

September 7, 2023

Valley Custom Properties
109 North Morningside Drive
Le Sueur, MN 56058

To Whom It May Concern:

The City of Saint Peter Building Department has record that your rental unit located at 1432 Leonard Street has not been registered or inspected for the 2023 – 2024 licensing period. As you are aware, the deadline for registering the unit was December 31, 2022 and the inspection deadline was March 31, 2023, in order to avoid a \$36 late fee for each the registration and inspection.

Please be aware that should your rental not be registered, or inspected, the property cannot be rented according to St. Peter City Ordinance (see attached). **At this time, your rental license is in jeopardy.**

Please complete the enclosed rental registration and submit to our office no later than Monday, September 18, 2023, along with a check in the amount of \$116. *The fee will cover the registration fee and late fees.* A rental inspection must be completed by Friday, September 22, 2023.

If you should have any questions, please contact Building Official Harry Jenness at 507-934-0662. Building Official office hours are from 8 am to 5 pm, Tuesday, Thursday and Fridays.

Sincerely,

Harry Jenness
Building Official