

## CITY OF SAINT PETER, MINNESOTA

### MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

Monday, June 21, 2021 7:00 PM  
Minnesota Square Park Pavilion

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board meeting was conducted virtually.

A quorum present, Board Chair Laura Zender called the meeting to order at 7:02 p.m. The following Board Members were present: Emily Bruflat, Al Christensen, Brian Fremo, Rachelle Fuller, Eli Hoehn, Sarah Nielsen, Shanon Nowell, Barb Regner, Hailey Russel and Laura Zender. The following Board Members were absent: Mike Bidelman. The following ex-officios were present: Pete Moulton, Director of Public Works and Joey Schugel, Director of Recreation and Leisure.

**Visitors** – No visitors were present.

**Approval of Agenda** – Nielsen made a motion, seconded by Fuller, to approve the agenda as submitted. With all in favor, the agenda was approved.

**Approval of Minutes** – Fremo made a motion, seconded by Hoehn, to approve the April 19, 2021 minutes. With all in favor, the minutes were approved.

#### **Unfinished Business**

- A. Review Parks Survey Questions – Schugel shared the draft survey that the Advisory Board members took. Discussion was made to add in demographic questions along with some clarification in some questions. It was suggested to alphabetize the questions for ease of reading. Schugel shared the timeline to share the survey link with the public mid-July and close mid-September.
- B. Levee Park Trail – Moulton shared with the Advisory Board that the trail has been cut and reclaimed surface has been put down. We will wait one year for settling and possible flooding before it's completed with asphalt in the spring of 2022.

#### **New Business**

There was no new business to report.

#### **Reports**

- A. Chairs Report (Laura)
  - 1. No report for this month.
- B. Department of Recreation and Leisure Services Updates (Joey)
  - 1. April and May Activity Reports (discussion) – Flag football was highlighted as almost a record breaking activity for spring. This program is partnered with Gustavus Adolphus College football.
  - 2. Summer Program Registration/Planning – Registration has been high across all activities and lucky this year with adequate staff.
  - 3. Pool Report – 370 pool passes have been sold to date and swimming lesson were moved to the evenings and is going very well.

4. Gaga Ball (Gorman Park) – This was on the Parks Master plan for in a couple of years, but the Recreation & Leisure Services Department came up with a grant to help pay for the kit and installation in 2021. This project will be completed in July.

C. Department of Public Works (Pete)

1. Community Spirit Park (CSP) Restroom Facilities Update – Beginning June 1 – Completion August.

- Ballfields aglime – June 14 – 18 Baseball and Softball field warning tracks completed.


2. Summer Employment – numbers were low, but working with what we have. Park Rangers are working out great and are shared employees with the Recreation & Leisure Services Department.

3. Minnesota Square Park Construction – Moulton walked through the park with the Advisory Board on the visual upgrades.

- Mason's Picnic Shelter – Construction Timeline
- North Plaza – Construction Timeline July - August
- DNR Outdoor Recreational Grant – Response by June 20

**Adjournment**

A. Next scheduled meeting **Monday, July 19 at 7PM**, Park Visit

  
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Laura Zender, Chair

  
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Sarah Nielsen, Secretary