

CITY OF SAINT PETER, MINNESOTA
OFFICIAL PROCEEDINGS
MINUTES OF THE CITY COUNCIL MEETING
APRIL 25, 2022

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center.

A quorum present, Mayor Nowell called the meeting to order at 7:00 p.m. The following members were present: Shanon Nowell, Keri Johnson, Darrell Pettis, Ben Ranft, Bradley DeVos, Emily Bruflat and Dustin Sharstrom. The following officials were also present: City Administrator Todd Prafke, City Attorney James Brandt and City Engineer Jeff Domras.

Approval of Agenda – A motion was made by Ranft, seconded by Bruflat, to approve the agenda. With all in favor, the agenda was approved.

Approval of Minutes – A motion was made by Ranft, seconded by Johnson, to approve the minutes of the April 11, 2022 regular City Council meeting and the April 19, 2022 Board of Appeal and Equalization meeting. Councilmember DeVos asked for the regular meeting minutes to reflect that both he and Mayor Nowell were in attendance at the ReCharge Mankato event. With all in favor, the minutes were approved with the modification requested. Complete copies of the minutes of the April 11, 2022 regular City Council meeting April 19, 2022 Board of Appeal and Equalization meeting are contained in the City Administrator's book entitled Council Proceedings 20.

Consent Agenda – In motion by Johnson, seconded by DeVos, Resolution No. 2022-62 entitled "Resolution Approving Consent Agenda" was introduced. Councilmember DeVos questioned the number of fire hydrants in the community. Public Works Director Moulton noted the total number was 675. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-62 is contained in the City Administrator's book entitled Council Resolutions 24.

North Traverse Green Subdivision 2nd Addition Preliminary/Final Plats – Community Development Director Wille provided the Planning and Zoning Commission recommendation for approval of both the preliminary and final plats of North Traverse Green Subdivision 2nd Addition. Wille indicated the replat was requested to allow Community Asset Development Group to construct a second 67-unit apartment complex that would mirror their first recently completed and essentially fully rented complex. Wille reported no comments regarding the proposed platting had been presented at the Planning Commission public hearing and that a Tax Increment Financing development agreement would be considered by the City Council at the first regular meeting in May with a public hearing on the proposed Tax Increment Financing plan budget amendment. In motion by Ranft, seconded by Pettis, Resolution No. 2022-63 entitled "Resolution Approving Preliminary Plat Of North Traverse Green Subdivision 2nd Addition As Petitioned By Community Asset Development Group" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-63 is contained in the City Administrator's book entitled Council Resolutions 24.

In motion by Bruflat, seconded by Sharstrom, Resolution No. 2022-64 entitled "Resolution Approving Final Plat Of North Traverse Green Subdivision 2nd Addition As Petitioned By

Community Asset Development Group“ was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-64 is contained in the City Administrator’s book entitled Council Resolutions 24.

Transit Compliance Manager Position Description – City Administrator Prafke recommended modifications to the description for the position of Transit Compliance Manager, most notably in the minimum and desired qualifications. Prafke stated the proposed changes would allow for a broader base of candidates meeting the minimum requirements while providing a broader background and experience in the management of employees. Prafke also noted the change included a recommendation to increase the pay equity points for the position and that adoption of the resolution would allow staff to begin the recruitment process so as to have a new Compliance Manager in place for training before the current employee leaves.

Councilmember Johnson asked how long the new employee would train with the current employee. Prafke indicated probably three weeks, but stated the ideal timeline would be five or more weeks.

In motion by Johnson, seconded by Bruflat, Resolution No. 2022-65 entitled “Resolution Adopting Updated Position Description For Transit Compliance Manager“ was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-65 is contained in the City Administrator’s book entitled Council Resolutions 24.

Business License Applications – City Administrator Prafke reported nothing had been found in background investigations that would prohibit issuance of a Soft Drink license to the new owner of Erbert’s and Gerbert’s or a Tree Worker license for Melchoir Tree Service. In motion by Ranft, seconded by Sharstrom, Resolution No. 2022-66 entitled “Resolution Approving New Business Licenses“ was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-66 is contained in the City Administrator’s book entitled Council Resolutions 24.

Closed Session: Union Contract Negotiations – City Administrator Prafke requested a closed session, as authorized under State Statute, to discuss union contract negotiations with The International Union of Operating Engineers Local 70 (Streets). In motion by DeVos, seconded by Johnson, Resolution No. 2022-67 entitled “Resolution Calling For Closed Session“ was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-67 is contained in the City Administrator’s book entitled Council Resolutions 24.

The Council adjourned to closed session at 7:20 p.m. to discuss Streets Union contract negotiations. The closed session ended at 7:25 p.m.

The City Council returned to open session at 7:29 p.m.

Streets Union Contract 2022-2023 – City Administrator Prafke recommended execution of the 2022-2023 contract with the International Union of Operating Engineers Local 70 (Streets) which would be retroactive to January 1, 2022; include a three percent (3%) wage increase across the board in each year of the contract and in 2022 an additional \$1.00 per hour increase; and modifications to call back language along with technical (i.e. typo) changes. In motion by Johnson, seconded by Ranft, Resolution No. 2022-68 entitled “Resolution Approving Contract By And Between The City Of Saint Peter And International Union of Operating Engineers Local

70 (Streets) For Calendar Years 2022 And 2023“ was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2022-68 is contained in the City Administrator’s book entitled Council Resolutions 24.

Reports

Mayor’s Report – Mayor Nowell expressed her appreciation to staff and participating vendors who put together a very successful Senior Expo.

Fire Station Project Bids – City Administrator Prafke noted Fire Station Project bids continued to be reviewed with presentation to the Council expected at the May 2nd workshop. Prafke noted that relative to the marketplace, the bids put the project in “good shape”.

Community Center Anniversary Event- City Administrator Prafke reminded the Council and public of the upcoming May 6th Community Center/Library 20th anniversary event from 4-7 p.m.

Councilmember DeVos recognized Community Development Director Wille who was resigning after over 20 years with the City. DeVos expressed his appreciation for Wille’s assistance with the SPC3 Daycare over the years and his professionalism. DeVos stated Wille was “truly an asset to the community.” Mayor Nowell stated Wille would be “leaving big shoes to fill.”

There being no further business, a motion was made by Johnson, seconded by Ranft, to adjourn. With all in favor, the motion carried and the meeting adjourned at 7:35 p.m.

Shanon A. Nowell
Mayor

ATTEST:

Todd Prafke
City Administrator