

**CITY OF SAINT PETER
HERITAGE & PRESERVATION COMMISSION
Special Meeting Minutes – Tuesday, July 13, 2021
Virtual Meeting via GoToMeeting Application**

The meeting was called to order by Director of Community Development Russ Wille at 5:32 pm. Commissioners Brian Oviatt, Joe Metzen, Remo Alexandri, Judy Douglas and Emily Bruflat were in attendance. Absent were members Sharon Lytinski and Larry Potts. Wille and Administrative Secretary Cindy Moulton were also in attendance. Visitor present was Schelli McCabe of the Foot & Ankle Clinic.

Approval of Agenda

A motion was made by Oviatt, seconded by Douglas to approve the meeting agenda as presented. All voting in favor, the agenda was approved.

CBD/ADA Accessibility Enhancement Program /Foot & Ankle Clinic (316 S 3rd Street) New Entry and Automatic Door

Schelli McCabe, owner of the Foot & Ankle Clinic applied to participate in the 2021 Central Business District Accessibility Enhancement Program. McCabe's application included replacing the front doorway and installing an automatic door opening system at her property located at 316 South Third Street

Wille indicated that the building is in the Heritage Preservation District as designated by the City Council but has no historic significance.

Wille recommended approval of the application as submitted.

A motion was made by Bruflat, seconded by Metzen to approve the replacement of the front doorway and installing an automatic door opening system at 316 South Third Street. All members voting aye, the motion carried.

Jamie Lorentz (314 South Third Street) – New Doors on South Façade

Jamie Lorentz owns the building located at 314 South Third Street. He has submitted an application to replace the three walk in doors on the south façade of the structure.

Two of the three doors include a glass transom above the door. The replacement door would retain the transom and the door opening upon the façade would not be altered.

The third door does not have a transom. The replacement door would not require any further alteration.

Wille indicated that the property is located within the Heritage Preservation District as designated by the City Council. It is not located within the St. Peter Historic Commercial District as designated by the National Register of Historic Places.

A motion was made by Oviatt, seconded by Alexandri to approve the replacement of three doors on the south façade of the building located at 314 South Third Street. All members voting aye, the motion carried.

Reports

Wille reported that the Commission will be meeting in person at the August 31, 2021 meeting.

Adjourn

With no further business, a motion was made by Bruflat, seconded by Oviatt to adjourn. With all members voting aye, the meeting adjourned at 5:43 pm.