

CITY OF SAINT PETER, MINNESOTA

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

Monday, March 20, 2023

7:00 PM

Community Center – Senior Room

600 S Fifth Street

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board meeting was conducted at Public Works, 405 W St Julien Street.

A quorum present, Samuel Mendoza, Vice-Chair called the meeting to order at 7:00 p.m. The following Board Members were present: Trish Hiscock-Austin, Brian Fremo, Rachelle Fuller, Samuel Mendoza, Ceceli Polzin, and Dustin Sharstrom. The following Board Members were absent, Darrell Pettis, and Darrell Pettis. The following ex-officios were present: Joey Schugel, Director of Recreation.

Visitors –Joel Schmidt, Maintenance Superintendent and Angie Glassel, Administrative Secretary.

Approval of Agenda – Fremo made a motion, seconded by Sharstrom, to approve the amended agenda as submitted. With all in favor, the agenda was approved.

Approval of Minutes – Fremo made a motion to approve the minutes, seconded by Sharstrom, to approve the January 17, 2023, minutes. With all in favor, the minutes were approved.

Unfinished Business

- A. Hallett's Pond Park – Schmidt and Schugel shared with the Advisory Board the following rendering options along with play equipment for discussion. The Advisory Board discussed each option of the new park and suggested what they would like to see for options at the Community Open houses scheduled for March 29th and 30th. Schmidt shared with the Advisory Board the updated timeline.
- B. Riverside Park Disc Golf Expansion – Schmidt shared with the Advisory Board the timeline for receiving donations for the expansion of the Disc Golf course. He mentioned in April the volunteers will begin cleaning the trails and site lines for the disc golfers and prepare for the replacement of new baskets. A reminder from the Advisory Board to add a porta – pot to the list of parks for this year.
- C. Pollinator Sign Contest Winners – Schugel shared there were 32 applicants, and they were split into age groups. The winners received a free pool pass and \$50 in Chamber Bucks. The winners were the following: Age 12 – Karissa Wolters; Age 11 – Freya Peterson; Age 8 – Layla Schroeder; and Age 5 – Georgina Smith.

New Business

- A. No new business to report.

Reports

- A. Chairs Report (Samuel)
 1. Nothing to report.
- B. Department of Recreation and Leisure Services Updates (Joey)
 1. February/March Activity Report – Schugel highlighted Winterfest was a hit again this year with over 85 participants at the Veteran's Memorial Park. The Gustavus lunches are going well with pre-registration required, tops out at 70 and have been full.

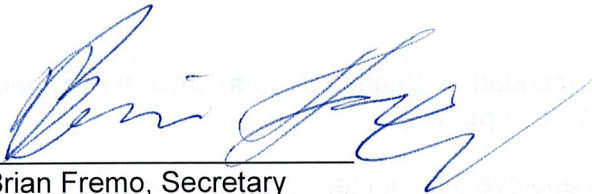
2. Rink Report – Schugel complimented the city crew for trying to keep the ice as good as possible during this winter. There were 485 skaters this year that used the outdoor rink and it was open 45 days, just a few less days than in 2021-2022.
3. Special Events – Schugel highlighted the Senior Expo is sold out for vendors and will be held at the Community Center on April 20th from 1-4PM.

C. Department of Public Works (Joel)

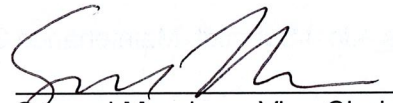
1. Winter Tree Trimming (Verbal) - Schmidt shared that most of the winter tree trimming was combined with Emerald Ash Borer (EAB) boulevard tree removals.
2. Emerald Ash Borer (EAB) Tree Removals (Verbal) – Combined with comments above.
3. Policy and Procedure for Naming Saint Peter Parks, Facilities and Recreation Areas – Moulton shared the policy and procedures with the Advisory Board. They will come back next month with suggestions for the new developing park by Hallett's Nature Area.

Adjournment- Sharstrom made a motion to adjourn the meeting at 8:15 PM, seconded by Fremo. With all in favor, the meeting was adjourned.

Next scheduled meeting **Monday, April 17 at 7:00 PM.**



Brian Fremo, Secretary


Samuel Mendoza, Vice-Chair