



**SAINT PETER POLICE CIVIL SERVICE COMMISSION  
AGENDA AND NOTICE OF THE SPECIAL MEETING  
August 25, 2022 Time: 3:30 PM  
Saint Peter Community Center —Governor's Room**

- I. Call to Order
- II. Approval of the Agenda
- III. Approval of the Minutes of July 28th, 2022
- IV. Old Business
  - a. None
- V. New Business
  - a. Police Officer Candidate Recruitment
    - i. Certify List of Eligible Candidate and recommend the hiring of the top candidate to the City Council
- VI. Other
- VII. Adjournment

*The following minutes have not yet been adopted by the Civil Service Commission. While draft minutes may be made available to the public, meeting minutes do not become official documents until they have been formally adopted by action of the Commission at a regular meeting.*

**SAINT PETER POLICE CIVIL SERVICE COMMISSION  
AGENDA AND NOTICE OF THE SPECIAL MEETING  
July 28, 2022, Time: 3:30 PM  
SAINT PETER COMMUNITY CENTER, GOVERNOR'S ROOM**

MEMBERS PRESENT: Megan Ruble & Denny Blankensop

OTHERS PRESENT: Matthew Grochow

CALL TO ORDER: Chairperson Ruble moved to call the meeting to order at 3:38.

APPROVAL OF THE AGENDA: Member Blankensop made a motion to approve the agenda, seconded by Chairperson Ruble. With all in favor, motion passed.

APPROVAL TO ACCEPT MINUTES: Member Blankensop made a motion to accept the minutes from the February July 11, 2022 meeting. Chairperson Ruble seconded the motion. With all in favor, motion passed.

PATROL OFFICER RECOMMENDATION: Chief Grochow presented information on the Police Officer recruitment, recommending the certification of the top candidate and approval of the provisional hire, Peter Flim. Member Blankensop made a motion to approve the provisional hire of Peter Flim upon the successful completion of both the physical and psychological exams. Chairperson Ruble seconded the motion. With all in favor, motion passed.

OTHER REPORTS: Chief Grochow detailed the current application and interview schedule to fill one open position.

ADJOURNMENT: There being no further business, Chairperson Ruble made a motion to adjourn the meeting. Member Blankensop seconded the motion. With all in favor, the meeting was adjourned at 3:54 P.M.

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Megan Ruble, Chairperson  
Civil Service Commission

ATTEST:

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Matthew Grochow  
Chief of Police



## Police Department Memorandum

**TO:** Civil Service Commission

**DATE:** 08/22/22

**FROM:** Matt Grochow  
Chief of Police

**RE:** Police Officer Hiring/Certification of Top  
Candidate/ Selection of Candidate

The Saint Peter Police Department recently completed a recruitment process that included scoring of applications and six oral interviews of candidates. As a result Peter Tyler Hokanson was determined to be the top candidate and chosen to move forward with a background investigation which has been successfully completed.

During the oral interviews it was determined to go forward with the top candidate.

The Civil Service Commission will be provided additional information on this process at your meeting and may be asked to take action related to this recruitment process.

We ask that you certify Tyler Hokanson as the top candidate.

MG/mm