

**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular Workshop Session of Monday, August 1, 2016
Library Meeting Room – 5:30 p.m.
601 South Washington Avenue

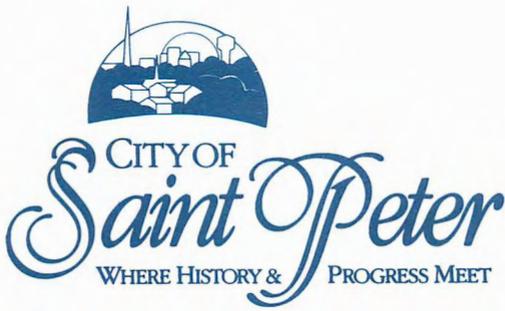
- I. CALL TO ORDER**

- II. DISCUSSION**
 - A. Finance Department Presentation
 - B. Transit Joint Powers Agreement
 - C. Park Names
 - D. Others

- III. ADJOURNMENT**

Office of the City Administrator
Todd Prafke

TP/bal



Memorandum

TO: Honorable Mayor Ziemann
Members of the City Council

DATE: 7/28/16

FROM: Todd Prafke
City Administrator

RE: Department Presentation: Finance Department

ACTION/RECOMMENDATION

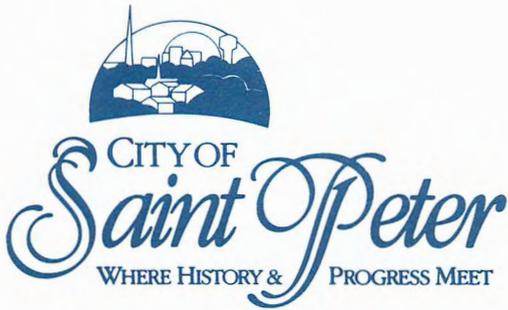
None needed. For your information only.

BACKGROUND

As has been our past practice, time has been set aside on this workshop agenda for a presentation on one of the City's Departments. Finance Director O'Connell will be at the workshop on Monday evening to provide information on activities in the Finance Department.

Please feel free to contact me if you have any questions or concerns on this agenda item.

TP/bal



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 07/29/16

FROM: Todd Prafke Paula O'Connell
City Administrator Finance Director

RE: Transit Joint Powers Agreement Development

ACTION/RECOMMENDATION

None needed. For your review and discussion only.

BACKGROUND

In January of 2014 the cities of Saint Peter and Le Sueur began discussions to provide joint transit service with the goal that the new service would also include rural service into Nicollet, Le Sueur and Blue Earth counties. As you are already aware, the Counties have decided to provide for the rural aspect of this service themselves.

Since then, we have continued to work with Le Sueur to discuss providing service to our respective residents while complying with the Minnesota Department of Transportation (MnDOT) goals. MnDOT's goal is to reduce the number of grants awarded by consolidating existing services.

Our goals for the Council workshop are:

- To jointly update the work and scope of services
 - Joint management team work
 - Employees and policies
 - Real estate
 - Other partners
 - Priorities for development for services
 - Other issues
 - Corridor Route
 - Naming input and survey
 - Organizational structure
 - Understanding of a couple of capital improvement and service enhancements
- Provide general information on the development of a Joint Powers agreement
 - Membership and organizational structure
 - General structure of agreement and what that means to you
- To assign or recruit two Councilmembers plus one alternate to serve on a steering committee as there will be two or three meetings before the end of October to put things

together. Additionally, we would expect that these are folks who would likely be appointed to serve on the joint powers board should you approve it.

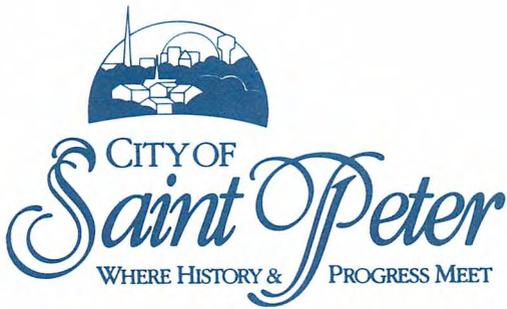
- Establish the basis for a future resolution about our cooperative working relationship with the City of Le Sueur that will allow us to apply outside of the normal funding cycle time lines for MnDOT funding

This possible consolidation also has the benefit of providing the new services and efficiencies in management realized from the ability to specialize into specific areas. This also increases our compliance capacity during a time when State and Federal rules and program requirements are increasing rapidly.

The full fiscal impact of the joint operations is not known at this time, but it appears that the cost will likely rise (as will regulatory compliance). The additional cost is expected to be covered by fare box revenues as services increase. As the discussions progress, it is expected that the fiscal impact will become more apparent.

Please feel free to contact us should you have any questions or concerns on this agenda item.

TP/bal



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 7/28/16

FROM: Todd Prafke
City Administrator

RE: Parks Names

ACTION/RECOMMENDATION

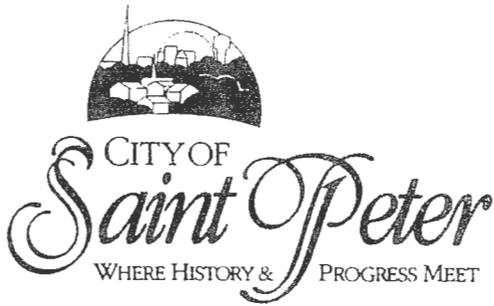
None needed. For your information and discussion only.

BACKGROUND

At the July 25, 2016 regular meeting, the Council tabled action on the proposed naming of two new City parks. As you did not provide any direction to bring additional information to the workshop for this discussion, attached please find the same information you saw in the last packet.

Please feel free to contact me if you have any questions or concerns on this agenda item.

TP/bal



Memorandum

TO: Todd Prafke
City Administrator

FROM: Pete Moulton
Director of Public Works

RE: Naming Two New City Parks

DATE: July 18, 2016

ACTION/RECOMMENDATION

Approve names for the new City parks as "Traverse Park" for the new park area located within Traverse Green Subdivision and "Saints Sports Complex" for the new City park adjacent to the high school.

BACKGROUND

The Parks and Recreation Advisory Board met on Monday, June 16, 2016 and evaluated a suggested list of park names for the future neighborhood park located within the newly created Traverse Green Subdivision and the future outdoor sports recreational area constructed adjacent to the new high school on Broadway Avenue. The names that were considered were:

Traverse Green Subdivision

West Ridge Park
Traverse Park
Pyan Park

New School/City Park Sports Complex

Bluff Hill Sports Complex
Hilltop Sports Complex
Saints Park & Sports Complex
Saints Sports Complex
Saints Activity Complex
Shooting Star Sports Complex
William Harvey Sports Complex

The Parks and Recreation Advisory Board recommend the following names for the future parks. "Traverse Park" for the park in Traverse Green Subdivision and "Saints Sports Complex" for the park next to the new high school.

FISCAL IMPACT:

There is no fiscal impact to adopting names for these parks.

ALTERNATIVES/VARIATIONS:

Do Not Act: Staff will take no action without additional direction from the City Council.

Denial: Should the Council deny the Parks Board recommendation staff would ask for additional direction to be provided to the Board.

Modification of the Resolution: This is always an option of the City Council.

Please feel free to contact me if you have any questions or concerns about this agenda item.

PM/amg

Future Park

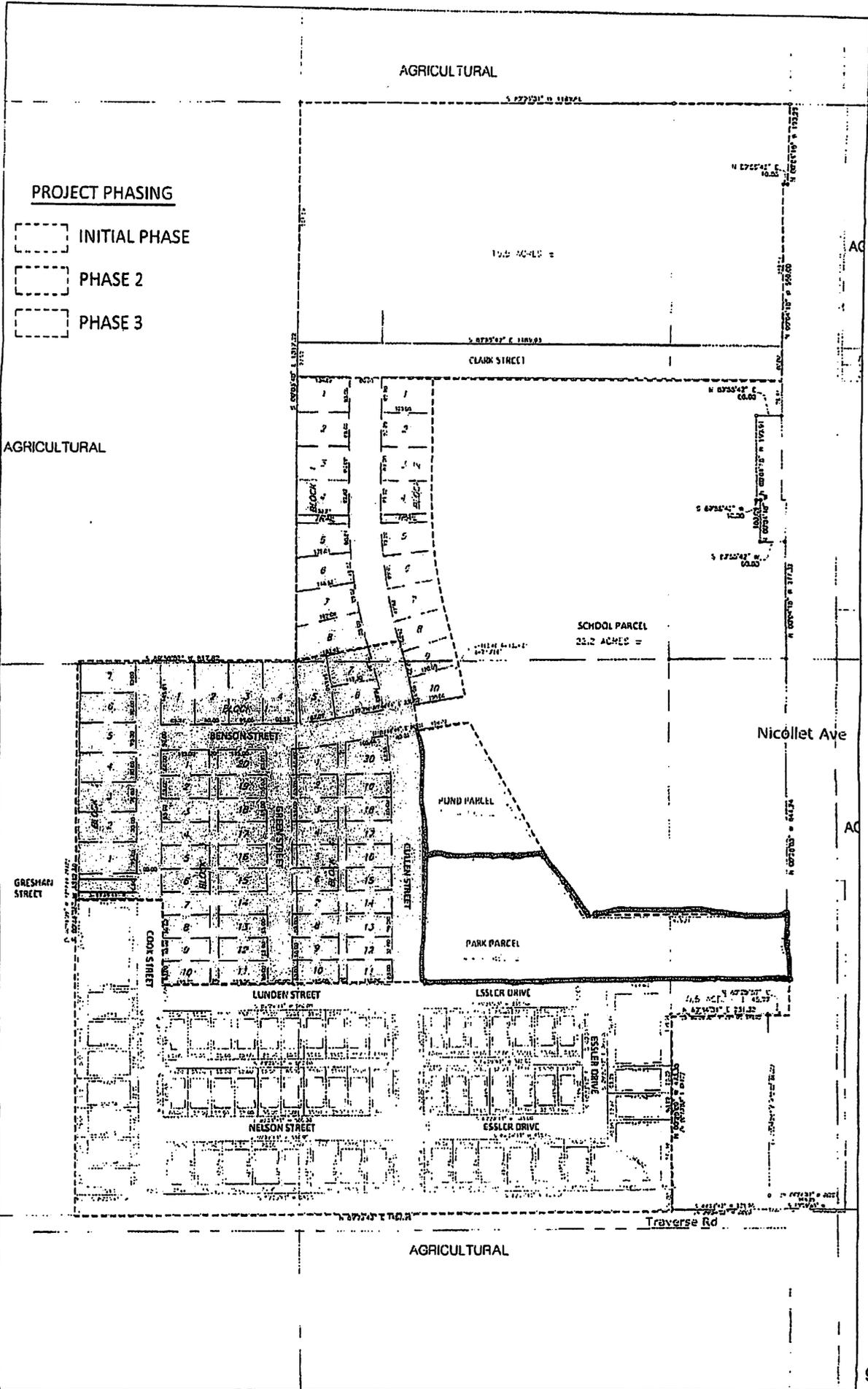
Traverse Green Subdivision (Name to be determined)

Goal Statement: To provide City residents with a neighborhood park and play area.

Class: Mini Park **Theme:** Neighborhood Park **Acreage:** 4.4

Adopted By: Available for Adoption once constructed

Established/Background: Established by the City on April 11, 2016.



City School Sports Complex (Name to be determined)
2121 West Broadway Avenue
Saint Peter, MN

Goal Statement: To provide City residents with a competitive sports complex to include: baseball, softball, soccer, tennis, green space and trail system.

Class: Outdoor Sports Complex **Theme:** Organized Sports and Community Park **Acreage:** 62

Adopted By: Available for Adoption

Established/Background: Established by the City and school on October 30, 2013.

Currently Being Constructed:

- 1 Regulation softball field (City)
- 2 Future regulation softball fields (City)
- 1 Regulation baseball field (City)
- 4 Large practice fields (City)
- 3 Small practice fields (City)
- 8 Tennis courts (School)
- 1 Regulation softball field (School)
- 1 Regulation baseball field (School)
- 6 Large practice fields (School)
- Nature area
- Trail system

**CITY OF SAINT PETER, MINNESOTA
Parks and Recreation Advisory Board**

RESOLUTION NO. 2016 - 01

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

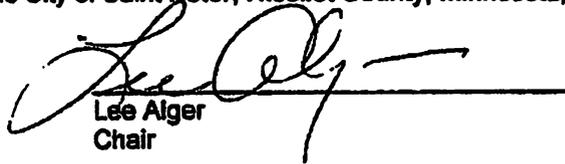
**A RESOLUTION RECOMMENDING THE FUTURE PARKS NAMING BE ADOPTED BY THE CITY
COUNCIL**

WHEREAS, the Parks and Recreation Advisory Board evaluated a suggested list of park names for the future neighborhood park located in the Traverse Green Subdivision and the future outdoor sports complex shared by the City and School; and

WHEREAS, the Parks and Recreation Advisory Board agreed to not name a park after a school teacher as this idea could be used for smaller areas within the park.

NOW THEREFORE, BE IT RESOLVED BY THE PARK AND RECREATION ADVISORY BOARD OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the Park and Recreation Advisory Board recommends the "Traverse Park" and "Saints Sports Complex" be adopted by the City Council.

Adopted by the Park and Recreation Advisory Board of the City of Saint Peter, Nicollet County, Minnesota, this 16th day of June 2016.



Lee Alger
Chair

ATTEST:



Larry Potts
Secretary