

HERITAGE PRESERVATION COMMISSION
Regular Meeting Minutes – Tuesday, February 28, 2023
Community Center – Governors Room

A regular meeting of the Heritage Preservation Commission (HPC) meeting was called to order by Chairperson Larry Potts at 5:31 pm. Commissioners Potts, Brian Oviatt, Colleen Jacks, Joe Metzen, and new member David McGuire were in attendance. Commissioners Remo Alexandri and Dustin Sharstrom were absent. Visitor Christine “Montana” Rasmussen was present. City staff present was Community Development Director Ben Baker.

Oath of Office

Baker administered the Oath of Office to new member David McGuire.

Approval of Agenda

A motion was made by Oviatt, seconded by Jacks to approve the agenda as presented. With all in favor, the agenda was approved.

Approval of Minutes

The minutes of the October 25, 2022 regular meeting were presented. A motion was made by Oviatt, seconded by Metzen to approve the minutes. All members voting aye, the minutes were approved as presented.

Review Exterior Repair and Renovation Improvements 217/219 W. Park Row YCDHT, LLC (Christine “Montana” Rasmussen & Samantha Haseltine)

Baker stated that Christine (Montana) Rasmussen & Samantha Haseltine, owners of YCDHT, LLC, own the property located 217/219 Park Row. They have submitted a request to allow for exterior improvements and upgraded ADA access to 217/219 Park Row.

Baker indicated that the improvements include tuckpointing, new windows on 217 (alley side apartment), replace broken windows and door on 219 (commercial property), and ADA Ramp and Door (217 & 219 commercial property).

Rasmussen stated that they would like to replace the existing windows with vinyl and the rear doors with steel doors.

Oviatt felt the vinyl windows would be okay but recommended that the windows be kept architecturally correct with 4 over 4 grids.

Rasmussen stated that the rear door located at 219 Park Row will need to be larger than a standard door in order to accommodate oversized items that are delivered. She indicated the rear door located at 217 Park Row will be standard size.

Oviatt asked if the transom would remain above the large door, and if not, how it would be closed off.

Rasmussen indicated that their plan was to close it off with wood.

Oviatt said he would be in favor of closing it off with plywood.

Jacks said she would like to see the arch remain.

Potts asked if there was a way to keep the window.

Rasmussen indicated that she would check with her contractor to come up with a solution.

Oviatt asked that the contractor draw up a proposal and present it to Baker for approval.

A motion was made by Oviatt, seconded by Jacks to approve the tuckpointing, window replacement (in keeping with the 4 over 4 style) and doors, with the understanding that a proposal for the transom over the large door, be submitted to and approved by Baker. All members voting aye, the motion carried.

Review Awning & Sign Design Above The Rear Entry Door – 319 South Minnesota Avenue (Jay Zender State Farm Insurance)

Baker stated that Jay Zender of State Farm Insurance is asking the HPC to approve the addition of a 3' x 6' awning above the rear door of his property. Baker indicated the proposed awning will have the same logo, lettering, and color as the front awning.

A motion as made by Oviatt, seconded by Jacks to approve the awning as submitted. All members voting aye, the motion carried.

Reports

101 South Minnesota Avenue (Century 21 Building) – Baker reported that he has been in contact with Eric Harriman, owner of 101 South Minnesota, regarding the repair of his property.

Baker indicated that Harriman has some ideas as to the repair and possible additions to the property. Baker stated that Harriman has applied for grants to help fund the project.

Oviatt expressed his disappointment that the window openings in the building have not been sealed, which is causing deterioration of the building due to the elements.

Baker stated that Harriman has been informed that the windows must be replaced within the next two months.

212 South Minnesota Avenue (Four Season Mall Building) – Baker stated that the Building Official is working with Jeremy Haggemiller, manager of 212 South Minnesota, on repair of the south wall of the building.

Baker stated that building owner Karl Olson, has indicated to Haggemiller, that he would like to use vinyl siding to seal up the wall.

Baker indicated that the HPC will have an opportunity to review the plans once an application is received.

Oviatt expressed his main concern is getting the building sealed up.

Jacks mentioned that the wood on the façade of the building also needs repair.

Gauging Interest in Tuckpointing Work in CBD/Historic Preservation District – Baker stated that there are several buildings in the downtown that are in need of tuckpointing. Because it is difficult to find a contractor for small tuckpointing jobs, the City is planning to contact building owners to determine whether or not there is enough interest in having several buildings tuckpointed at the same time. Baker felt that it may be easier to find a contractor if there are multiple projects.

River Rock Coffee – Baker reported that River Rock has put their awning replacement on hold.

Adjourn

There being no further business, a motion was made Jacks, seconded by Metzen to adjourn. With all members voting aye, the meeting adjourned at 6:20 pm.