



Permit No. \_\_\_\_\_

## CITY OF SAINT PETER CURB & GUTTER/DRIVEWAY/CURB CUT APPLICATION

Building Department 934-0662 or Department of Public Works 934-0670

**Site Address:** \_\_\_\_\_

Type of property:  Single-family residential  Multi-family residential  Commercial /Industrial

Application Name \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Applicant Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email address \_\_\_\_\_

### **Driveway / Access Information**

Type of application:  New Construction  Replacement  Alteration

Type of Work:  Driveway  Curb Cut  Apron  Curb/gutter work

Proposed driveway width: \_\_\_\_\_ Proposed curb cut length: \_\_\_\_\_

Description of Project: \_\_\_\_\_

I (we) the undersigned, herewith make application for permission to construct the access driveway at the above location, said driveway to be constructed to conform with regulations and conditions of the City of Saint Peter and to any special provisions included in the permit. It is agreed that all work will be done to the satisfaction of the City of Saint Peter within 90 days. It is further agreed that no work in connection with this application will be started until the application is approved. It is expressly understood that this permit is conditioned upon replacement or restoration

Applicant Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

Property Owner Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

*Applicant will set up a pre and post inspection with the Stormwater Utility (507-934-0670) prior to pouring the driveway, sidewalk and curb and gutter. Please provide a 4- hour notice for an inspection. If the applicant does not call for a pre and/or post inspection, the City will cash the \$300.00 deposit for this permit. If the work is found to be out of compliance, the applicant will have 14 days to correct the issue and call for an additional inspection. If the correction is not done within 14 days, the city will make arrangements to have the additional work completed and billed to the applicant. Additional permits will not be issued to the applicant until all bills are paid. If the work completed is inspected and meets city compliance the \$300.00 deposit will be returned to the applicant after the final inspection is completed and the permit is closed out.*

**This permit is good for up to 90 days following authorization and will be expire at the end of the year if not completed.**

## Driveway / Access Diagram

The following must be included on the drawing below:

1. Lot width and depth
2. Location of the house, garage, sidewalk(s)
3. Location and dimensions of **existing** driveway, sidewalks, and curb cuts (as applicable)
4. Location and dimensions of the **proposed** driveway, sidewalks, and curb cuts
5. Distance from the **proposed** driveway to all property lines
6. Location of water shut-off valve (if shut-off valve is located within the proposed driveway area, applicant must purchase a casing and cover, prior to proposed driveway work.) See Standard detail # 6002

Pre inspection completed Date: \_\_\_\_\_ Initials: \_\_\_\_\_

Allowed to pour concrete against asphalt Date: \_\_\_\_\_ Initials: \_\_\_\_\_

Asphalt must be removed in roadway and a form is to be used to assure flow line  
Date: \_\_\_\_\_ Initials: \_\_\_\_\_

Post inspection completed Date: \_\_\_\_\_ Initials: \_\_\_\_\_

Permit is complete and the deposit can be returned  
Inspector: \_\_\_\_\_ Date : \_\_\_\_\_