

## MINNESOTA RIVER VALLEY TRANSIT

### OFFICIAL PROCEEDINGS

#### MINUTES OF THE BOARD MEETING MAY 9, 2023

Pursuant to due call and notice thereof, a regular meeting of the Board of Minnesota River Valley Transit was conducted on May 9, 2023 in the Le Sueur Emergency Services Building.

A quorum present, Chairperson Marvin Sullivan called the meeting to order at 2:30 p.m. The following members were present: Darrell Pettis and Bradley DeVos (City of Saint Peter representatives) and Marvin Sullivan and Michael Touhey (City of Le Sueur representatives). The following officials were present: Saint Peter City Administrator Todd Prafke and Le Sueur City Administrator Joe Roby.

**Oath of Office** – The oath of office was administered to new member Michael Touhey.

**Approval of Agenda** – A motion was made by Pettis, seconded by DeVos, to approve the agenda. With all in favor, the agenda was approved.

**Approval of Minutes/Disbursements** – A motion was made by DeVos, seconded by Pettis, to approve the minutes of the March 14, 2023 regular meeting. With all in favor, the motion carried.

A motion was made by Pettis, seconded by DeVos, to approve the disbursements from March 1, 2023 – April 30, 2023. Upon roll call, with all in favor, the motion carried.

There was no old business.

There was no new business.

#### **Reports**

**Operations Manager Report** – Operations Manager Owen reported on use statistics which indicated ridership had increased 1.86%; preschool bus would be ending soon; Le Sueur would be going to one bus again after school ends and cutting service by one hour to begin operations at 8 am versus 7 am due to limited use during the summer for that first hour; the summer \$1 youth rate would be implemented soon; Kasota routes were limited to three times per day due to the detour connected to MnDOT's Highways 169/99/22 project in St. Peter; the new bus (ordered in 2021) will most likely be delivered in 2024, but there was no updated information on delivery of the electric buses. Sullivan noted that issues caused by the pandemic had resulted in Minnesota River Valley Transit being years behind on receiving buses. Prafke also noted that the type of bus that can be purchased is stipulated by MnDOT.

Le Sueur City Administrator Joe Roby questioned chargers for the electric buses and how those chargers would be funded. Prafke responded by noting that grant funding was available and one charger would be provided as part of the purchase of the two buses.

**Compliance Manager Report** – Compliance Manager Terhurne reported that the new phone system, which was ordered due to outages that continually occurred with the old system, is now in place and included improved software and the ability to route calls which would allow for remote

dispatching in the future and voicemail messages when the system is closed. Terhurne also reported that Gus Bus would be coming to an end in May and negotiations were underway with Gustavus for the next contract. Terhurne ended her reports by providing information about the possibility of offering free rides for one day (most likely on Senior Day), to the Nicollet County Fair. Prafke noted that Tru Transit already provides this service to the Le Sueur County Fair.

**Administration Report** – Saint Peter Finance Director Vogel reported the annual audit was underway and a presentation is planned by the Auditor for the July 11th board meeting and the cash balance was at \$150,000 following the 100% reimbursement during COVID.

Prafke reported on difficulties that continue with RouteMatch and noted he had been in discussions with State officials regarding the problems. While not ready to change from RouteMatch to another vendor due to the extreme cost for routing software, Prafke stated the struggles continue with little assistance from the vendor. Owen also noted the difficulty of incorporating EZPay into the RouteMatch system and cited current issues with the system saving the information related to people putting money into their EZPay account.

There being no further action, a motion was made by Pettis, seconded by DeVos, to adjourn. With all in favor, the meeting adjourned at 2:47 p.m.

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Marvin Sullivan  
Chairperson

ATTEST:

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Todd Prafke  
Saint Peter City Administrator