

## CITY OF SAINT PETER, MINNESOTA AGENDA AND NOTICE OF MEETING

City Council Workshop Session of Monday, June 21, 2021  
5:30 p.m. – St. Peter Room of the Community Center - 600 South Fifth Street, Saint Peter  
This meeting will be conducted in-person and electronically - See below for electronic access.

- I. **CALL TO ORDER**
- II. **DISCUSSION**
  - A. City Council Liaison (Committee) Assignments
  - B. Critical Incident Response for Council Members
  - C. Project Updates
- III. **ADJOURNMENT**

As provided for in M.S. 13D.021, City Council meetings may be conducted by telephone or other electronic means under certain conditions. This meeting of the City Council will be accessible both in-person and electronically using GoToMeeting software which is available at no charge (link below) or by calling as indicated below. This works best utilizing Google Chrome or Microsoft Edge as your browser. Here is the information necessary to access the meeting electronically:

Please join meeting from your computer, tablet or smartphone at:

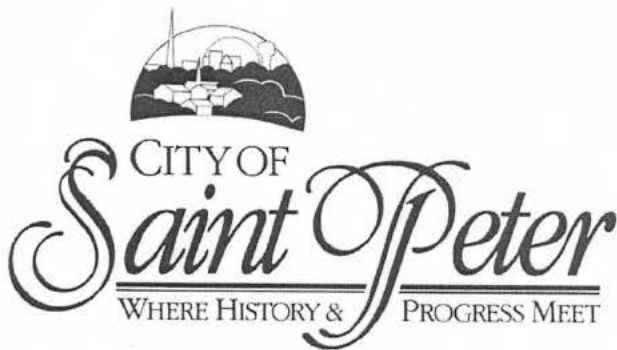
<https://global.gotomeeting.com/join/591790045>

You can also dial in using your phone (Toll Free): 1 866 899 4679 or - One-touch:

<tel:+18668994679,591790045#>

Access Code: 591-790-045

Todd Prafke  
City Administrator



# Memorandum

**TO:** Honorable Mayor Zieman  
Members of the City Council

**DATE:** 6/17/2021

**FROM:** Todd Prafke  
City Administrator

**RE:** City Council Liaison (Committee) Assignments

## **ACTION/RECOMMENDATION**

None needed. For City Council review and discussion only.

## **BACKGROUND**

Due to the extended absence of one member of the City Council, discussion on Council liaison assignments has been included on the workshop agenda. The current assignments for the various boards and commissions, as well as the other Council committee assignments, is as follows:

### **Council Liaison Committees, Boards, Commissions**

Economic Development Authority (EDA)	E. Johnson, DeVos
Heritage Preservation Commission (HPC)	Bruflat
Hospital and Nursing Home Commission	Grams, E. Johnson
Hospital Building Committee	Zieman, E. Johnson
Housing and Redevelopment Authority (HRA)	Grams
Library Board	Bruflat
Parks and Recreation Advisory Board	Bruflat, Nowell
Planning and Zoning Commission	DeVos, Nowell
Region Nine Development Commission (R9)	Zieman
SPRTC Security Committee	Zieman
Tourism and Visitors Bureau	Nowell, K. Johnson
Fire Pension Board (Fire Relief Association)	Zieman, Vogel
SPRTC Commission SPRTC Executive Board	Zieman
School District #508 Cooperation Committee	Zieman, K. Johnson
County Cooperation Committee	Grams, K. Johnson
Gustavus Cooperation Committee	Zieman, K. Johnson
Appeals and Adjustments	Zieman, K. Johnson, Nowell
Regional Economic Development Alliance (REDA)	K. Johnson
Minnesota River Valley Transit (MRVT)	Grams, Bruflat, Zieman (alternate)
Highway 169 Coalition	Grams, Alt. Zieman
Fire Hall Building Committee	Zieman, E. Johnson

Councilmembers may be asked to fill in with some additional duties to ensure the boards have quorums in attendance. Please feel free to contact me if you have any questions or concerns about this agenda item.



## Memorandum

**TO:** Honorable Mayor Zieman  
Members of the City Council

**DATE:** 6/17/2021

**FROM:** Todd Prafke  
City Administrator

**RE:** Critical Incident Response – City Councilmembers

### **ACTION/RECOMMENDATION**

None needed. For City Council review and discussion only.

### **BACKGROUND**

Every so often it is important to review the roles City Councilmembers may play in the event of a critical incident within the community. This discussion has been included on the workshop agenda for Monday evening and additional information will be provided at that time.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



## Memorandum

**TO:** Honorable Mayor Zieman  
Members of the City Council

**DATE:** 6/17/2021

**FROM:** Todd Prafke  
City Administrator

**RE:** Project Updates

### ACTION/RECOMMENDATION

None needed. For City Council review and discussion only.

### BACKGROUND

An update on projects in the community will be provided as part of the workshop agenda.

Should Councilmembers have any specific questions about projects, please let my office know prior to the workshop so that we can gather information for you.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal