

CITY OF SAINT PETER, MINNESOTA

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

Monday, April 17 2023

7:00 PM

Community Center – Traverse des Sioux Room
600 South Fifth Street

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board meeting was conducted at Community Center – Traverse des Sioux Room, 600 South Fifth Street.

A quorum present, Barb Regner, Chair called the meeting to order at 7:00 p.m. The following Board Members were present: Trish Hiscock-Austin, Brian Fremo, Rachele Fuller, Barb Regner, Samuel Mendoza, Darrell Pettis, and Dustin Sharstrom. The following Board Members were absent, Ceceli Polzin. The following ex-officios were present: Pete Mouton, Director of Public Works and Joey Schugel, Director of Recreation.

Visitors – Cale Benitz, Intern with Recreation and Leisure Services; Joel Schmidt, Maintenance Superintendent and Angie Glassel, Administrative Secretary.

Benitz gave a verbal intern report on where he is from and what he has completed and accomplished with the Recreation and Leisure Services Department. He will graduate in May and has accepted a position working in Chanhassen.

Approval of Agenda – Fuller made a motion, seconded by Sharstrom, to approve the amended agenda as submitted. With all in favor, the agenda was approved.

Approval of Minutes – Sharstrom made a motion to approve the minutes, seconded by Fuller, to approve the March 20, 2023, minutes. With all in favor, the minutes were approved.

Unfinished Business

- A. Naming the new park area adjacent to Hallett's Pond – Moulton referred to the *Policy and Procedure for Naming Saint Peter Parks, Facilities and Recreation Areas*.
- B. The Advisory Board reviewed the suggested names: Hallett's Park, Hallett's Pond Park, Hallett's Pond, and Capital Park. A motion was made by Fuller to dissolve the current name of Hallett's Pond Nature Area and name the complete Area Hallett's Park, seconded by Sharstrom, to name the new park and current area Hallett's Park.
 - Hallett's Nature Based Open House Summary – Schugel and Schmidt reviewed with the Advisory Board the final numbers on comments from the Open Houses held on March 29 and 30. The next step will be to share those final numbers with Damon Farber to create concepts and bring them back to the Advisory Board at the May 15 meeting.
- C. Veteran's Memorial Park Improvements – Schmidt reviewed with the Advisory Board the map attached and the improvements timeline.
 - The soccer rink beginning in June will have new turf installation, fixing the entrance door and nets. There is a strip of reusable turf that will be repurposed to the Thompson Dog Park entrance. The Advisory Board asked if there was a way to supply some seating around the rink for those not playing.
 - The basketball court will be sealed, and a court surface will be installed sometime in July. New basketball hoops and repurposed hoops will be moved from the tennis courts to the court. New lighting system will be added, and will have a timer as other lights in the park.

- The small ice rink boards will be removed and updated, and the Public Works crews will complete a two-inch asphalt and then paint it white for better ice in the upcoming winter. This will happen towards the fall.
- The large ice rink will have volleyball sand trucked in during the summer months to be ready to play next year.

New Business

A. No new business to report.

Reports

A. Chairs Report (Barb)

1. Regner shared that she will be done with her position as school liaison on our Parks and Recreation Advisory Board in June.

B. Department of Recreation and Leisure Services Updates (Joey)

1. March Activity Report – Schugel highlighted the Daddy Daughter dance was a success and numbers are back up pre Covid. There are also good numbers at Family Open Gyn Night, eSports, Parent's Night Out, and Breakfast and Books.
2. Special Events – Schugel highlighted the Senior Expo is sold out for vendors and will be held at the Community Center on April 20th from 1-4 PM.
3. Summer Registration – Schugel reminded everyone that registration for summer activities is now open.
4. Staff Recruitment – Schugel was happy to share that the summer staff for the pool was high with many returns. There are still other seasonal positions open for the other summer programs.

C. Department of Public Works (Pete/Joel)

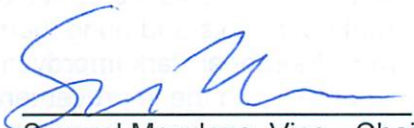
1. Community Spirit Park Master Plan – Schmidt shared with the Advisory Board the planning is moving along and should have more information to share at the May 15 meeting.
2. Parks Master Plan – Schmidt shared with Advisory Board that a kickoff meeting will happen this week and then monthly summaries will be brought back to each Parks and Recreation Advisory Board monthly meeting.
3. Riverside Park Disc Golf Improvements – Schmidt shared that the volunteer working on receiving donations is looking for ways to accept the money through a non-profit. Schmidt asked the Advisory Board if they know of anything to please contact him.
4. Staff Recruitment – Schmidt shared that there are still openings for seasonal workers and everything is available on the City's website at www.saintpetermn.gov

Adjournment- Sharstrom made a motion to adjourn the meeting at 8:15 PM, seconded by Fremo. With all in favor, the meeting was adjourned.

Next scheduled meeting **Monday, May 15 at 7:00 PM.**



Brian Fremo, Secretary



Samuel Mendoza, Vice - Chair