

CITY OF SAINT PETER, MINNESOTA

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

Monday, April 18, 2022
7:00 PM

Traverse des Sioux Room, Community Center

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board meeting was conducted at the Saint Peter Community Center, 511 South Fifth Street – Traverse des Sioux Room.

A quorum present, Barb Regner, Chair called the meeting to order at 7:33 p.m. The following Board Members were present: Trish Hiscock-Austin, Al Christensen, K. Angelique Dwyer, Brian Fremo, Rachelle Fuller, Samuel Mendoza, Barb Regner, Hayley Russell, and Dustin Sharstrom. The following Board Members were absent Darrell Pettis and Ceceli Polzin. The following ex-officios were present: Pete Moulton, Director of Public Works and Joey Schugel, Director of Recreation and Leisure.

Visitors – Joel Schmidt, Maintenance Superintendent and Angie Glassel Administrative Secretary.

Approval of Agenda – Fuller made a motion, seconded by Russell, to approve the agenda as submitted. With all in favor, the agenda was approved.

Approval of Minutes – Fuller made a motion, seconded by Fremo, to approve the March 18, 2022, minutes. With all in favor, the minutes were approved.

Oath of Office – K. Angelique Dwyer read her oath of office for her term on the Advisory Board.

Unfinished Business

- A. Traverse des Sioux – Bike Trails – Schmidt shared an attached summary and a map of the park trail system. He shared that City staff is coordinating with volunteers to re-establish “Trail C” again. Damage from previous floods needs to be addressed before the trail is again safe. It was suggested to add the City’s logo on the signage that will be posted at each entrance into the park.
- B. Warren Park – Moulton shared that there are quite a few dead trees and branches that need to be cleaned up or removed from the tree line on the west side of the current park so that children or anyone walking with the urban forest does not get hurt. Notification has been mailed to all residents in the subdivision.
- C. McGill Natural Resource Area and McGill Park – Schmidt shared with the Advisory Board the existing McGill Park has neighborhood playgrounds on the north and south ends with an urban forest in-between. The City is preparing to install sidewalk on the east side of Church Street funded by a Safe Routes to School (SRTS) grant in 2023. Clearing deadfall trees on the internal walking path is needed and future maintenance will help connect children walking to and from North Elementary. Planning to improve safety and provide a more visible route to school. The Board recommended that City staff survey the neighborhood to identify ways to upgrade this native Natural Resource Area of the park. A suggestion was made to increase the survey area to include residential areas up to 1,000 feet from the Park. Staff will review the area and come back with updates.

New Business

- A. There was no new business.

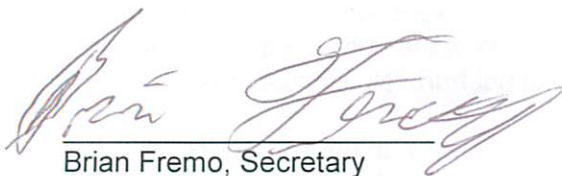
Reports

- A. Chairs Report (Barb)
 1. No report for this month.

- B. Department of Recreation and Leisure Services Updates (Joey)
1. March Activity Report (attached) – Schugel shared with the Advisory Board the added opportunity of fitness classes in the morning. He also shared the new outdoor opportunities have been made available for summer. E-Sports is growing and going well, and currently held in the library conference room.
 2. MRPA Award – Received an award working with pickleball, that created new outdoor courts.
 3. Seasonal Employees – (verbal) Schugel shared that they are hiring for seasonal staffing and will need to fill 45 positions.
 4. Special Events – April 21 Senior Expo – Red, White, Blue & You. Community Center's 20th anniversary party will take place on Friday, May 6. All are welcome to come and support.
- C. Department of Public Works (Pete/Joel)
1. Minnesota Square Park Construction (verbal)
 - Mason's Picnic Shelter – Footings have been installed and April construction will begin with an anticipated completion of June 15.
 - North Plaza Phase 2 – A contractor has been selected and will begin after July 4th and be completed before Rock Bend Folk Festival the first of September.
 - DNR Outdoor Recreational Grant – Contractors have been selected with a completion date of July 1. Plans include installation of sidewalk from Hwy 169 to the Pavilion, circular walk-in front of Pavilion and Saint Peter Area Veterans Memorial to the existing circular sidewalk.
 2. Thompson Dog Park Shelter Timeline – work to begin late May once the Mason's Shelter has been completed.
 3. Seasonal Employees – Advertisements for summer seasonal help have been posted and Public Works is still looking for lawn mowers, landscape specialist and park ranger.

Adjournment- Christensen made a motion to adjourn the meeting at 8:15 PM, seconded by Mendoza. With all in favor, the meeting was adjourned.

Next scheduled meeting **Monday, May 16 at 7 PM.**


Brian Fremo, Secretary


Barb Regner, Chair