

CITY OF SAINT PETER, MINNESOTA
OFFICIAL PROCEEDINGS
MINUTES OF THE CITY COUNCIL MEETING
FEBRUARY 16, 2021

Pursuant to due call and notice thereof, a special meeting of the City Council of the City of Saint Peter was conducted in the Governor's Room of the Community Center and by virtual software on February 16, 2021. Under M.S. 13D.021, the City is able to conduct meetings by electronic means in the event of a state-wide emergency. Governor Walz has declared a state-wide peacetime emergency and as such the City Council meeting was conducted both in-person and remotely using GoToMeeting software.

A quorum present, Mayor Zieman called the meeting to order at 5:36 p.m. The following members were present through the virtual platform: Councilmembers Shanon Nowell, Brad DeVos, Stephan Grams, and Emily Bruflat. The following members were present in the meeting room: Mayor Charles Zieman and Councilmembers Ed Johnson and Keri Johnson. The following officials were present: City Administrator Todd Prafke (in person) and City Attorney James Brandt (in person).

Approval of Agenda - A motion was made by Johnson (E), seconded by Nowell, to approve the agenda. With all in favor, the agenda was approved.

Continuation of 2/8/2021 Public Hearing: Annexation By Ordinance – Mayor Zieman reviewed the process for conducting public hearings and opened the continuation of the February 8, 2021 public hearing on the proposed annexation of seven parcels of land located in Traverse Township which are completely surrounded by land within the City of Saint Peter corporate limits at 5:37 p.m.

Community Development Director Wille again reviewed the history of the proposed annexation which was being proposed in part to facilitate installation of utility services to a new housing project in Traverse Green Subdivision. Wille also noted previous efforts to work with two of the property owners to obtain easements and while one had been obtained, the other owner had yet to allow the easements and annexation of the properties would allow the City to obtain the easement rights through eminent domain proceedings. Wille also noticed that the annexation would result in less property taxes for Traverse Township and staff had negotiated a shared taxation agreement with the Township that would provide for the City to reimburse the Township in the amount of \$800 each year for three years.

There being no further speakers, the hearing was declared closed at 5:44 p.m.

Annexation By Ordinance/Property Tax Sharing Agreement – In motion by Nowell, seconded by Johnson (K), Ordinance No. 48, Third Series entitled, "An Ordinance Of The City of Saint Peter, Minnesota Annexing Land Located Within The Town Of Traverse Township, Nicollet County, Minnesota Pursuant To Minn. State. 414.033, Subdivision 2 (2), Permitting Annexation By Ordinance" was introduced. Upon roll call, with all in favor, the Ordinance was declared passed and adopted. A complete copy of Ordinance No. 48, Third Series is contained in the City Administrator's book entitled Council Ordinances 2.

In motion by Johnson (E), seconded by Nowell, Resolution No. 2021-27 entitled "Resolution Authorizing Execution Of Shared Taxation Agreement By And Between The City of Saint Peter And Traverse Township" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2021-27 is contained in the City Administrator's book entitled Council Resolutions 23.

In motion by Johnson (E), seconded by Johnson (K), Resolution No. 2021-28 entitled "Resolution Authorizing Publication Of The Title And Summary Of Ordinance No. 48, Third Series" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2021-28 is contained in the City Administrator's book entitled Council Resolutions 23.

North Third Street, Center and McLeod Streets From West St. Julien To 1,000 feet North Project – City Engineer Domras reviewed the process for a project to improve North Third Street (1,000' north of St. Julien Street), Center and McLeod Streets which would be financed in part through assessments to benefitting property owners. Domras reported the receipt of eight very competitive bids for the project will lead to lowered costs for most individual property owners. Domras stated the as the project cost would be \$656,694 of which \$417,501 would be assessed to the property owners under the City's assessment policy. Domras recommended

adoption of resolutions declaring cost to be assessed and development of the assessment roll and calling for a March 8, 2021 public hearing on the proposed assessments.

Councilmember Johnson (K) questioned what the next step in the process would be. City Administrator Prafke indicated the bid award would be considered next, then construction of the project and at the end of construction, final assessments would be calculated and provided to the City Council for action on the assessment of costs. Prafke also noted that the City's assessment policy establishes terms for length of payment of the assessments and should the Council wish to extend those terms for the large assessments for this project they would have the opportunity to do so at the time final assessments were approved.

In motion by Nowell, seconded by Bruflat, Resolution No. 2021-29 entitled "Resolution Declaring Cost To Be Assessed For North Third Street, Center and McLeod Streets From West St. Julien To 1,000 feet North Project And Ordering Preparation Of Proposed Assessments" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2021-29 is contained in the City Administrator's book entitled Council Resolutions 23.

In motion by Johnson (E), seconded by Grams, Resolution No. 2021-30 entitled "Resolution Calling For A Hearing On Proposed Assessment For North Third Street, Center and McLeod Streets From West St. Julien To 1,000 feet North Project" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2021-30 is contained in the City Administrator's book entitled Council Resolutions 23.

There being no further business, a motion was made by Johnson (E), seconded by Nowell, to adjourn. With all in favor, the motion carried and the meeting adjourned at 6:04 p.m.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator