

MINNESOTA RIVER VALLEY TRANSIT

OFFICIAL PROCEEDINGS

**MINUTES OF THE BOARD MEETING
JANUARY 10, 2023**

Pursuant to due call and notice thereof, a regular meeting of the Board of Minnesota River Valley Transit was conducted on January 10, 2023 in the Le Sueur Emergency Services Building.

A quorum present, Chairperson Marvin Sullivan called the meeting to order at 2:30 p.m. The following members were present: Darrell Pettis and Bradley DeVos (City of Saint Peter representatives) and Marvin Sullivan (City of Le Sueur representative). Absent was new City of Le Sueur representative Michael Touhey. The following official was present: Saint Peter City Administrator Todd Prafke.

Oath of Office – The oath of office was administered to new City of Saint Peter representative Bradley DeVos.

Election Of Officers – A motion was made by Pettis, seconded by DeVos, to appoint Sullivan to the position of Chair. With all in favor, the motion carried.

A motion was made by Pettis, seconded by Sullivan to appoint DeVos as Vice-Chair. With all in favor, the motion carried.

A motion was made by Sullivan, seconded by DeVos, to appoint Pettis as Treasurer. With all in favor, the motion carried.

Approval of Agenda – A motion was made by DeVos, seconded by Pettis, to approve the agenda. With all in favor, the agenda was approved.

Approval of Minutes/Disbursements – A motion was made by Pettis, seconded by Sullivan, to approve the minutes of the November 14, 2022 regular meeting with a correction to note that Member Ranft was not in attendance at the meeting. With all in favor, the motion carried with the requested correction.

A motion was made by Pettis, seconded by DeVos, to approve the disbursements from November 1, 2022 – December 31, 2022. Upon roll call, with all in favor, the motion carried.

There were no action items.

Reports

Operations Manager Report – Operations Manager Owen reported on use statistics, provided a bus grant update and other general updates including GUS bus use, mechanical updates and some discussion on employee needs and hiring.

Compliance Manager Report – Compliance Manager Tehurne provided updates on drug and alcohol compliance testing. She talked about bus purchase notifications and what cycle we would be in for next purchases. The cycle is two electrics in 2025. The bus approved in 2021 may be delivered prior to the end of 2023. We are also awarded two other gas busses and we are unable to know when they may be delivered but funding has been approved.

Administration Report - City of Saint Peter Finance Director Sally Vogel provided a review of the Minnesota River Valley Transit financial position including cash flow, reserves in light of upcoming capital purchases.

Saint Peter City Administrator Prafke provided information on facilities. Members were able to tour the Le Sueur facilities and talk about a bit about the future of busses, electric busses and how future charging may take place.

There being no further action, a motion was made by Pettis, seconded by DeVos, to adjourn. With all in favor, the meeting adjourned at 2:47 p.m.

Marvin Sullivan
Chairperson

ATTEST:

Todd Prafke
Saint Peter City Administrator