

**CITY OF SAINT PETER
OFFICIAL PROCEEDINGS – REGULAR MEETING
MINUTES OF THE PLANNING AND ZONING COMMISSION
June 2, 2022**

The June 2, 2022 meeting of the Saint Peter Planning and Zoning Commission was called to order at 5:30 pm by Chairperson Andy Davis.

Commission members Davis, Ben Ranft, Brad DeVos, Scott Fichtner and Mark Plotz were in attendance. Two vacancies remain. Board official in attendance was City Administrator Todd Prafke.

Approval of Agenda

A motion was made by Ranft, seconded by DeVos to approve the agenda as submitted. With all members voting aye, the motion carried.

Approval of Minutes

A motion was made by Fichtner, seconded by Ranft to approve the minutes of the April 7, 2022 regular Planning and Zoning Commission meeting. All members voting aye, the minutes were approved as submitted.

Registered Land Survey 79 – Cindy Putz (1125 Lloyd Lane)

City Administrator Prafke provided background on a Registered Land Survey request submitted by Jamie and Cindy Putz. He stated that Putz's own adjoining lots and would like to relocate the interior property line to the north.

The relocation of the property line would allow Putz to keep the established trees on their personal residence lot as well as create a salable lot north of their home.

Prafke stated that if the survey was approved, both lots would meet the standards set forth in Chapter 24, Section 24-76 of the City Code.

A motion was made by Fichtner, seconded by DeVos to introduce Resolution No. 2022 - 07 entitled, "RESOLUTION RECOMMENDING APPROVAL OF REGISTERED LAND SURVEY NO. 79 SUBMITTED BY JAMIE AND CINDY PUTZ (1125 LLOYD LANE) TO ALLOW FOR RELOCATION OF INTERIOR PROPERTY LINE WITHIN LOT 1, BLOCK 1, STANDARD SUBDIVISION". All members voting aye, the Resolution was passed and adopted.

Certificate of Survey – Bob Vogel (221 North Minnesota Avenue)

City Administrator Prafke stated that Bob Vogel owns the properties located at 215 and 221 North Minnesota Avenue and Mr. Vogel would like to relocate the interior lot line between these lots in order to increase the size of his personal residence property. He has submitted a Certificate of Survey for approval.

Prafke stated that with the relocation of the lot line, each property would meet the standards set forth in Chapter 24, Section 24-76 of the City Code.

A motion was made by Ranft, seconded by DeVos to introduce Resolution No. 2022 - 08 entitled, "RESOLUTION RECOMMENDING APPROVAL OF CERTIFICATE OF SURVEY SUBMITTED BY BOB VOGEL (215 NORTH MINNESOTA AVENUE) TO ALLOW FOR RELOCATION OF INTERIOR PROPERTY LINE BETWEEN 215 AND 221 NORTH MINNESOTA AVENUE". All members voting aye, the Resolution was passed and adopted.

Reports

Phase 2 Traverse Green Apartment Development—City Administrator Todd Prafke stated the final plat of Traverse Green Apartments, Phase 2, has been recorded.

Trainings, Professional Development Opportunities & Guest Speakers- Member Plotz asked the Commission if they would be interested in participating in periodic professional development conferences, workshops, webinars or other training events. He suggested that if a Commissioner attends an event, they write a short summary of what they learned and deliver a short verbal report to the Commission.

Plotz also proposed inviting speakers from the area that could benefit all of the Commissioners and provide a valuable way to engage in the community.

DeVos liked the idea of guest speakers. He suggested limiting their presentation to 30 minutes.

Plotz will contact Kate Albrecht, a public nurse with Nicollet County to speak at a future Planning and Zoning Commission meeting.

Frank Fredlund Property - City Administrator Todd Prafke stated that he has had several inquiries regarding the property located at the east "dead end" of Clark Street (Frank Fredlund's lot). He stated that some potential buyers of the property have expressed an interest in creating a cul-de-sac as access to the property. Prafke indicated that a previous preliminary plat showed Clark Street extending through the parcel connecting to Sunrise Drive.

Upcoming New Business -City Administrator Todd Prafke stated there have been two requests made to the City that require Planning and Zoning action.

Property owners located at 111, 119, and 125 North Minnesota Avenue have submitted a Rezoning Request to change the zoning from Commercial (CBD) to Residential and Professional Services (RP-1).

Northern Conn Ag has submitted a Conditional Use permit to allow for multi-family housing to be constructed in an I-2 General Industrial District.

Resignation - Scott Fichtner announced his resignation from the Commission as he will be moving from St. Peter in the near future.

With the new resignation City Administrator Todd Prafke indicated that it is imperative that all members contact his office or the Community Development Department if they are unable to attend any future meetings as all members need to be present in order to have a quorum.

Adjournment

With no further business, a motion was made by Fichtner, seconded by Plotz to adjourn. All members voting aye, the meeting adjourned at 6:26 pm.