entitled Council Resolutions 24.

Rezoning Request: 111, 119, and 125 North Minnesota Avenue – City Administrator Prafke stated that following the public hearing it was appropriate to consider the request for rezoning of the properties at 111, 119 and 125 North Minnesota Avenue to Residential and Professional Services (RP-1) as petitioned by the owners. In motion by Bruflat, seconded by Ranft, Ordinance No. 53 Third Series entitled "An Ordinance Amending Saint Peter City Code Chapter 24, 'Land Use Regulations And Zoning' And Section 24-6 'Official Map' To Rezone Certain Property Currently Zoned (CBD) Central Business District To (RP-1) Residential And Professional Services And Adopting By Reference Saint Peter City Code Chapter 1 Section 1-6, Which, Among Other Things, Contain Penalty Provisions" was introduced. Upon roll call, with all in favor, the Ordinance was declared passed and adopted. A complete copy of Ordinance No. 53, Third Series is contained in the City Administrator's book entitled Council Ordinances 2.

LRIP Agreement – Public Works Director Moulton requested adoption of a resolution formally accepting the terms and conditions of a Local Road Improvement Program grant from the State of Minnesota which would be used to partially fund construction of a roundabout at the intersection of West Broadway Avenue and Sunrise Drive. Moulton reported the project will start within two weeks with completion scheduled for the end of October. In motion by Pettis, seconded by Sharstrom, Resolution No. 2022-110 entitled "Resolution Accepting Terms Of Grant Agreement To State Transportation Fund Local Road Improvement Program Grant Terms And Conditions SAP 165-106-006 And Tied SAP 052-605-063 (Broadway Avenue/Sunrise Drive Intersection Project)" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-110 is contained in the City Administrator's book entitled Council Resolutions 24.

Roundabout Right-Of-Way Dedication – Public Works Director Moulton requested authorization for dedication of two small parcels - one already owned by the City and one owned

by the Church of St. Peter - as right-of-way for the roundabout at Broadway/Sunrise with the resolution being corrected to reflect the correct size of the parcels as 0.04 acres for the City parcel and 0.055 acres for the Church parcel. Moulton also noted the Church would receive \$546.94 in compensation for the dedication of their property which is at a rate of \$10,000 per acre. In motion by Sharstrom, seconded by Johnson, Resolution No. 2022-111 entitled "Resolution Authorizing Land Dedication For Right-Of-Way Needed For The Broadway Avenue And Sunrise Drive Intersection Improvements" was introduced with the changes. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-111 is contained in the City Administrator's book entitled Council Resolutions 24.

Mechanic Assistant Position – Public Works Director Moulton requested modifications to the authorized staffing level in the Public Works Department to include creation of a part-time Mechanic Assistant position. Moulton reported the Department has previously hired a seasonal employee to assist with the increasing workload, but now, with the additional revenue from Minnesota River Valley Transit providing an additional funding source, he was requesting creation of a regular, part-time position. Moulton noted the resolution provided for the staffing level change, creation of the new position, adoption of pay equity points and adoption of the proposed position description. In motion by Ranft, seconded by Bruflat, Resolution No. 2022-112 entitled "Resolution Modifying The Public Works Department Staffing Level To Include A Part-Time Mechanic Assistant Position, Adoption Of Pay Equity Points And Adoption Of A Position Description" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-112 is contained in the City Administrator's book entitled Council Resolutions 24.

City Assistance Request: A Day Of Hope Event – City Administrator Prafke recommended approval of a request for City assistance for the A Day Of Hope event to be held in Minnesota Square Park on August 27th. Prafke outlined the assistance to be provided and reported they would need a show license for the event. Councilmember Johnson commented on how wonderful it is that the new pavilion, which required a large financial investment by the City, is seeing payout with all the new festivals and events being held in the park. In motion by Pettis, seconded by Johnson, Resolution No. 2022-113 entitled "Resolution Authorizing City Assistance For A Day Of Hope Event" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-113 is contained in the City Administrator's book entitled Council Resolutions 24.

City Assistance Request: Rock Bend Folk Festival – City Administrator Prafke recommended approval of a request for City assistance for the Rock Bend Folk Festival to be held in Minnesota Square Park on September 10-11, 2022. Prafke noted the organizers had been informed the City was unable to provide security for the event and that designating additional handicap parking spaces and parking within the park would be as directed by staff. Councilmember Johnson noted that the Rock Bend request included a provision for City Councilmembers to introduce musical acts during the event. Councilmember DeVos commented that the recent improvements in the park were paying off and use of the north plaza for vendors was helping reduce damage to the grass. In motion by Ranft, seconded by Bruflat, Resolution No. 2022-114 entitled "Resolution Authorizing City Assistance For Rock Bend Folk Festival" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-114 is contained in the City Administrator's book entitled Council Resolutions 24.

Reports

Mayor's Report – Mayor Nowell reported on the recent groundbreaking ceremony at the site of the new Fire Station and thanked previous Councilmembers for their work to make the new Station a reality.

SMMPA Pollinator Plants – Public Works Director Moulton reported on the pollinator friendly native plants provided by Southern Minnesota Municipal Power Agency (SMMPA), that will be planted in the Mill Pond area and at Johnson, Jefferson and Community Spirit Parks. Moulton noted that the plants will be colorful and by next year should be in full bloom.

Executive Session: Real Estate Transaction – City Administrator Prafke requested a closed session as authorized under State Statute to discuss real estate lease negotiations. In motion by Pettis, seconded by Ranft, Resolution No. 2022-115 entitled "Resolution Calling For Closed Session" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-115 is contained in the City Administrator's book entitled Council Resolutions 24.

The Council recessed at 7:37 p.m.

The Council convened in closed session in the Traverse des Sioux room at 7:46 p.m. to discuss real estate lease negotiations with the City Attorney for the former library lot west of City Hall.

The Council returned to open session at 8:25 p.m.

There being no further business, a motion was made by Bruflat, seconded by Sharstrom, to adjourn. With all in favor, the motion carried and the meeting adjourned at 8:26 p.m.

Shanon A. Nowell
Mayor

ATTEST:

Todd Prafke
City Administrator