

**SAINT PETER POLICE CIVIL SERVICE COMMISSION  
AGENDA AND NOTICE OF THE ANNUAL MEETING  
February 7, 2022  
SAINT PETER COMMUNITY CENTER, GOVERNOR'S ROOM**

MEMBERS PRESENT: Megan Ruble, Joan Easton, & Denny Blankensop via GoTo Meeting Software.

OTHERS PRESENT: Matthew Grochow, Chief of Police & Todd Prafke, City Administrator

CALL TO ORDER: Secretary Ruble moved to call the meeting to order at 3:30.

APPROVAL OF THE AGENDA: Chief Grochow requested a change to the agenda to add the swearing in of new member, Joan Easton and elections. Secretary Ruble made a motion to approve the agenda with the addition of the Oath of Office and elections, seconded by Member Blankensop.

SWEARING IN OF MEMBER: Chief Grochow swore in new member Joan Easton with the Oath of Office for her appointed position 2022-2024.

ELECTION OF CIVIL SERVICE CHAIRPERSON: Secretary Ruble made a motion to nominate herself as Chairperson. Member Blankensop seconded the motion. Motion passed.

ELECTION OF CIVIL SERVICE SECRETARY: Due to Chairperson Ruble's new position, the position of secretary was vacant. Chairperson Ruble nominated Member Easton as Secretary, Member Blankensop seconded the motion. Motion passed.

APPROVAL TO ACCEPT MINUTES: Member Blankensop made a motion to accept the minutes from the September 16, 2021. Chairperson Ruble seconded the motion. With all in favor, motion passed.

CERTIFICATION OF PATROL OFFICER CANDIDATE & PROVISIONAL HIRE: Chief Grochow presented information on the Police Officer recruitment, recommending the certification of the top candidate and approval of the provisional hire, Travis Sandland. A motion was made by Member Blankensop to approve the provisional hire of Travis Sandland upon the successful conclusion of both the physiological and physical exams. Chairperson Ruble seconded the motion. With all in favor, motion passed.

PERSONNEL REPORTS: Chief Grochow discussed the resignation of Officer Tom Winsell. Member Blankensop acknowledged Officer Winsell & his years of service in law enforcement. Due to this resignation, the hiring process continues with additional excellent candidates being interviewed and backgrounded. Chief Grochow and City Administrator Prafke relayed the recent

changes in the hiring process, resulting in successful hiring efforts. A discussion of the current employee roster and part-time Communications Technician recruitment concluded the reports.

ADJOURNMENT: There being no further business, Member Blankensop made a motion to adjourn the meeting. Secretary Easton seconded the motion. With all in favor, the meeting was adjourned at 4:00 P.M.

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Joan Easton, Secretary  
Civil Service Commission

ATTEST:

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Matthew Grochow  
Chief of Police