

CITY OF SAINT PETER, MINNESOTA

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

Monday, April 19, 2021 7:00 PM

MEETING CONDUCTED BY ELECTRONIC MEANS – SEE INFORMATION BELOW

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board meeting was conducted virtually.

A quorum present, Laura Zender called the meeting to order at 7:02 p.m. The following Board Members were present: Mike Bidelman, Brian Fremo, Rachelle Fuller, Eli Hoehn, Sarah Nielsen, Barb Regner, Hayley Russel and Laura Zender. The following Board members were absent: Emily Bruflat, Al Christensen and Shannon Nowell. The following ex-officios were present: Pete Moulton, Director of Public Works and Joey Schugel, Director of Recreation and Leisure.

Visitors – Scott Schroeder, Maintenance Superintendent; Angie Glassel, Administrative Secretary.

Oath of Office – Barb Regner read the oath of office for her first term on the Advisory Board as the school liaison.

Approval of Agenda - Hoehn made a motion, seconded by Bidelman, to approve the agenda as submitted. With all in favor, the agenda was approved.

Approval of Minutes - Bidelman made a motion, seconded by Regner, to approve the March 15, 2021 minutes. With all in favor, the minutes were approved.

UNFINISHED BUSINESS

A. Levee Park Trail - Schroeder shared a map of a proposed trail from Broadway Avenue continuing along the east edge of Levy Park and the Minnesota River then proceeding south to the Mill Pond Road connecting to Riverside Park – Mill Pond. The trail is intended to be gravel this year with asphalt planned for 2022. Staff will bring back a timeline next month on completion of the trail.

NEW BUSINESS

A. Review Parks Survey Questions – a draft was provided by City staff with discussion on changing a few of the questions to yes or no instead of a 1 – 5 scaled rating. The hope is to get a better feel for the intended outcome. Board member Fuller will work with Schugel to improve design and bring back a draft to the next meeting.

REPORTS

A. Chairs Report – There was nothing additional to discuss at this time.

B. Department of Recreation and Leisure Services (Schugel)

1. March Activity Reports – Schugel highlighted the activity reports from March. He shared that there has been an uptick in facility use and assisting with vaccinations.
2. Summer Employment/Programming – Summer brochures are in the mail and they have started taking summer registrations.

C. Department of Public Works (Moulton/Schroeder)

1. Community Spirit Park (CSP) Restroom Facilities Update – Moulton shared that construction is scheduled to begin June 2, 2021 and be completed in by August 15, 2021 when school begins.

2. Minnesota Square Park – 2021 Improvements Plan – Moulton shared with the Advisory Board the improvements that are planned for this year.
 - Plaza – a detailed map and scope of work was shared with the Advisory Board. This is a budgeted project planned to begin in the spring.
 - DNR Outdoor Recreational Grant – City staff have submitted the grant with a response expected in June. If this grant is awarded to the City it will be applied towards the planned and budgeted improvements at the park from the ring sidewalk to the pavilion plus a parking area. If the grant is not received the improvements in yellow on the attached map will not be completed.
3. Summer Employment – Public Works is searching for a few more employees, will be posted on the website for application.

ADJOURNMENT

Bidelman made a motion, seconded by Christensen to adjourn the meeting. With all in favor, the meeting was adjourned at 7:45 p.m. Our next Advisory Board meeting will be held on Monday, May 17 at 7:00 p.m.



Laura Zender, Chair



Sarah Nielsen, Secretary