

CITY OF SAINT PETER, MINNESOTA

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

Tuesday, January 17, 2023

7:00 PM

Public Works Office
405 W St Julien Street

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board meeting was conducted at Public Works, 405 W St Julien Street.

A quorum present, Barb Regner, Chair called the meeting to order at 7:00 p.m. The following Board Members were present: Trish Hiscock-Austin, Brian Fremo, Rachelle Fuller, Samuel Mendoza, Ceceli Polzin, and Barb Regner. The following Board Members were absent, K. Angelique Dwyer, Darrell Pettis, Hayley Russell, and Dustin Sharstrom. The following ex-officios were present: Joey Schugel, Director of Recreation.

Visitors – Mark Plotz, Bike Walk St. Peter, Joel Schmidt, Maintenance Superintendent and Angie Glassel, Administrative Secretary.

Oath of Office – Samuel Mendoza took the oath of office for his term on the Parks and Recreation Advisory Board.

New Business –

- A. Bike Walk St. Peter – Mark shared with the Parks and Recreation Advisory Board an overview of what Bike Walk St. Peter is and who belongs to the group. He wanted to make sure the Advisory Board was aware of improving connectivity of the current trails and sidewalks. He shared that the current City Trails and Sidewalks map should be revised and updated, Schmidt agreed that it would be part of the current Parks Master Plan that will be created in 2023.

Election of Officers

- A. Chair – Discussion by the Advisory Board was made and Regner agreed to serve another term. Polzin nominated Barb Regner as Chair, seconded by Fremo. With all in favor, Regner will serve another term as Chair.
- B. Vice Chair – Samuel Mendoza volunteered to serve this position. Mendoza nominated himself, seconded by Fuller. With all in favor, Mendoza will serve as the Vice Chair.
- C. Secretary – Discussion by the Advisory Board was made and Fremo agreed to serve another term. Fuller nominated Brian Fremo as Secretary, seconded by Mendoza. With all in favor, Fremo will serve another term as Secretary.

Approval of Agenda – Fremo made a motion, seconded by Fuller, to approve the amended agenda as submitted. With all in favor, the agenda was approved.

Approval of Minutes – Fremo made a motion to approve the minutes, seconded by Hiscock-Austin, to approve the November 21, 2022, minutes. With all in favor, the minutes were approved.

Unfinished Business

- A. Hallett's Pond Park – Schmidt and Schugel shared with the Advisory Board the following rendering options along with play equipment for discussion. The Advisory Board desires a natural play area and to minimize modern play equipment put at the new park. Staff will review improvements with the developer and address expectations for development. The Advisory Board is aware that the Development Agreement has requirements for the developer and the city in relation to improvements within the land proposed to be turned

over to the city for a Park. Schmidt will come back next month with a budget, scope, and timeline.

New Business

- B. Riverside Park Disc Golf Expansion – Schmidt shared the proposed expansion of the disc golf course to 18 additional baskets and 10 additional parking spaces. This expansion would improve the course to a regional site for disc golfers. City staff have been working with the volunteers and shared the importance of preserving the natural areas and the impacts they have. Schmidt will come back next month with a cost estimate.

- C. Blue Cross Blue Shield National Fitness Campaign – Schmidt and Schugel shared with the Advisory Board the National Fitness Campaign materials from Blue Cross Blue Shield, at this time it will be another option added to our Parks Master plan being created.

Reports

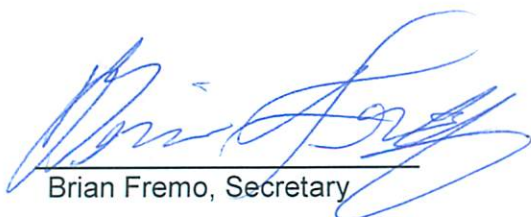
- A. Chairs Report (Barb)
 - 1. Chair Regner referred to making sure all were aware of how active our community is, with gym space being used from the schools to the Community Center.

- B. Department of Recreation and Leisure Services Updates (Joey)
 - 1. December Activity Report – Schugel highlighted that the indoor fitness classes and activities are going very well and that the gym and walking track are being used by the whole community and organizations.
 - 2. Warming House/Ice Rink – Schugel complimented the City crew for trying to keep the ice as good as possible during the winter. Opened December 30 with Tuesday and Thursday nights hockey practicing.
 - 3. Pollinator Sign Contest – The Pollinator Sign Contest is currently open to all 6 / 17-year-olds until Friday, February 3. Schugel will bring submittals back to the February Parks and Recreation Advisory Board meeting.

- C. Department of Public Works (Joel)
 - 1. 2023 Meeting Schedule – Noted that the schedule was in the packet.
 - 2. 2023 Advisory Board Roster – Noted that there is currently one opening if anyone is interested.
 - 3. Park Shelters Update – Schmidt shared with the Advisory Board that concrete is in except for Stones Park. Shelters will be constructed in the Spring. Shelter locations include Gault Park, Prairie Ridge Park, Stones Park, and Warren Park.
 - 4. Community Spirit Park (CSP) Master Plan – City staff are working with ISG to create a master plan for CSP.
 - 5. Gorman Park Update – Schmidt and Schugel shared the preliminary cost for the Gorman Park improvements.

Adjournment- Fremo made a motion to adjourn the meeting at 9:15 PM, seconded by Polzin. With all in favor, the meeting was adjourned.

Next scheduled meeting **Tuesday, February 21 at 7:00 PM.**



Brian Fremo, Secretary



Barb Regner, Chair