

CITY OF SAINT PETER, MINNESOTA

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

Tuesday, June 20, 2023

7:00 PM

Jefferson Park

1401 Nicollet Avenue, Saint Peter, MN 56082

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board meeting was conducted at Jefferson Park – 1401 Nicollet Avenue.

A quorum present, Barb Regner, Chair called the meeting to order at 7:00 p.m. The following Board Members were present: Lee Alger, Trish Hiscock-Austin, Brian Fremo, Rachelle Fuller, Samuel Mendoza, Barb Regner, and Darrell Pettis. The following Board Members were absent, Ceceli Polzin and Dustin Sharstrom. The following ex-officios were present: Joel Schmidt, Maintenance Superintendent.

Visitors – Angie Glassel, Administrative Secretary.

Approval of Agenda – Alger made a motion, seconded by Fremo, to approve the agenda as submitted. With all in favor, the agenda was approved.

Approval of Minutes – Fuller made a motion to approve the minutes, seconded by Fremo, to approve the May 15, 2023, minutes. With all in favor, the minutes were approved.

Unfinished Business

- A. Hallett Park Nature Based Playground Concepts (Discussion) – Schmidt reviewed with the Advisory Board the concept chosen with the playground area closer to the sidewalk for accessibility. He also shared that city staff is currently working with a playground distributor to confirm playground equipment for the area, including swings for installation this year.
- B. Parks Master Plan Progress Report #2 (Discussion) – Schmidt shared that ISG is currently reviewing comments from the June 5th Summer Celebration and encouraging all to complete the community parks survey and submit their thoughts by clicking on the QR code signs throughout the parks.
- C. Site Visit Jefferson Park (Discussion) – The Advisory Board walked through Jefferson Park and Schmidt highlighted the new safety netting over the playground. The Advisory Board shared improvements they would like to see in the future; paved parking lot; updated playground equipment; lights on fields two and three; shelter upgrade from wood to steel. Schmidt reminded the Board of the Parks Master Plan, and we will move forward on park improvements once we receive the final plan.

New Business

- A. No new business to report.

Reports

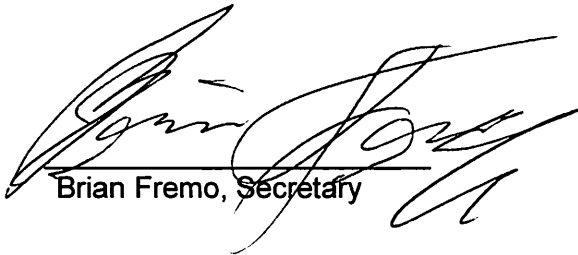
- A. Chairs Report Barb)

- 1. Regner thanked everyone for their time and the opportunity to serve on the Advisory Board. She noted this was her last meeting on the Parks and Recreation Advisory Board as the school liaison.

2. Regner noted that vehicles continue driving into Community Spirit Park using the trails and sidewalks.
 3. Regner noted that frequently dogs are running unleashed in the Park.
- B. Department of Recreation and Leisure Services Updates
1. May Activity Report – Schmidt noted to review the attached report that Joey had included in the packet.
 2. Pool – Schmidt shared that the wading pool concrete and painting is now completed and will be inspected today and hopefully opening soon.
 3. Special Events – Schmidt referenced the attached food truck on Wednesday's calendar and encouraged Advisory Board members to stop by Minnesota Square Park.
- C. Department of Public Works (Joel)
1. Half-Court Basketball – Schmidt shared that the concrete has been poured at Prairie Ridge, Ramsey, and Warren Parks, with the hoops going in this summer.
 2. Park Shelters – Schmidt shared there is a plan in place to start installation of shelters and that there has been a staff shortage.

Adjournment- Fremo made a motion to adjourn the meeting at 7:45 PM, seconded by Mendoza. With all in favor, the meeting was adjourned.

Next scheduled meeting **Monday, July 17 at 7:00 PM**.at Riverside Park - Mill Pond and Levee Park.



Brian Fremo, Secretary



Samuel Mendoza, Vice - Chair