

CITY OF SAINT PETER, MINNESOTA
OFFICIAL PROCEEDINGS
MINUTES OF THE CITY COUNCIL MEETING
JULY 10, 2023

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center.

A quorum present, Mayor pro tem DeVos called the meeting to order at 7:00 p.m. The following members were present: Brad DeVos, Keri Johnson, Darrell Pettis, Emily Bruflat, and Dustin Sharstrom. Absent was Mayor Shanon Nowell and Councilmember Ben Ranft. The following officials were also present: City Administrator Todd Prafke, City Attorney James Brandt, and City Engineer Jeff Domras.

Approval of Agenda –A motion was made by Johnson, seconded by Pettis, to approve the agenda. With all in favor, the agenda was approved.

Approval of Minutes – A motion was made by Sharstrom, seconded by Bruflat, to approve the minutes of the June 26, 2023 regular City Council meeting. With all in favor, the minutes were approved. A complete copy of the minutes of the June 26, 2023 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 20.

Consent Agenda – In motion by Johnson, seconded by Pettis, Resolution No. 2023–113 entitled "Resolution Approving Consent Agenda" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2023-113 is contained in the City Administrator's book entitled Council Resolutions 24.

Request For City Assistance: MN Original Music Festival – City Administrator Prafke recommended approval of a request for City assistance for the second annual Minnesota Original Music Festival which is being held in Minnesota Square Park on July 22-23, 2023 and noted that like all other community events asking for City assistance, the Festival is required to provide proof of liability insurance naming the City as an additional insured in an amount of not less than \$1,500,000 per occurrence. Prafke also reported staff would work with the group to ensure all City policies and regulations are followed.

In motion by Bruflat, seconded by Johnson, Resolution No. 2023-114 entitled "Resolution Approving Request For City Assistance For Minnesota Original Music Festival Event" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2023-114 is contained in the City Administrator's book entitled Council Resolutions 24.

Request For City Assistance: A Day Of Hope – City Administrator Prafke recommended approval of a request for City assistance for the third year of the A Day Of Hope event to be held in Minnesota Square Park on August 19th. Prafke noted that the group would be required to provide the same insurance as the Minnesota Original Music Festival. In motion by Pettis, seconded by Sharstrom, Resolution No. 2023-115 entitled "Resolution Authorizing City Assistance For A Day Of Hope Event" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2023-115 is contained in the City Administrator's book entitled Council Resolutions 24.

Recreation and Leisure Services Director Job Description – City Administrator Prafke recommended adoption of an updated position description for Recreation and Leisure Services Director. Prafke noted the description was last updated in 2018 and was being reviewed following the resignation of Recreation and Leisure Services Director Joey Schugel. Prafke suggested small "tweaks" to the description to match the evolution of the position since 2018. Prafke also noted that the recruitment process for Schugel's replacement would be transparent with parts of it open to the public. In motion by Johnson, seconded by Bruflat, Resolution No. 2023-116 entitled "Resolution Adopting Modified Position Description For Director Of Recreation And Leisure Services" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2023-116 is contained in the City Administrator's book entitled Council Resolutions 24.

Reports

Mayor's Report – Mayor pro tem DeVos had no reports.

Minnesota River Valley Transit Board Meeting Schedule – City Administrator Prafke reminded members and the public that the regular meeting of the Minnesota River Valley Transit Board was scheduled for June 11th at 2:30 p.m. in Le Sueur.

Fourth of July Recap – City Administrator Prafke reported the 2023 Fourth of July activities were well attended.

Refuse Hauling Changeover- Finance Director Vogel provided a report on the first week of refuse collection by new hauler West Central Sanitation. Vogel noted that overall, the changeover had gone well. Vogel reminded residents that there was no recyclable collection this week and cautioned all customers not to put refuse in the recycling curbie as drivers could see everything that was being dumped and contaminated recycling bins would have to be dumped as refuse. Vogel pointed out that recycling was not to be put in plastic bags before being put in the cart and yard waste was not accepted.

There being no further business, a motion was made by Bruflat, seconded by Sharstrom, to adjourn. With all in favor, the motion carried and the meeting adjourned at 7:13 p.m.

Shanon A. Nowell
Mayor

ATTEST:

Todd Prafke
City Administrator