

CITY OF SAINT PETER, MINNESOTA

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

Monday, July 18, 2022

7:00 PM

Veterans Memorial Park, 311 North Fifth Street

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board meeting was conducted at Veterans Memorial Park, 311 N. Fifth Street.

A quorum present, Barb Regner, Chair called the meeting to order at 7:00 p.m. The following Board Members were present: Trish Hiscock-Austin, Brian Fremo, Rachelle Fuller, Samuel Mendoza, Darrell Pettis, Ceceli Polzin, Barb Regner, and Dustin Sharstrom. The following Board Members were absent Al Christensen, K. Angelique Dwyer, and Hayley Russell. The following ex-officios were present: Pete Moulton, Director of Public Works and Joey Schugel, Director of Recreation and Leisure.

Visitors – Joel Schmidt, Maintenance Superintendent and Angie Glassel, Administrative Secretary.

Approval of Agenda – Fremo made a motion, seconded by Fuller, to approve the agenda as submitted. With all in favor, the agenda was approved.

Approval of Minutes – Polzin made a motion, seconded by Fremo, to approve the May 16, 2022, minutes. With all in favor, the minutes were approved.

Unfinished Business

A. None

New Business

A. Veterans Memorial Park Improvements (map attached page 4)

1. Soccer Rink Turf Corrections – Schmidt referenced the provided map and discussed potential improvements to the soccer rink turf. The goal was to include improvements in the 2023 Parks budget as the life span of the existing turf has been surpassed. Improvements may cost up to \$80,000.
2. Basketball Court Upgrade – Schmidt identified a concrete pad just east of the tennis courts where City staff could convert into a full basketball court with additional baskets off to the side. The current baskets on the tennis courts would be removed. The cost including lighting would be approximately \$70,000 and is budgeted in the 2023 Parks budget.
3. Sand Volleyball Relocation – Schmidt referenced moving the sand volleyball courts to the large hockey rink from Minnesota Square. The goal is a more user-friendly area in the large hockey rink, which would accommodate three sand courts. This site also contains the “boards” for catching of the volleyball and would be able to use for hockey in the winter. This improvement will be added to the Parks budget in 2023.

B. Future Skate Park

1. Locations (maps attached page 5)

- Veterans Memorial Park – Schmidt discussed options to purchase a portable skate system that would fit inside the small hockey rink and would be utilized seasonally spring to fall each year and then removed so that ice could be implemented each winter for skating. Cost is estimated at \$80,000 and budgeted in 2023.
- Gault Park – Schmidt shared the option of installing a permanent location within the parking lot of Gault Park. Funding would be higher as this installation and would require additional lot corrections to install.

2. Examples of Future Skate Parks (attached page 7).
- C. Gault Park Improvements (map attached page 8)
1. Parking Lot Resurface – City crews plan to divide the parking lot into three sections for paving.
 2. Shelter Location – Schmidt reference the map on page 8 and the shelter being installed this year with a private donation between the existing playground and Soccer Field 1.
 3. Future Skate Park – Schmidt referenced back to page 5 of the packet, comparing a portable to a permanent location.

Reports

A. Chairs Report (Barb)

1. Regner mentioned the School District is interested in working with the City on playground improvements at South Elementary. School is looking for to improve accessibility.

B. Department of Recreation and Leisure Services Updates (Joey)


1. May and June Activity Reports (attached) – Schugel shared with the Advisory Board that it has been a busy summer with all programs in full swing. May and June reports were attached for review. Pool numbers are up, and the free swim lessons brought in 40 swimmers! The Library Holocaust display brought into the library over 1,000 visitors in the month of June. Any further questions you can always reach out to the Recreation and Leisure Services.
2. Exploration Recreation Overview – Schugel shared that this program goes to citywide parks, and it is free for the public. It has had great turn out and has even worked this year in private outreach locations throughout St. Peter.
3. Special Events – 7/21 Mill Pond Fishing; 8/2 Night to Unite

C. Department of Public Works (Pete/Joel)

1. Minnesota Square Park Construction (verbal)
 - DNR Outdoor Recreational Grant – Sidewalks have been installed. City crews will work on plantings by the landings. The parking lot improvements will be completed shortly.
 - Minnesota Square North Plaza Phase 2 – A contractor has been selected and construction has begun and be completed before the end of August.
2. Thompson Dog Park Shelter Timeline – the shelter has been installed, and concrete will be poured in the fall.
3. Warren Park Update – Deadfall trees have been trimmed and piled.
4. McGill Park Update – Deadfall tree removal is an ongoing project and will continue through the winter months for completion.
5. Hallett's Pond Plan Update – Discussion was held on planned improvements to the south side of Hallett's Pond. City staff discussed that plans have not been submitted but that conversations have been held with potential developers. Water quality issues were raised by Parks Board members and a copy of the Minnesota Pollution Control Agency (MPCA) report was emailed to Parks Board members.

Adjournment- Sharstrom made a motion to adjourn the meeting at 8:15 PM, seconded by Fuller. With all in favor, the meeting was adjourned.

Next scheduled meeting **Monday, August 15 at 7:00 PM.**



Brian Fremo, Secretary



Barb Regner, Chair