

CITY OF SAINT PETER, MINNESOTA

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

Monday, May 15, 2023

7:00 PM

Minnesota Square Park
1000 South Minnesota Avenue

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board meeting was conducted at Minnesota Square Park – 1000 South Minnesota Avenue.

A quorum present, Samuel Mendoza, Vice-Chair called the meeting to order at 7:00 p.m. The following Board Members were present: Trish Hiscock-Austin, Brian Fremo, Rachelle Fuller, Samuel Mendoza, Darrell Pettis, and Dustin Sharstrom. The following Board Members were absent, Ceceli Polzin and Barb Regner. The following ex-officios were present: Pete Mouton, Director of Public Works and Joey Schugel, Director of Recreation.

Visitors – Joel Schmidt, Maintenance Superintendent and Angie Glassel, Administrative Secretary.

Approval of Agenda –Sharstrom made a motion, seconded by Fuller, to approve the agenda as submitted. With all in favor, the agenda was approved.

Approval of Minutes – Sharstrom made a motion to approve the minutes, seconded by Fuller, to approve the April 17, 2023, minutes. With all in favor, the minutes were approved.

New Oath of Office

- A. New members: Lee Alger and Joshua Wiesenfeld took the oath of office for their terms on the Parks and Recreation Advisory Board.

Unfinished Business

- A. Hallett Park Nature Based Playground Concepts (Action) – Moulton led discussion on two options that were determined by public input and draft concepts were presented from Damon Farber. Advisory Board members shared they would like to make sure there is seating around the play area and to add natural boulders. They also mentioned the option for adding future swings. Sharstrom made a motion to move forward with option 1 which focused on a main climbing/crawling device and accessories, seconded by Fremo, the motion passed unanimously.
- B. Parks Master Plan Progress Report #1 (Discussion) – Moulton shared with the Advisory Board each month moving forward during the planning process a progress report will be shared. Currently an inventory is being conducted on our existing Parks.
- C. Site Visit Minnesota Square Park (Discussion) – The Advisory Board walked through Minnesota Square Park and Schmidt provided an update on the completion of the Department of Natural Resources Grant, highlighting parking improvements, pollinator planting areas and newly planted trees along the plaza. Discussion was held on the opportunities that the plaza presents during key community events and the link to downtown Saint Peter.

New Business

- A. No new business to report.

Reports

A. Chairs Report (Samuel)

- 1.No new business to report.

B. Department of Recreation and Leisure Services Updates (Joey)

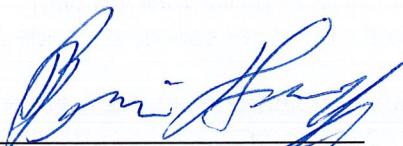
1. April Activity Report – Schugel highlighted activities conducted at Senior Exposition with numbers back to pre-Covid levels; Schugel noted that flag football a highly attended Spring activity.
2. Special Events – Schugel referred to the attached Summer Kick-off event being held on June 5 at Gorman Park.
3. Summer Program Registration & Hiring – Schugel gave an update that there are still seasonal positions open for the next couple of weeks. Apply online.
4. Future Field House – Schugel referenced the current city-owned site map in the packet for the future field house. He referenced that Alger is initiating this plan and hoping the project gains momentum over the next few months.
5. Pool Opening – Schugel shared that the pool is anticipated to open May 27 and that the pool painting has been delayed until fall due to the inability of getting the paint.
6. "No Mow May" – Fuller asked for the update on registrations for "No Mow May". Schugel shared that there were approximately 40 registered. The fee is \$25 and when the month is over the yard signs are returned a \$20 credit is updated on the resident's utility billing.

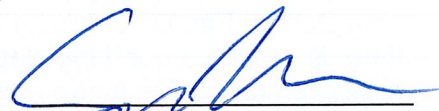
C. Department of Public Works (Pete/Joel)

1. Community Spirit Park Master Plan – Schmidt shared with the Advisory Board that ISG, Mankato has started this week and should have more information to share at the June 19 meeting.
2. Riverside Park Disc Golf Improvements – Schmidt shared that the volunteer is working with Blue Earth Project and trying to find a good fit for donations. Once the flooding goes down, an update will be shared back to the Advisory Board.
3. Warren Parks has now been adopted by the Minnesota School Boards Association.
4. Naming of New Park – The City Council voted on the future park name to be Hallett Park.

Adjournment- Fremo made a motion to adjourn the meeting at 8:25 PM, seconded by Fuller. With all in favor, the meeting was adjourned.

Next scheduled meeting **Tuesday, June 20 at 7:00 PM.**



Brian Fremo, Secretary

Samuel Mendoza, Vice - Chair